



# ACADEMIC SENATE MINUTES

August 25, 2021 | 2:30 – 4:30 pm | VIA ZOOM

## LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

## LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

LPC Academic Senate Quorum: 11

### Non-Voting Members:

President: Sarah Thompson  
Past President: Melissa Korber  
Student Government: Kyle Johnson  
Faculty Association: Heike Gecox  
Admin.: Rifka Several

### Voting Members:

Vice President (Fall): Craig Kutil  
President-Elect: Tracey Coleman  
Secretary: Collin Thormoto  
Treasurer: Ashley Young  
BSSL: Robin Roy, Carlos Moreno, Daniel Cearley  
A & H: John Kelly, Peter Kuo, Kisha Quesada Turner  
STEM: Carlos Moreno, Jeffrey Weichert, Segal Boaz  
PATH: Scott Miner  
Student Services: Christina Lee, Jill Oliveira  
Part Time Representatives: Jeff Judd, Erin DeBakcsy

## 1. GENERAL BUSINESS (S. Thompson)

1.1 Call to order/establish quorum: Meeting called to order and quorum established at 2:34 pm. Reminder not to use Zoom "chat" as this is a violation of the Brown Act.

1.2 Approval of agenda: Motion to approve: moved/seconded/request to reorder: after General Business, proceed to items 5.1, 5.3, 5.4, 5.5, 6.3 and 6.4 then return to agenda in listed order: motion to approve reordered agenda: moved/seconded/approved

1.3 Approval of minutes (July 17, 2021): Motion to approve: moved/seconded/approved

1.4 Public Comments (5 minutes) *This time is reserved for members of the public to address the Academic Senate. Please limit comments to five minutes. In accordance with the Brown Act, the Academic Senate cannot at on these items.*  
NONE

## 2. ACTION ITEMS (S. Thompson) None

## 3. CONSENT ITEMS (S. Thompson)

3.1 Instructional Assistant Tutoring Center Hiring Committee: Jin Tsubota: Motion to approve: moved/ seconded/approved

3.2 Committee Assignments: Motion to approve: moved/ seconded/approved

- Basic Skills Committee
- College Enrollment Management Committee (CEMC)
- Curriculum Committee
- Distance Education Committee
- Faculty Hiring Prioritization Committee
- Program Review Committee
- Professional Development Committee
- SLO Internet Site (instructions, Tutorials, ELumen, etc.)
- Student Equity and Achievement Committee

## 4. REPORTS

4.1 LPC Student Government - (Kyle Johnson) Kyle had an internship over the summer with Assembly member Rebecca Bauer-Kahan. LPCSG has many goals, including LGBTQ+ inclusion and holding events relating to what is happening in the world. The annual Constitution Day will be based on knowing your rights when you are stopped or arrested by police.

4.2 CTE - (Melissa Korber) - Will send report to be distributed.

4.3 UndocuAlly - (Alain Olavarrieta) No report.

4.4 SLO Committee – (Ann Hight) No report.

4.5 Program Review Committee – (Nadiyah Taylor): Please see the attachments on the History of Program Review at LPC and the Program Review Executive Summary. Program reviews are due on November 1, 2021 with copies to Nadiyah and your dean. There will be scheduled question and answer sessions about completing these reviews.

4.6 DE Committee – (Robert August) Have not met yet.

4.7 Faculty Hiring Prioritization – (Heike Gecox) Met for an emergency full time faculty replacement for fire science/tech position; this has been moved to Dr. Foster. EMT replacement will be handled by the regular process. Deadline to submit forms is September 10. Forms are available on the website or contact Heike.

4.8 Accreditation Steering Committee – (Kristina Whalen) No report.

4.9 Technology Committee - (Meghan Swanson-Garoupa): No report.

4.10 District Technology Committee – (Bill Komanetsky): Have not yet met.

4.11 Professional Development Committee – (David Powers): The first PDC meeting will be held September 9. Note that FALL FLEX DAY is Thursday, October 28, concurrent with Chabot's Flex Day. Forms for presentation approval are on the PDC website.

4.11 Treasurer - (Ashley Young): Ashley will send out an email to LPC about the Academic Senate fall fundraiser; please remind people at your division meetings.

