



ACADEMIC SENATE MINUTES

August 24, 2022 | 2:30 – 4:30 pm | Room 1687

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

LPC Academic Senate Quorum: 7

Non-Voting Members:

President: Tracey Coleman
Student Government: Lara Weidemeier
Faculty Association: Heike Gecox
Admin.: Rifka Several

Voting Members:

Past President: Sarah Thompson
Secretary: Collin Thormoto
Treasurer: Ashley Young
BSSL: Robin Roy, Daniel Cearley
A & H: John Kelly, Peter Kuo, Kisha Quesada Turner, Dave Wagner
STEM: Michael Peterson, Ashley McHale
PATH: Scott Miner
Student Services: Christina Lee, Jill Oliveira
Part Time Representatives: Jeff Judd

1. GENERAL BUSINESS (T. Coleman)

- 1.1 Call to order/establish quorum: Meeting called to order at 2:31 pm
- 1.2 Approval of agenda: Motion to approve: second/discussion: past president is a voting member: second with this amendment/call the question: approved
- 1.3 Approval of minutes (May 11, 2022): Motion to approve: moved/seconded/ approved with two abstentions
- 1.4 Public Comments (5 minutes): *This time is reserved for members of the public to address the Academic Senate. Please limit comments to five minutes. In accordance with the Brown Act, the Academic Senate cannot at on these items. NONE*

2. ACTION ITEMS (T. Coleman)

- 2.1 CTE Liaison: approval of Melissa Korber as representative: Moved/seconded/approved
- 2.2 Curriculum Committee Charge (C. Kutil): *tabled for next meeting*

3. CONSENT ITEMS (T. Coleman) Motion to approve all Consent Items: moved/seconded/approved

- 3.1 Extension of the Brown Act state of emergency meeting structure: Motion to approve: motion/seconded/ discussion: this vote is required every 30 days and covers all subcommittees, who can decide themselves to be virtual or in person; question about union regulations, this does not cover district meetings, reminder that some faculty cannot attend in person; discussion on feasibility of hybrid meeting using laptops.
Tally of those who want to meet in person or do not care/prefer zoom: even division.

Hiring committee approvals:

- 3.2 Early Childhood Specialist: Nadiyah Taylor
- 3.3 LPC Director Marketing and Communications: Mary Lauffer
- 3.4 Instructor, Fire Service Technology: Tracey Coleman, Matthew Jewett, James Giacomazzi
- 3.5 Academy Coordinator, Fire Science Technology: James Giacomazzi, James Weston, Akihiko Hirose, Tracey Coleman
- 3.6 Lab Technician, Geography/Geology: Thomas Orf
- 3.7 Veterans Program Supervisor: Jose Calderon
- 3.8 Student Resources Manager Hiring Committee: Jill Olivera
- 3.9 EOPS Hiring Committee: Jill Oliveira
- 3.10 Tutoring Center Hiring Committee: Jin Tsubota

3.11: STEM Senior Administrative Assistant Hiring Committee: Carlos Moreno

4. REPORTS: *note that most committees report every other Academic Senate meeting, either the second or fourth Wednesdays*

4.1 LPC Student Government - (Lara Weidemeier): we served 130 families at The Market, and the food ran out within an hour. Many students came by. The date is the fourth Tuesday of every month, 12 – 3 pm. Next week is “Welcome Back Week” with food trucks, booths, and about 20 different organizations will table. If students go to 3 booths they get free food. The theme is “tropical.” Encourage students to attend. Dates: August 31 and Sept. 1, 11 am – 2 pm. The first 50 people get a \$100 textbook voucher at the LPC Bookstore.

4.2 CTE - (Melissa Korber): They met and discussed meeting via zoom. Discussed their committee charge, and there are a few changes which will come to the Senate. Perkins funding is approved for the year; Vicki will notify applicants. Presentations were given by Anne Kennedy and Helena Cruz, outreach specialists, on their proposed activities on and off campus. Kristi Vanderhoof is our new outreach specialist. The Comprehensive Local Needs Assessment will happen this year, and Vicki is the lead. See the new CTE webpage. Agreed to extend their meetings to 1.5 hours.

4.4 SLO Committee – (Elizabeth McWhorter)

4.5 Program Review Committee – (Lucas Hasten)

4.6 DE Committee – (Robert August)

4.7 Faculty Hiring Prioritization – (Heike Gecox)

4.8 Accreditation Steering Committee – (Kristina Whalen)

4.9 Technology Committee - (Drew Patterson)

4.10 District Technology Committee – (Bill Komanetsky)

4.11 Treasurer - (Ashley Young): Will report next meeting. We will start our Fall Fundraiser in September; encourage your divisions to participate. Scholarship recipients sent thank you letters, which were shared.

