

LAS POSITAS COLLEGE
Curriculum Committee
May 12, 2014
Draft Minutes

Faculty/Voting Members Present:

Angela Amaya (Library)
Joel Gagnon (Counseling)
LaVaughn Hart (Chair, Faculty, Non-voting)
Elizabeth Hopkins (BSBA)
Craig Kutil (STEMPS)
Marina Lira (Articulation Officer)
Marty Nash (ALSS)
Lisa Weaver (BSBA)

Non-Voting/Ex. Off. Members Present:

Andrea Migliaccio
Janice Noble
Carolyn Scott

Non-Voting/Ex. Off. Members Absent:

John Armstrong
Lisa Everett
Justin Garoupa
Dyan Miller
Diana Rodriguez

Faculty/Voting Members Absent:

N/A

Guests:

Jim Ott

ASLPC 2013 – 14 Representative:
Eric Bolin

1. **CALL TO ORDER:** Ms. Hart called the meeting to order at 2:33 p.m.
2. **Review/Approval of Minutes:** Mr. Gagnon motioned and Dr. Weaver seconded to approve meeting minutes of the April 28, 2014 with additions by LaVaughn Hart as noted in her revised document. (1 abstention)
3. **Public Comments** (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on these items.)

None
4. **Curriculum Proposals/Presentations – All proposals are on CurricUNET**

Ms. Hart requested a motioned to modify the agenda as follows: THEA 40 and 40L changed back to THEA XX and THEA XXL, and listed as new courses not modifications; also add ENG 44 to the agenda.

MSC: Kutil/Weaver (1 abstention)

New Course Proposals

- **KIN AFG (Aerobic Fitness Gym, 1 – 2 variable units)** – New Course Proposal: O, 1X, LPC-GE, CSU, CSU GE Area E, UC. (Start Date: Fall 2015)

MSC: Weaver /Kutil to approve the outline

MSC: Kutil/Weaver to approve LPC AA/AS GE

MSC: Kutil/Gagnon to approve CSU/UC

MSC: Weaver /Kutil to approve CSU GE

- **MSCM 16D (Express College Newspaper, 3 units; 1 unit lecture, 2 units lab)** – New Course Proposal: O, 1X, CSU (pending). Prerequisite: MSCM 16B with a minimum grade of C. (Start Date: Spring 2015)

MSC: Amaya/Kutil to approve the outline

MSC: Gagnon/Hopkins to approve CSU

MSC: Amaya/Hopkins to approve prerequisite

- **THEA XX (Intro to Technical Theatre, 3 units; 1 unit lecture, 2 units lab)** – New Course: G, 1X, CSU, CSU GE Area C, UC. (Start Date: Fall 2015)
- **THEA XXL (Theater Lighting, 3 units; 1 unit lecture, 2 units lab)** – New Course: O, 1X, CSU, UC. Strongly recommended THEA XX with a minimum grade of C. (Start Date: Fall 2015)

Committee members discussed issues concerning the names of these courses (new courses but same name as existing courses); it was suggested that Stage Craft might new name for courses. Concerns were expressed about the match with C-ID descriptors; not sure if courses are designed to meet two different descriptors or just one. In the past, Thea 40 and Thea 40L separated lecture and lab; now lecture and lab would be part of both classes, 1 unit lecture, 2 units lab.–Concern was expressed that seems like courses are not ready for approval at this time.; Chabot's like-courses have been denied; course descriptions almost the same as existing courses. Suggestion was made to look at UC Santa Cruz courses.; As critical changes are possibly needed and after thorough discussion it was decided to table these two courses until Fall semester.

MSC: Kutil/Gagnon to table both courses until Fall semester. (Unanimous)

Course Modifications

- **CNT 50 (Introduction to Desktop Operating Systems, 2 units; 1 unit lecture, 1 unit lab)** – Course Modification: O, 1X, CSU. Strongly recommended: CIS 50. (Start Date: Spring 2015)
- **CIS 65 (Introduction to Desktop Operating Systems, 2 units; 1 unit lecture, 1 unit lab)** – Course Modification: O, 1X, CSU. Strongly recommended: CIS 50. (Start Date: Spring 2015)

MSC: Weaver/Kutil to approve the outlines

MSC: Weaver/Kutil to approve advisory requisites

- **ENG 1A (Critical Reading and Comp, 3 units; 3 units lecture)** – Course Modification: G, 1X, DE, LPC GE, CSU, CSU GE Area A, IGETC Area 1, UC. Prerequisite ENG 105 with a minimum grade of P, or 104 with a minimum grade of P, or ESL 25 with a minimum grade of C, or equivalent course or appropriate skill level demonstrated through the English assessment process is also acceptable. (Start Date: Spring 2015)
- **ENG 20 (Studies in Shakespeare, 3 units; 3 units lecture)** – Course Modification: G, 1X, DE, LPC GE, CSU, CSU GE Area C, IGETC Area 3, UC. Prerequisite: ENG 1A with a minimum grade of C. (Start Date: Spring 2015)

