



Academic Senate Minutes

November 14, 2018 | 2:30 pm | Rm 1687

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Academic Senate

Members:

Senate President: Melissa Korber

Senate VP: Tina Inzerilla, Ph.D.

Senate Secretary: Joel Gagnon

Senate Treasurer: Kimberly Tomlinson

Senate Admin Assist: Rifka Several

A&H: Cindy Rosefield, Catherine Suarez,
Toby Bielawski

SLPC: Robin Roy, John Rosen

STEM: Ashley Young, Michael Peterson
Darcy Earnst

BHAWK: Andrew Cumbo,

Student Services: Heike Gecox

Part-time Faculty: Vicki Pabley, Jeff Judd
(Chelsea Kubischta, alternate)

Faculty Association: Heike Gecox

Student Government: Kirstie Burgess

Melissa Korber

1. GENERAL BUSINESS

1.1 Call to Order/Quorum established

1.2 Approval of Agenda: MOTION TO APPROVE:

moved/seconded/approved

1.3 Review and Approval of Minutes (October 29, 2018): MOTION TO APPROVED: moved/seconded/approved (2 abstentions)

1.4 Public Comments (This time is reserved for members of the public to address the Academic Senate. Please limit comments to three minutes. In accordance with the Brown Act, the Academic Senate cannot act on these items.) **Ashley Young:** Comment on President

Bennie's approval as Acting President. Request that Academic Senate submit a letter of support, request for respectful treatment and outlining the Academic Senate's role in selecting the next president. To be placed on next meeting agenda.

2. ACTION ITEMS

2.1. Academic Senate's approval of the [DE Handbook](#). **MOTION TO APPROVE: moved/seconded/approved** (1 abstention)

2.2. Academic Senate's approval of the following statements regarding Canvas usage: **MOTION TO APPROVE: moved/seconded/approved**

- a. Beginning Spring 2019, the Las Positas College Academic Senate recommends that all online and hybrid courses use Canvas, which can also be used as a gateway to other technologies.
- b. Beginning Spring 2019, the Las Positas College Academic Senate recommends that all face-to-face courses that use a course management system as an online supplement to instruction use Canvas, which can also be used as a gateway to other technologies.
- c. Due to limited resources, the Instructional Technology staff will prioritize addressing and resolving those instructional issues related to Canvas.
- d. Whether instructors use a course management system or not, they will be responsible for ensuring that their courses are in compliance with all legal and accreditation requirements.

2.3 Endorsement of Professional Development Committee recommendation regarding part-time faculty meeting minimum requirement of 3 accumulated years of service with LPC or an academic load greater or equal to 40% to be eligible to receive the full amount of PDC funding. **MOTION TO APPROVE: moved/seconded/approved**
Comment: majority of part-time surveyed approved. The "accumulated years" needs some further definition; add "6 accumulated semesters of part time service." **Melissa and Vicki will send a suggested definition to the PDC.**

3. CONSENT ITEMS: MOTION TO APPROVE 3.1 and 3.3: moved/seconded/approved

3.1 Appoint Andrew Cumbo to serve on District Facilities Committee, with Sebastian Wong as alternate.

3.2 LPC Curriculum Committee Sunset Policy and Procedure (*tabled until next meeting*)

3.3 Curriculum Committee Approvals Oct. 29 and Nov. 5

4. REPORTS

4.1 Basic Skills: Michelle Gonzales/Ashley McHale - none

4.2 Program Review: Karin Spirn: They were submitted Oct. 22; are in reading process which is extended so deans can write their summaries, and can be discussed in division meetings. The SLO and Program Committees both had students appointed. Discussion on how to make the shared governance meetings more meaningful to students.

4.3 Institutional Planning and Effectiveness: Karin Spirn: Two meetings since last report. Their charge is updated. The planning, tutorial and professional development priorities have been updated. AB 705 will be included in these priorities. Decided not to participate in the metrics portion of Guided Pathways.

