



ACADEMIC SENATE MINUTES

February 28, 2024 | 2:30 – 4:30 pm | Room 21147 + zoom for visitors

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

LPC Academic Senate Quorum: 8

Non-Voting Members:

President: Ashley Young
Student Government: Evren Yuncuoglu and Delaney Roehrs
Faculty Association: Heike Gecox

Voting Members:

President-Elect:
Vice President: Craig Kutil (Fall), Collin Thormoto (Spring)
Secretary: Christina Lee
Treasurer: Ashley McHale
BSSL: Robin Roy, Daniel Cearley
A & H: John Kelly, Catherine Suarez
STEM: Jennifer Siders, David Montelongo
PATH: Scott Miner
Student Services: Christina Lee, Julie Nguyen
Part Time Representatives: Jeff Judd, Valerie Connors

- 1. Call to Order:** meeting called to order and quorum established at 2:32 pm.
- 2. Confirmation of Senators attending by Zoom:** none
- 3. Review and Approval of Agenda** Moved to approve: (Collin Thormoto)/seconded (Jeff Judd)/approved
- 4. Review and Approval of Minutes (February 14, 2024):** see attachment Moved to approve: (Colin Thormoto)/seconded (Catherine Suarez)/approved
- 5. Public Comments (5 minutes):** *This time is reserved for members of the public to address the Academic Senate. Please limit comments to 3 minutes. In accordance with the Brown Act, the Academic Senate cannot act on these items.* NONE
- 6. Action Items:** none
- 7. Consent Items:** Moved to approve: (Colin Thormoto)/seconded (Scott Miner)/approved

7.1 Hiring committee for STEM division Dean: Jennie Graham, Jeff Weichert, Dana Nakase

8. Reports

8.1 LPC Student Government (Aanya Joshui): LPCSG passed a resolution opposing any change in the calendar due to insufficient survey data and survey methods used.

8.2 CTE (Melissa Korber): Perkins Core Indicators review: there are issues with our indicators; the data being used is from the pandemic (2 years ago). They are looking at trends for special populations.

Robin Harrington, consultant, noted we have a high number of students who are economically disadvantaged in the CTE programs, especially in business and management areas. In fact, it is the highest in the state. We need to consider these students and their specific needs. We have resources, but at times students are not aware of these (issues of attending remotely and working while attending).

Upcoming events were reviewed, including the community open house.

Melissa presented at the Chabot Academic Senate on becoming more proactive in CTE. We are also developing our outreach to faculty regarding student requests for Credit by Exam or prior learning. There will be a spring flex day workshop on this topic.

Question about percentage of special needs enrollment? There is CTE funding, but this population is underrepresented. There are SELPA workshops where Las Positas could present (likely through the DSPS department). Melissa will check with our outreach team on this.

8.3 SLO Committee (John Rosen): see attachment on website. The committee continues to work with faculty on new and revised SLOs. The ELumen to CurricuNet META transition is being planned for, with meetings held every other Friday with the software representative.

Assessment questions and the rubric are being revised both for improvements and for posting on CurricuNet. The current rubric is dated; we want to see students achieving outcomes instead of rating the students. Using language from other colleges the rubric is simplified, and will include course enrollment information.

Questions about combining same courses, and aggregating program outcomes. All these are in the same place.

In META, faculty can look at their previous SLO for comparison. Data will be immediately aggregated and available on the site for analysis..

Curriculum on CurricuNet META will be implemented this year. The new SLO platform will be implemented next year, with training provided.

8.4 Program Review Committee (Nadiyah Taylor): comment that division program reports are being worked on

8.5 CEMC/DEMC (Ashley Young)

8.6 Faculty Hiring Prioritization (Heike Gecox)

8.7 District Technology Committee (Jeff Judd): each college has new robust firewalls, which can target blocking specific countries.

The district is in a 2025 cohort for OEI training.

Server materials are being moved to the Cloud (including all of Banner). March 15 - 17 will be the transition.

My Portal is coordinating with other platforms, but not all are connected. This is a visual interface with one dashboard that the user can arrange. This has not been well advertised. There is a wish that it be more visually pleasing.

There is discussion about sunseting Class WEB in 2025.

Chabot Guided Pathways is coordinating with LPC Guided Pathways.

Degree Works data needs to be combined from both colleges.

8.8 Guided Pathways (Kristy Woods): see attachment on website.

Dr. Foster is committed to continuing a streamlined amount of work next year, with 32 CAH in 2024-25 for projects that will be publicized for involvement. Work on Ellucian products is coming along. District has been working with LPC and Chabot and we believe that we will see the requested Pathway Dashboards soon. Conversation around starting automatic communication component in Ellucian has already started. We will work on our first automatic communication being around SEPs.

Our 4-year CA Demonstration Project cohort funding is ending this semester. There was tremendous input and improvements during this period. We are thankful for all that we accomplished, thanks to the incredible efforts of the entire campus.