- **ENG 44 (Literature of the American West, 3 units; 3 units lecture)** – Course Modification: G, 1X, DE, LPC GE, CSU, CSU GE Area C, IGETC Area 3, UC. Prerequisite: ENG 1A with a minimum grade of C. (Start Date: Fall 2015)
- **ENG 45 (Studies in Fiction, 3 units; 3 units lecture)** – Course Modification: G, 1X, DE, LPC GE, CSU, CSU GE Area C, IGETC Area 3, UC. Prerequisite: ENG 1A with a minimum grade of C. (Start Date: Spring 2015)

MSC: Amaya/Kutil to approve the outlines

MSC: Gagnon/Weaver to approve advisories as listed on the agenda

- **HLTH 1 (Introduction to Health, 3 units; 3 units lecture)** – Course Modification: O, 1X, DE, LPC GE, CSU, CSU GE Area E, UC. (Start Date: Spring 2015)

MSC: Weaver/Kutil to approve the outline

- **KIN 31A (Pre-Season Conditioning for Intercollegiate Basketball (Men's), 1 unit; 1 unit lab)** – Course Modification: G, 4X, LPC GE, CSU, CSU GE Area E, UC. (Start Date: Spring 2015)
- **KIN 38A (Pre-Season Intercollegiate Men's Soccer, 1 unit; 1 unit lab)** – Course Modification: G, 4X, LPC GE, CSU, CSU GE Area E, UC. (Start Date: Spring 2015)
- **KIN 38C (Post-Season Intercollegiate Men's Soccer, 1 – 2 variable units)** – Course Modification: G, 4X, LPC GE, CSU, CSU GE Area E, UC. (Start Date: Spring 2015)
- **KIN 41A (Pre-Season Conditioning for Intercollegiate Basketball (Women's), 1 – 2 variable units)** – Course Modification: G, 4X, LPC GE, CSU, CSU GE Area E, UC. (Start Date: Spring 2015)
- **KIN 41D (Off Season Intercollegiate Women's Basketball, 1 – 2 variable units)** – Course Modification: G, 4X, LPC GE, CSU, CSU GE Area E, UC. (Start Date: Spring 2015)
- **KIN 48A (Pre-Season Intercollegiate Women's Soccer, 1 – 2 variable units)** – Course Modification: G, 4X, LPC GE, CSU, CSU GE Area E, UC. (Start Date: Spring 2015)
- **KIN 48B (Intercollegiate Athletics: Women's Soccer, 1 – 2 variable units)** – Course Modification: G, 4X, LPC GE, CSU, CSU GE Area E, UC. Strongly Recommended KIN 48A with a minimum grade of C. (Start Date: Spring 2015)
- **KIN 48C (Off Season Intercollegiate Women's Soccer, 1 – 2 variable units)** – Course Modification: G, 4X, LPC GE, CSU, CSU GE Area E, UC. (Start Date: Spring 2015)
- **KIN 51 (Pre-Season Training - Swimming & Diving, 1 – 2 variable units)** – Course Modification: O, 4X, LPC GE, CSU, CSU GE Area E, UC. Strongly Recommended KIN SW3. (Start Date: Spring 2015)
- **KIN AQA (Aqua Aerobics, 1 – 2 variable units)** – Course Modification: O, 1X, LPC GE, CSU, CSU GE Area E, UC. (Start Date: Spring 2015)
- **KIN BC1 (Boot Camp1 for Flexibly & Core Development, 1 – 2 variable units)** – Course Modification: O, 1X, LPC GE, CSU, CSU GE Area E, UC. (Start Date: Spring 2015)
- **KIN BC2 (Boot Camp for Aerobic Conditioning, 1 – 2 variable units)** – Course Modification: O, 1X, LPC GE, CSU, CSU GE Area E, UC. (Start Date: Spring 2015)
- **KIN BC3 (Boot Camp for Power & Strength Training, 1 – 2 variable units)** – Course Modification: O, 1X, LPC GE, CSU, CSU GE Area E, UC. (Start Date: Spring 2015)
- **KIN DBS (Dance Aerobics/Body Sculpting, 1 – 2 variable units)** – Course Modification: O, 1X, LPC GE, CSU, CSU GE Area E, UC. (Start Date: Spring 2015)

