



# ACADEMIC SENATE MINUTES

January 25, 2023 | 2:30 – 4:30 pm | Room 1687

## LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

## LPC Planning Priorities

❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

LPC Academic Senate Quorum: 8

### **Non-Voting Members:**

President: Sarah Thompson

President-Elect:

Student Government: Lara Weidemeier

Faculty Association: Heike Gecox

Admin.: Rifka Several

### **Voting Members:**

Vice President: Collin Thormoto

Secretary: Dave Wagner

Treasurer: Ashley Young

BSSL: Robin Roy, Daniel Cearley

A & H: John Kelly, Peter Kuo, Kisha

Quesada Turner

STEM: Michael Peterson, Ashley McHale

PATH:

Student Services: Christina Lee, Jill Oliveira

Part Time Representatives: Jeff Judd

1. **Call to Order:** meeting called to order at 2:37 pm
2. **Review and Approval of Agenda:** motion to approve/seconded/discussion: changes to 9.1: Jill Carbone, not Oliveira, is presenting and this will be tabled until next meeting; address 8.5 after 9.4/ motion to approve as amended: moved/seconded/approved
3. **Review and Approval of Minutes (December 13, 2022):** motion to approve: moved/seconded/approved
4. **Public Comments: NONE**
5. **Action Items: NONE**
6. **Consent Items:** motion to approve 6.1 and 6.2: moved/seconded/approved
  - 6.1 New CTE Charge (posted on website)
  - 6.2 Instructional Assistant, MATH: Jennie Graham
7. **Reports**
  - 7.1 LPC Student Government (Lara Weidemeier): The Student Government board positions are now filled; Alexis Demitra is the new student trustee. Middle College students filled many positions. They are going to promote 2023-34 board positions. Funds are in the approval process for commencement, conferences and elections. They have addressed a speaker for Disability Awareness Month, and are planning a club fair for the future.
  - 7.2 CTE (Melissa Korber): They met yesterday. A Tesla Solar Energy certificate is being explored, as an apprenticeship program. Dr. Whalen presented on short-term classes. The committee met the new employment engagement specialist. The Economic Development Workforce Review is being worked on regarding meeting goals.
  - 7.3 SLO Committee (John Rosen): They met on Monday. A guest from the City College SLO Committee presented on CurricuNet META from a faculty perspective. Our SLOs and curriculum are in two locations. Illumen has a component for program review that we do not use. Future

presentations will happen to learn more about these. Stuart McElderry is on all three committees so he is coordinating this effort. When there is more detailed information this will be presented to Academic Senate.

7.4 Program Review Committee ( ) none

7.5 CEMC/DEMC (Kristina Whalen): LPC enrollment is up a modest amount, nearly 2%. Financial Aid has identified fraud, which lowered our actual enrollment rate. Chip Woerner, our new marketing manager, is working on enrollment outreach. We are cautiously optimistic; March starts are half-full.

7.6 DE Committee (Barbara Zingg): none

7.7 Faculty Hiring Prioritization (Heike Gecox): There were issues last semester on emergency replacements; the process has been changed in what constitutes an emergency (document posted on the website). There is now a criteria checklist for divisions submitting emergency replacements. This was put in place in December. The committee has approved a replacement for the EMT coordinator, who resigned. The criteria checklist will be on the next agenda for approval.

7.8 Accreditation Steering Committee (Kristina Whalen): The ACCJC Action Letter has not yet arrived. They met in early January, and the letter is forthcoming. The next accreditation will be in seven years, per the letter. A new draft of standards language is being reviewed. The steering committee will bring this to a Town Meeting. Demonstrating “equitable outcomes” is featured in the new language.

7.9 District Technology Committee (Bill Komanetsky): have not yet met

7.10 District Compressed Calendar Committee (Kisha Turner): The orientation was presented; their meeting is tomorrow. The steps taken so far are developing an outline of the work completed to date on the compressed calendar. Three central questions: should we moving to a compressed calendar? How many weeks to the calendar? When would we implement it? The district calendar up for approval this year is 2027-28. Academic Senate would be a good conduit for this information to be reported out, unless the pace of decisions needs a quicker distribution. The final approval is at the state chancellor’s office.

7.12 Treasurer (Ashley Young): \$2240 was raised in the fundraiser. \$2000 will go toward scholarships. Participation: 104% student services; 100 STEM; 82% BSSL. We will offer five, \$400 scholarships, with one each to Student Services, STEM and BSSL majors and two for the Academic Senate Scholarship. Rifka will email the senators in these divisions to certify the scholarship criteria to be published.