4.12 President- (Tracey Coleman):

- Takeaways from Academic Senate Leadership Conference attended with Lara: received an overview of roles and how to collaborate with student senates. Lara spoke about AB 1705 and was asked to speak before the legislature.
- Tracey would like to develop a mission statement for the Academic Senate.
- From FA: we have a new contract; when it is released we will discuss the changes.
- CCCApply is getting an overhaul, \$1M was dedicated to this effort.
- The budget information from Convocation and College Day was different; we want to invite Anette Raichbart to present on this.
- The board of trustees will vote next meeting on the proposed budget.
- Request for a faculty member to participate on a district hiring committee for Application Services manager: Tracey will ask Bill or Carlos.
- Tracey is attending the Tri-Valley Mayors’ meeting next week and will get information on the community perception of LPC.

5. OLD BUSINESS (T. Coleman)

5.1 Faculty Hiring Prioritization Committee change to charge and practices regarding emergency replacements (S. Thompson): At the end of last semester “emergency hiring” was not clearly defined.

We proposed the change that President Foster participate in the rankings discussion so he could make a more informed decision. The change to the charge is that the LPC President would be added as a non-voting member of this committee. This will be an action item next meeting.

5.2 Update on LPC Student Government request to create an “ombudsman” position (S. Thompson): Sarah will serve as an “on call” ombudsman while LPCSG, Tracey, Dr. Foster and Shawn Taylor develop a job description for this position.

5.3 Reinstating the FA/AS committee on part time faculty diversification (S. Thompson, C. Thormoto, and C. Kutil): Now that the contract is negotiated, it will be brought forward.

5. NEW BUSINESS (T. Coleman)

6.1 Academic Senate Goals 2022-2023 (T. Coleman): This was introduced at the Academic Senate training at College Day. Tracey suggests each of the five goals become an advisory committee, define their scope, and move forward to actions:

- What can the Academic Senate do to increase enrollment: Lead – Sarah Thompson. Discussion: work with IR on *why* we have lost students beyond the demographic data. We need to outline different types of data packs to request. Faculty can provide data to the outreach specialists on students who are “no shows,” drop or fail classes. Faculty can outreach to high school teachers.
- Supporting students affected by AB1705: Lead – Michael Peterson, SEA and Guided Pathways are also involved in this effort.
- Making LPC a destination campus: Leads -Dan Cearley, Ashley young, Kisha Turner, and Robin Roy. This includes creating “campus life” including sports, clubs, barbeques and gatherings. Also community events to introduce people to LPC. Remember that some of our students are not here for “student life.” LPCSG has made a huge effort in this area, and need more support from faculty. This is also a mental health issue. Sarah: suggestion to create a Fall LPC “scavenger hunt” to attend planned events and get a prize and extra credit.
- Maximizing our budget and resources: Lead: Tracey Coleman, Sarah Thompson
- Implementation of Senate resolution changing student forms and procedures: *this committee needs to follow up with the consultants:* Lead: Jill Oliveira. Joel will provide people for interviews with the consultants and continue to interface with this advisory committee. Question regarding ClassWEB in addition to CCCApply. Some students are still conducting college business on their phones. Question about forms and procedures: all are online, students need to create an account, go on CCCApply, and one problem means the data does not go into the database and they cannot get a W number and apply for classes. Zonemail is another problem for students. We need more people to do personal communications to help students with this process, which is not easy. It is not clear to students where and how to get help. It is a systemic problem – gathering so much student data upfront

causes these delays to applying. Suggestion about an “easy entry” form. CCCApply might not be the best source for data. What happened to “Seven Clicks to Enrollment?” Suggestion of starting applications in high school - an “enrollment day” including FAFSA applications.

6.2 AB 928 proposed IGETC pattern – CALGETC (C. Kutil): This bill has a requirement for all three systems (CSU, UC, CC) to have the same transfer pattern. All three state Academic Senates are on a committee to work on this achievement. Craig is serving on this committee. Craig presented the options chart (see attachment). GE and transfer requirements are different. The pattern needs approval by all three state senates by May 31, 2023 or administrators will have the approval. CALGETC will come into effect Fall 2025.

6. GOOD OF THE ORDER

7.1 Announcements:

Sarah: with changes in enrollment, the new budget allocation mode, and more, DEMC/CEMC, PBC and FA should report every meeting.

7.2 Next meeting: September 14, 2022, 2:30 pm – in person in room 1687.

7.3 Adjournment: Motion to approve: moved/seconded/approved. Meeting adjourned at 4:21 pm.

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