4.4 Distance Education: Christina Lee and Scott Vigallon: Proposing updating their charge to include: **To review distance education courses and provide instructor feedback to match the academic rigor and excellence in face-to-face courses.** Discussion on wording about “matching” and this will be discussed at the next DE meeting. *This will be put on the December 12 Senate agenda: “Course Review Process and DE Charge”*

4.5 Faculty Association: Heike Gecox – setting dates for negotiation

4.6 Student Success: Nessa Julian – no report

4.7 CTE Liaison: Open – Vicki will come to the next meeting to report

4.8 Student Senate: Kirstie Burgess – elections ratified constitution and bylaws, attendance at state level, food pantry, budget resolutions including club requests, Unity project with Chabot, collection drive as part of homeless and hunger week (collaborating with CalWORKs)

4.9 Treasurer: Kimberly Tomlinson – has requested Foundation matching funds for scholarship; drive is progressing.

4.10 President: Melissa Korber

a) Board of Trustees meeting: many faculty spoke in favor of R Bennie’s contract extension contract as President through June 2020. This was approved. The Senate will try to collect the statements. Proposing including a statement from the Senate.

b) Wyman Fong’s contract was reinstated through 2020.

c) Isabel Dvorsky retired. The new trustee, Ms. Grainger, will take her place.

d) Task Force on Shared Governance and District Policies: met last week. First working on taking out committees that don't exist anymore. The task force wants to condense these, and focus on process and constituent groups.

e) The FFA committee was created; Melissa and Sarah Thompson are representatives (28 people in the committee). Meeting to discuss what will happen with the 40% of the funds.

f) The Senate Executive Committee met to appoint a Facilities Committee representative, and alternate.

5. OLD BUSINESS – DISCUSSION

5.1 Constitution and Bylaws Task Force – Joel Gagnon: The task force has met several times. The proposed changes were distributed to be reviewed at division meetings.

REMOVE “If the office of President is then uncontested, they may be reelected for one additional year.”

Read through the changes and add to next Senate meeting agenda. Rifka will send color copies to the divisions after the Senate meeting in December.

5.2 SLPC Statement regarding District Integrated Planning and Budget – Robin Roy (not present) Tabled until next meeting.

5.3 Professional Development Committee recommendation: When should the new policy regarding part-time faculty start? Start Spring semester.

5.4 CLPCCD Vision for Success Goals: include “transfer to 4-year College” not only UCs or CSUs. Roanna and Rajinder said there wouldn't be data from non-California institutions. That is the rationale for not including these.

From Chancellor's Council: add the issue of state funding; add “wish to comply.” The language made this more of a recommendation than a requirement.

5.6 Board policy 4240 – Joel Gagnon (tabled from last meeting): What about students who take a class three times here, fails it, passes at another institution – they can't use this class. This board policy exists in draft only; LPC and Chabot need to work together on this. This will be brought back to Senate after Joel has met with Chabot.

5.7 Response to AP 5530, Student Rights and Grievances (tabled from last meeting) - Where it stands is that there is a new policy; William Garcia has agreed to do a presentation in the Spring after working under the new policy for some time.

5.8 Committees that report to Academic Senate – Melissa Korber (tabled from last meeting) Refer to chart; it will be placed on our website. When Guided Pathways is approved, it needs to be added.

6. NEW BUSINESS

6.1 Academic Senate and Accreditation – John Ruys: presented process statements on academic freedom, faculty presenting curriculum objectively and responsibility; institutional leadership.

a) Academic Freedom included in governing board policies: Academic Senate and senate subcommittees address these; providing feedback on policies; the FA also has a statement on Academic Freedom.

- b) Faculty distinguish between personal conviction and professionally accepted views in discipline. They present information fairly and objectively: Faculty Association would address these
- c) Institutional leaders encourage innovation to assure effective planning and implementation: Academic Senate (Program Review, Professional Development and other Senate subcommittees; related to 10+1)
Note: Minutes will be used to document these types of accreditation issues.

6.2 Resolutions Passed at Plenary (handout) – Melissa Korber: State Chancellor vote of no confidence; not approved, but forwarded Improving “Participatory Governance with the Chancellor” with the Chancellor named as problematic; which did pass. Melissa will send this out with her talking points.

6.3 Curriculum Committee “Sunset Policy and Procedure:” tabled for next meeting.

7. GOOD OF THE ORDER

7.1 Announcements/Comments: Heike: FA will call an emergency meeting regarding hiring a new faculty in history as Stuart McElderry was appointed dean.

8. ADJOURNMENT: MOTION TO ADJOURN: moved/seconded/approved. Meeting adjourned at 4:36 pm.

9. NEXT MEETING – NOVEMBER 28, 2018