4.12 President- (Sarah Thompson) No report.

## **5. OLD BUSINESS (S. Thompson)**

5.1 Vaccine Mandate presented to board: Sarah took the Academic Senate Vaccine Mandate resolution to the board with additional research presented. It was well received. The board is beginning to discuss the mandate. The Chabot FA letter escalated the issue to focus on two new board policies: vaccine mandate for employees, and vaccine mandate for students. Sarah advocated that faculty not be the gatekeeper for vaccine proof. A board meeting will be held to move the mandate implementations forward. Kyle: LPCSG is supporting a board resolution that will be developed at their next meeting. The Academic Senate resolution will be their model. Heike: this has been in negotiations all summer, and another date is set next week to move the mandates forward. We need to keep our faculty, staff and students safe.

5.2 Review of concurrent enrollment process (Scott Miner): He had challenging issues over the summer with high school students enrolling into courses. There is a cutoff date for turning in paperwork 2-3 weeks before the class, which eliminates many enrollees. This is a first opportunity to interface with the community at the high school level, and we need to make this an easy and positive process. This warrants an examination to determine if the deadlines can be changed. The Diablo Valley concurrent process starts when the students show up at class. Christina Lee has also had this experience. We need to realize that A & R is short staffed with Classified Professionals. Dr. Foster and VP Wilson are aware of this situation and it will be addressed with Student Services. Dean Ward can be invited to make a presentation to the Academic Senate. For concurrent enrollment information see:  
<http://www.laspositascollege.edu/admissions/concurrent.php>

5.3 LGBTQ+ Resolution implementation: Academic Senate advisory committee: Sarah (lead) with Robin Roy and Kisha Quesada Turner. The LPC SG also has inclusion goals in this area, and Kyle will attend these meetings. This can be a cross-senate advisory committee.

5.4 AAPJ Support Resolution: Academic Senate advisory committee: Collin Thormoto (lead) with Craig Kutil and Scott Miner.

5.5 Enrollment recapturing effort: Over the summer, there have been Planning and Budget Committee discussions on enrollment. At District Enrollment Management Committee, Sarah proposed that we formally request funds from PBC for enrollment recapturing (how to identify, contact and retain students). This passed DEMC so will be on the PBC agenda to identify funds and make a request to the Chancellor.

## 6. NEW BUSINESS (S. Thompson)

6.1 District Cooperative Work Experience Education Plan DRAFT (Stuart McElderry): A revised draft is attached, and posted on the Academic Senate website. This plan outlines requirements for students receiving credit for work experience and occupational experience tied to career paths. Dean McElderry reviewed the Plan components, satisfying Title 5 requirements. Mary Lauffer and Vicki Shipman have given input. He is requesting approval for a first reading at the next meeting. Question about program involvement by minors; this is addressed in the revised plan.

6.2 Academic Senate Goals 2021-2022: Suggestion to collaborate with Student Government on shared goals and work closely with Chabot Senates.

- Faculty diversification: Christina Lee (lead).
- Addressing anti-racism and inequities in institutional documents and processes: Tracey Coleman (lead) with Craig Kutil. The first step is to determine what each department had addressed in these areas.
- Enrollment strategies: What can the Academic Senate do to eliminate roadblocks such as the concurrent enrollment issues? We can provide resolutions in the enrollment areas. John Kelly will work on this. Dr. Foster related that the district is looking at assessing and improving the onboarding process.
- Compressed calendar exploration: Dave Wagner (lead) with Kisha Quesada Turner Ashley Young and Daniel Cearley. Question about semester starting mid-week? The winter break was the consideration, along with A & R needing time after summer ends to complete processing. Question about a winter session? There needs to be coordination between the two campuses and addressing the STEM and CTE concerns.

6.3 Transfer Equity: This is new business, and likely to become a district goal that the Academic Senate will participate in for this academic year.

6.4 Brown Act Deadline: There are no updates so far on the September 30 expiration of remote meetings. The state Academic Senate is requesting an extension through Spring 2022 from the legislature, or with approval from Governor Newsom. The board of trustees is also concerned about returning to public meetings at this time.

## 7. GOOD OF THE ORDER

7.1 Announcements: No announcements.

7.2 Next meeting: Wednesday, September 8; 2:30 – 4:30 pm via zoom

7.3 Adjournment: Motion to adjourn: moved/seconded/meeting adjourned at 4:01 pm

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