7.13 President (Sarah Thompson)

Hiring committees:

- Vice chancellor of education and support services will have a new position of director in this area; Sarah and Trish Shannon from Chabot will be serving

- Vice President of Academic Services, for a summer start date (more information at the next meeting)

Sarah has been invited to Chabot’s Academic Senate Meeting to present the Lifelong Learning Academy. When she presented this to the board, it was well received. She will also present the draft CLIP program and diversifying part time faculty initiatives.

Susan Sperling has confirmed her retirement in July. This will be advertised; there will not be an interim.

The issue of diversified student enrollment in areas such as humanities and social sciences will be agendized at a future meeting for discussion. Guided Pathways offers a linear approach, which impacts enrollment patterns. Courses can be taken as electives outside the program majors that Guided Pathways presents. The catalog “strongly recommends” course orders, which guide students. The language needs cleaning up division by division. Some advertised “prerequisites” are not really necessary. We need to look at the block schedules so students can take courses in other disciplines. How are students choosing electives? The idea of “elective gardens” would present electives equally in topic clusters.

Reminder that we are no longer in a Brown Act “state of emergency” and committees need to abide by the new regulations. Sarah will send out reminders to the committees that fall under the Brown Act.

## **8. Old Business**

8.1 Academic Senate reporting committee: MLEA will be added to the reports; Michael will invite Katie Eagan to report.

8.2 New senator for A & H (as Dave Wagner moved to the Secretary position): Dave will ask someone from the English Dept.

8.3 CalGETC revisions (Craig Kutil) (attachments on website): By May of this year, members from the three state Senates will approve this. The GE pattern will be changed to align with CalGETC. Do we want our AA and AS degrees as separate? If so, do we want to have some local areas? Take this to divisions; it will be on the second meeting agenda in February.

8.4 Local degree revisioning: tabled for next meeting

8.5 New Academic Senate Advisory committees and goal setting – develop one long term and one semester-long goal to report back in February:

- Best retention practices (working with Guided Pathways): Jeff Judd, lead, with Jill Oliveira, Ashley McHale and John Kelly. First item: faculty syllabus template.
- Staff appreciation event: Ashley Young, lead, with Peter Kuo and Dave Wagner.
- CLIP program advancement for part-time faculty: Michael Peterson, lead.

- Part-Time Diversification Strategies: combined with FA; Collin Thormoto and Christina Lee. Sarah is meeting with FA and will bring these names forward.
- Community Open House: this is being held in the Spring. More information will be posted in the next agenda. The committee's idea was a faculty open house/social event to retain students, perhaps a student lunch being served by faculty? A barbeque before one of the LPC concerts? Committee members: Dan Cearley, Robin Roy, Ashley Young and Kisha Quesada Turner

8.6 Lifelong Learning Academy Update (Sarah Thompson): This needs extensive community marketing for success. Joel and Sarah were informed that district would handle this. Sarah reached out for development of a marketing plan. An outside marketing firm was hired in December. Due to a variety of issues, the marketing was not successful. Sarah will work on marketing for the next semester. The overall topic of program and event marketing will be agendized in a later meeting (we create our own posters, websites, fliers, and other methods). Chip Woerner will be invited to explain the process and his ideas.

## 9. New Business

9.1 Curriculum development discussion for Career Jam, Fall 2024 (Jill Carbone): Discussion of a new program proposal for two non-credit courses leading to a CDCP Certificate. Tabled for next meeting.

9.2 Discussion of LPC Olympics (Sarah Thompson): this is approved by Dr. Foster, who will be creating a college task force. This is an event, last held in 2011, lasting a day where each senate and administrators compete (faculty, classified, administrators and students. District may also join. The events are silly (trivia, dodge ball, etc.). It is a community-building opportunity for our campus.

9.3 Identifying a Spring president-elect, to serve as Academic Senate president next year: tabled from last meeting. Ashley will fill in the remainder of Tracy's term, an appointed position, and we need to elect a president-elect. This will be discussed at a later meeting.

9.4 LPC restructuring/ realignment process: tabled. There was a whole-campus presentation last Friday on these issues.

**10. Announcements/Information Items:** To be added to the next agenda: Academic Honesty and Integrity recommendations

**11. Adjourn:** meeting adjourned at 4:45 pm

**12. Next Meeting: February 8, 2023**