Tim Druley has been working on the Events calendar on the LPC home page, helping to organize the many events and opportunities on our campus. We hope this will help enhance a sense of belonging to LPC. Posters and further information can be accessed. The online submission form is easy to fill out. BCRC and student life events are being entered.

8.9 Professional Development Committee (David Powers): see report on website

8.10 District Compressed Calendar Committee (Craig Kutil): they will meet Friday.

8.11 Treasurer (Ashley McHale): no report

8.12 President (Ashley Young) Chancellor Ron Gerhard received the Harry Buttimer Distinguished Administrator Award. Since 1986, the Harry Buttimer Distinguished Administrator Award has recognized the outstanding achievements of the Chief Executive Officer-either the President, Superintendent-President or Chancellor who leads a California community college education.

APs and BPs (see attachment):

The following administrative procedures have gone through the process and have been approved by the Chancellor and reviewed by the Board of Trustees.

- [AP 3905](#) Speech, Time, and Manner

The following board policies have gone through the process and have been reviewed and approved by the Board of Trustees.

- [BP 3550](#) Drug Free Environment and Drug Prevention Program
- [BP 3820](#) Gifts
- [BP 3900](#) Speech: Time, Place, and Manner
- [BP 3950](#) Flag Raising

- [BP 6910](#) Housing

9. Old Business

9.1 Academic Senate subcommittee updates:

- *Credit by Examination (Melissa Korber)*: the state is asking for a report on usage numbers of credit by exam and articulation. She met with VP Ho about the April report, and the data needed. We need to look at our board policies on this; are they up to date? These were reviewed, and there are some changes suggested to pursue. They are continuing to work on forms, with the issue of equity: students need to have equal access and are the exams equitable? How can equity be assessed? The linguistic justice group has been asked for resources. There are not many models available. If this becomes more of a demand, we will provide testing to the extent we can (there are issues with the load on faculty for writing the exams). We may not have the expertise needed to develop all exams.

Catherine Suarez reported on her Spanish 1A credit by exam process. On and off campus faculty checked the exam for bias, and there needs to be a rubric which Catherine developed. She has feedback that this is an unbiased test, just to look at the number of references to Spain. It is a very extensive process, especially for one person to accomplish.

Transcripts in other languages have a cost to translate.

Scott related that for his area the test takes a long time and there is an expense in the materials needed. Certifications last 6 months. There are industry tests, but these are costly.

The issue of “bias” is not fully described in Title 5.

The development of these exams may be an issue for Academic Senate to present to FA.

- *AI and Student Plagiarism (Catherine Suarez)*: they are still gathering more information; instructors may want students to use AI to adjust materials to their reading skill level. **Ask divisions about their ideas on this.**
- *Common Syllabus (Robin Roy)*: still need to meet
- *Part time Faculty Equity (Dan Cearley)*: still need to meet.
- *Increasing Faculty Diversity*
- *Faculty Professional Development to Increase Student Retention and Completion*

10. New Business

10.1 Presentation on Work Experience Education District Plan draft, based on new Title 5 regulations (Mary Lauffer): see attachments on the website

The state has issued new regulations for work experience. We need to develop our own plan to meet these. The plan presented has been reviewed positively. Discussion on repeatability.

Highlights:

- Provides more local control: districts create their own plans
- Emphasizes *education* in the work experience
- Students can work fewer hours for the same units; can be credit or non-credit

10.2 Presentation on OER and ZTC (Kali Rippel): see attachment on website.

Her role is the liaison between ASCCC OER and LPC, appointed last year by the Academic Senate. There are funds for OER and ZTC totaling \$225,000. The BSSL dean's office is coordinating this funding. There is a funding request form for moving your course to this textbook opportunity for students. Many instructors have received funds to explore ZTC.

Question about fees for hosting course materials online in a hosted publishing site. If this is an ongoing cost, the funds won't apply. Seek perpetual access for a one-time fee for the funding.

11. Announcements/Information Items

11.1 Inform your students that the scholarship portal is open! Many scholarships are for 2.5 and above GPA, and can be for continuing or graduating students, with or without financial need. See the financial aid website to start the application which is fairly automatic. Student submit a personal statement, and help on this is available at the RAW center. The scholarship platform will present all scholarships the student qualifies for.

11.2 Classified Appreciation Event (Asley Young): committee members for decorating, food, and other planning: Jennifer Siders, Valerie Connors, Catherine Suarez, Ashley McHale.

11.3 Division information on substitutes (Catherine Suarez): she raises the issue of money not available to pay for substitutes; faculty needs to arrange a "swap" or cancel their classes. She attended the FA meeting and this was brought up. Only certain divisions are under this rule. This will be investigated for the next contract.

11.4 BCRC: Catherine Suarez went to the BCRC and observed the paintings students were creating. She encouraged them to have a show. She was able to share information about the LPC piano classes and our practice rooms.

12. Adjourn: Motion to adjourn: moved Christina Lee)/ second (Colin Thormoto)/approved. Meeting adjourned at 4:30 pm.

13. Next Meeting: Wednesday, March 13, 2024