- **KIN DV1 (Springboard Diving, 1 – 2 variable units)** – Course Modification: O, 1X, LPC GE, CSU, CSU GE Area E, UC. Strongly Recommended KIN SW1 with a minimum grade of C. (Start Date: Spring 2015)
- **KIN FL1 (Flag Football 1, 1 – 2 variable units)** – Course Modification: O, 1X, LPC GE, CSU, CSU GE Area E, UC. (Start Date: Spring 2015)
- **KIN FL2 (Flag Football 2, 1 – 2 variable units)** – Course Modification: O, 1X, LPC GE, CSU, CSU GE Area E, UC. Strongly Recommended KIN FL1 with a minimum grade of C. (Start Date: Spring 2015)
- **KIN FW1 (Fitness Walking 1, 1 – 2 variable units)** – Course Modification: O, 1X, LPC GE, CSU, CSU GE Area E, UC. (Start Date: Spring 2015)
- **KIN GBW (Guts and Butts Workout, 1 – 2 variable units)** – Course Modification: O, 1X, LPC GE, CSU, CSU GE Area E, UC. (Start Date: Spring 2015)
- **KIN SD (Salsa Dance 1, 1 – 2 variable units)** – Course Modification: O, 1X, LPC GE, CSU, CSU GE Area E, UC. (Start Date: Spring 2015)
- **KIN SW1 (Swimming 1, 1 – 2 variable units)** – Course Modification: O, 1X, LPC GE, CSU, CSU GE Area E, UC. (Start Date: Spring 2015)
- **KIN VB1 (Volleyball Beginning, 1 – 2 variable units)** – Course Modification: O, 1X, LPC GE, CSU, CSU GE Area E, UC. (Start Date: Spring 2015)
- **KIN WT1 (Weight Training 1, 1 – 2 variable units)** – Course Modification: O, 1X, LPC GE, CSU, CSU GE Area E, UC. (Start Date: Spring 2015)
- **KIN WTW (Weight Training for Women, 1 – 2 variable units)** – Course Modification: O, 1X, LPC GE, CSU, CSU GE Area E, UC. (Start Date: Spring 2015)

MSC: Kutil /Weaver to approve all KIN outlines

MSC: Kutil /Weaver to approve all KIN advisories

- **PHIL 6 (Introduction to Logic, 3 units; 3 units lecture)** – Course Modification: G, 1X, DE, LPC GE, CSU, CSU GE Area A, IGETC Area 3, UC. Strongly Recommended Eligibility for ENG 1A. (Start Date: Fall 2015)

MSC: Weaver/Kutil to approve the outline

MSC: Weaver/Kutil to approve the advisory

MSC: Weaver/Gagnon to approve DE status

MSC: Kutil/Gagnon to approve IGETC

Course Deactivations

- EMS 51 (EMT-P Human Systems, 4 units; 4 units lecture)
- EMS 53 (EMT-P Medical Syndromes, 5 units; 4 units lecture, 1 unit lab)
- EMS 54 (EMT-P ABD and Neuro Systems, 4 units; 3 units lecture, 1 unit lab)
- EMS 55 (EMT-P Cardiac and Resp Systems, 4 units; 3 units lecture, 1 unit lab)
- EMS 56 (EMT-P Trauma and Shock, 4 units; 3 units lecture, 1 unit lab)
- EMS 57 (EMT-P Special Patient Populations, 4 units; 3 units lecture, 1 unit lab)
- EMS 58 (EMT-P Paramedic Field Training, 9 units; 9 units lab)

MSC: Kutil/Weaver to approve deactivations

5. Vice President's Report: Dr. Janice Noble

Dr. Noble informed the committee that the letter to revise our ADT degree numbers was sent probably a month ago to the State but she hasn't heard anything in response. She

displayed to the committee that the catalog is complete and thanked all those involved in producing it. She also thanked the committee for their work.

6. **Chair's Report:** Ms. LaVaughn Hart
Ms. Hart gave a summary of curriculum activity for this academic year (unofficial numbers): 9 new courses, 118 modifications, 2 new ADTs, 2 revised ADTs, 1 revised AA, 72 course deactivations, 4 certificate/degree deactivations. Also the committee worked on Accreditation standards, participated in tech review, CurricUNET, and ADT training. She thanked everyone for their hard work. For next year, more ADT work and training to come.
7. **Articulation Officer's Report:** Ms. Marina Lira
Ms. Lira stated that she will not be here the first few weeks in the Fall semester, but will try to make it to the curriculum meetings.
8. **Good of the Order:**
 - Dr. Weaver stated that there is a need for support in training faculty (on curriculum).
 - Mr. Gagnon stated that with all the additional curriculum, it is creating gaps and holes in all the Liberal Arts degrees with different areas of emphasis. These are not coming through and being updated regularly so as things change, these are being left with gaps and holes.
 - Ms. Lira stated that she's getting feedback from faculty about their classes not filling up, and other things like their GE status is missing in the schedule. Some prerequisites, advisories, etc., are not printed in the schedule because they are not in the catalog description in CurricUNET. The scheduler (Andrea Migliaccio) copies information verbatim from the catalog description in CNET. So if the prerequisites, etc. are not listed there, they will not be in the printed schedule. So when students try to register for a class they will call counseling to ask why they cannot get into a class. We need to figure out how to capture this information along with any course comments.
9. **Adjournment:** 3:43 p.m.
10. **Next meeting:** Fall 2014

Minutes edited by LaVaughn Hart