



ACADEMIC SENATE MINUTES

May 10, 2023 | 2:30 – 4:30 pm | Room 1687 + zoom for visitors

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

LPC Academic Senate Quorum: 8

Non-Voting Members:

President: Sarah Thompson
Student Government: Brody Price
Faculty Association: Heike Gecox
Admin.: Rifka Several

Voting Members:

Vice President: Collin Thormoto
Secretary: Dave Wagner
Treasurer: Ashley Young
BSSL: Robin Roy, Daniel Cearley
A & H: John Kelly, Peter Kuo, Kisha Quesada Turner, Katie Eagan
STEM: Michael Peterson, Ashley McHale
PATH:
Student Services: Christina Lee, Jill Oliveira
Part Time Representatives: Jeff Judd

1. **Call to Order:** meeting called to order at 2:41 pm.
2. **Review and Approval of Agenda:** motion to approve:
moved/seconded/agenda reorder: 8.5 after Action Items: motion to approve as amended/ moved/approved
3. **Review and Approval of Minutes: April 26, 2023:** motion to approve: moved/seconded/discussion: item 8.3, add 928: motion to approve as amended: moved/seconded/approved
4. **Public Comments (5 minutes):** *This time is reserved for members of the public to address the Academic Senate. Please limit comments to 5 minutes. In accordance with the Brown Act, the Academic Senate cannot act on these items. NONE*
5. **Action Items**
 - 5.1 Determining Catalog Rights (Craig Kutil): "Catalog rights" means that the rules students enter with are the rules they graduate with, despite changes made in the meantime. Motion to approve/moved/seconded: explanation about this affecting summer courses determined as the beginning of the academic year/approved
6. **Consent Items:** none
7. **Reports**
 - 7.1 LPC Student Government: Brody Price is the new LPCSG president
 - 7.2 UndocuAlly (Teri Ann Bengiveno): none
 - 7.3 Curriculum Committee (Erik Bell): presentation later in agenda.
Next Monday is the last Committee meeting; there will be no voting items. It has been a very successful year, thanks to Liz McWhorter and Craig Kutil.
 - 7.4 CEMC/DEMC Committee (Sarah Thompson): their CEMC meeting is Friday for adding classes for summer.

Sarah looked at summer concurrent enrollment, and wait lists; the majority of courses were closed. She also looked at Chabot's under-scheduled courses we might capture. There is a commitment from the district to back fill funds for summer courses, with dean recommendations. Wait list students will be contacted for concurrent enrollment. The counseling office is getting inquiries from university and college students to make up courses. Many of the added courses will be remote. We need to provide high schools with lists of the summer courses we are offering.

7.5 Faculty Association (Heike Gecox): Jeff Judd is the new Part time faculty representative for FA.

7.6 Professional Development Committee (David Powers): none

7.7 DE Committee (Barbara Zingg): report posted on the website. Vicki Austin is retiring. A new part-time faculty needs to be appointed. Students enrolling in HyFlex (synch with in person courses; asynch only by permission of instructor) classes are being blocked on ClassWEB, this needs to be adjusted by the District Technology Committee. April workshops were conducted regarding new AI technology, Chat GPT. Question about what kind of training is offered? After January 2024, the district cost for AI detection will rise. Seven faculty have signed up for HyFlex training. HyFlex student survey; 72% filled out: 81% satisfied/very satisfied; 85% would take another HyFlex course.

7.8 Planning and Effectiveness Committee (Rajinder Samra): none

7.9 LGBTQ+ Presidential Task Force (Robin Roy): they met last week, reviewing the year's activities.

Working on searchability for their website. The Sexuality and Gender Activity (SAGA) club is active. They applied and received approval to provide the Fall Flex Day keynote panel. The Task Force is from social sciences faculty; other divisions are invited to join in the fall. Let Robin know if you are interested. Are they part of the Queer Educators Network? They are discussing this more.

7.10 SEA/MLEA (Katie Egan): SEA is working on learning who on their committee is already doing work in the action plan. An equity best practices knowledge base is being created to be posted on the SEA website with monthly highlights.

MLEA is looking at data requests for Rajinder for actionable items for AB1705. They will be creating better placement videos, linked out from ClassWEB. Training is being explored for how faculty can better support autistic and ADHD students.

7.11 District Compressed Calendar Committee (Kisha Quesada Turner and Michael Peterson): student services and counseling have expressed how the calendar will affect contact hours; a mockup is being developed. There is a strong desire for sample schedules.

7.12 Treasurer (Ashley Young): has one M&O gift card to deliver from the Classified Appreciation Event.

7.13 President (Sarah Thompson):

The Chancellor's Council meeting was taken up with Chabot's presentation regarding whistleblower and grievance policies. Sarah will deliver her report on enrollment and retention directly to the Chancellor.

8. Old Business

8.1 Academic Senate Elections (Ashley Young): Amanda Pisani, from the district, has posted the voting form on Class Web. Michael: can people access the ballots? Question about the format. Some part timers can't access the correct ballot. We need to extend the deadline for part-timers due to these issues. Michael will email to see who is having problems.

8.2 Progress update on Reed Buffington Award and Academic Senate Awards: There are nominations for all awards, which will be delivered to the review committee chairs on the deadline date/time.

8.3 Updates from Academic Senate Advisory Committees: off the agenda

8.4 Creating an advocacy committee for part-time faculty (Sarah Thompson): The conversation we had at the last meeting had to be ended due to time. There is interest in creating this committee to advocate state-wide. Information from the interim VP of Foothill College: they are politically active, and involved already in this area. We could align ourselves with what they are doing and incorporate their practices.

Discussion on goals and how to proceed with this issue:

- Change our Academic Senate bylaws regarding the part time votes for elections being 1/5 of full-time faculty. Also having only two part time representatives on Academic Senate; should there be one from each division? Recommend bylaws committee be established for these items, and others that may come up regarding part time equity.
- We need to identify the inequities between full and part time faculty to create a plan. Ask Foothill College to give a presentation?
- Look at the preference list for possible changes; this would have to be negotiated.
- Based on a part time survey, the dean seems to "set the tone" which affects satisfaction.
- Not all part time are faculty (examples: counseling and librarians). How to be inclusive?
- Should we increase part time representation in Academic Senate? Three are running for this position; the third person can be invited to serve on a committee.
- Survey of part time: what equity issues they are interested in? What is their satisfaction at LPC?

Planning steps:

- Establish Bylaws committee

- Attend next FA meeting May 19 to bring the issue of establishing a committee on part time equity
- Rajinder: make a data request for part time satisfaction and equity issues
- Ask DeAnza Foothill to present in the Fall

8.5 Update on Math Retention (Craig Kutil): he reviewed the guided self-placement with Jared Howard and the proposed name change from Chabot: “retention through multiple math attempts.” Using the student major, they would be provided recommendations on math/English courses and utilizing GPA and student answers, support course(s) may be recommended. Add a question confirming the student major.

8.6 Update on DEIA Professional Development (Collin Thormoto): he met with Chabot, they are moving ahead with evaluation recommendations. They feel that even if the state doesn’t do anything, we can add this to our contract. The recommendations will go to the union. This will continue to be a cross-college issue. CAH recommendations will be forwarded to the president. The group will work with existing equity groups, report to Student Success, and will be used as a committee assignment. District has funding, they will advocate using F hours for an advisory committee.

9. New Business

9.1 New NESL Certificate Programs (Julia McGurk): She will use the new program process on the Academic Senate home page. Proposed are three new noncredit certificates: “School Matters” and two focused on oral fluency.

“School Matters:” This is a course to help parents/guardians navigate their children’s school requirements. Data from David Rodriguez: ESL students have a high rate of being put on IEPs. She collected data from 43 teachers, 189 English learners, and feedback from the three local libraries.

The two other certificates focus on speaking and listening skills: pre-college fluency; and then advanced level to create readiness for college-level lecture courses.

The completed forms need to go through Academic Senate approval first, then college council.

9.2 Curriculum Committee revised Shared Governance document (Erick Bell) (see attachment on website)

The Curriculum Committee is a subcommittee of Academic Senate. This is a new governance worksheet approved by the Committee. No changes from last year are being proposed; the deans decide who is voting/non-voting. This will be on the next agenda as a consent item.

9.3 English Dept. proposed noncredit certificate (Katie Eagan): This certificate for fall 2024 is being offered as a personalized support course. A second course focuses on writing. She will provide the paperwork ready for the next meeting for a review, and it can proceed for a vote the first senate meeting in the fall.

9.4 Program Review Committee recommendations for revising the program review process (Nadiyah Taylor) (see attachment on website) Nadiyah reviewed these at the last meeting. This will be on the next meeting agenda as a consent item.

9.5 CPL Oversight: motion to table: moved/seconded/approved. Tabled for next meeting.

10. Announcements/Information Items

FACC has a new program for district memberships. Chabot-LPC is the first district member.

Sarah is honored as the Senate President.

11. Adjourn

12. Next Meeting: Wednesday, May 24, 2:30 – 4:40 pm