



LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across campus.

Members:

Faculty/Voting:

Angela Amaya (SLPC)
Akihiko Hirose (SLPC)
Barbara Zingg (STEM)
Elizabeth Owens, Co-Chair (STEM)
Craig Kutil, Co-Chair (STEM)
Elizabeth Wing Brooks (A&H)
Mike Sato (A&H)
Jose Calderon (SS)
Erick Bell (BHAWK)

Non-voting/Ex. Off. Members:

John Armstrong- Absent
Stuart McElderry
Nan Ho
Andrea Migliaccio
Amy Mattern - Absent
Elizabeth David
Jesus Bravo-Morales
Jocelyn Santos
Madeline Wiest

Guests:

Nadiyah Taylor
Ana Del Aguila

Approved Minutes

- Call to Order 2:34pm Elizabeth Owens, Co-Chair
- Review and Approval of Amended Agenda Elizabeth Owens
- **MSC: Kutil/Zingg/Approved**
*Amended: Discussion Item added "Temporary Suspension of Various Specified Grade-Related Regulations"
- Review and Approval of Minutes (March 16th, 2020) Elizabeth Owens
- **MSC: Kutil/Wing Brooks/Approved – 1 Abstention**
- Public Comments (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on these items.)
- First Reading of Curriculum Proposals/ Presentation:
 - New Credit Courses:
 - **ECE 33 (CA Preschool Learning Foundations: Science- 1 Unit, 1 Unit Lab) GR, 1X, DE.** TOP Code: 1305.00 - Child Development/Early Care and Education*. SAM Code: C. Discipline: **Child Development/Early Childhood Education.** (Start Date: Spring 2021)
 - **ECE 35 (CA Preschool Learning Foundations: Social and Emotional- 1 Unit, 1 Unit Lab) GR, 1X, DE.** TOP Code: 1305.00- Child Development/Early Care and Education*. SAM Code: C. Discipline: **Child Development/Early Childhood Education.** (Start Date: Spring 2021)
 - **ECE 36 (CA Preschool Learning Foundations: Visual Arts- 1 Unit, 1 Unit Lab) GR, 1X, DE.** TOP Code: 1305.00 - Child Development/Early Care and Education*. SAM Code: C. Discipline: **Child Development/Early Childhood Education.** (Start Date: Spring 2021)
 - **ECE XXXX (CA Preschool Foundations & Frameworks: Math- 1 Unit, 1 Unit Lab) GR, 1X, DE.** TOP Code: 1305.00 - Child Development/Early Care and Education*. SAM Code: C. Discipline: **Child Development/Early Childhood Education.** (Start Date: Spring 2021)
 - **ECE XXXXX (CA Preschool Foundations & Frameworks: Language, Literacy- 1 Unit, 1 Unit Lab) GR, 1X, DE.** TOP Code: 1305.00 - Child Development/Early Care and Education*. SAM Code: C. Discipline: **Child Development/Early Childhood Education.** (Start Date: Spring 2021)
 - **ECE XXXXX (CA Preschool Foundations & Frameworks:**

English Language Development- 1 Unit, 1 Unit Lab) GR, 1X, DE. TOP Code: 1305.00 - Child Development/Early Care and Education*. SAM Code: C. Discipline: **Child Development/Early Childhood Education.** (Start Date: Spring 2021)

- *Presented by Nadiyah Taylor and Ana Del Aguila-* These will be online 1-unit courses recommended by the advisory board and in line with California Preschool Learning Foundation based on curriculum from Department of Education (2013). These courses provide students with job required skills applicable to required or professional development units for Child Development Permit holders, pre-school, transitional kindergarten, and early-primary teachers. It was clarified that the course numbers should be in the 80's A-F and the titles should all start with "CA Preschool Foundations:". These courses will all move forward for voting.

- GE Request:

- **MUS 8A: Music Theory and Musicianship 1-AA/AS** GE: Humanities
- **MUS 8B: Music Theory and Musicianship 2-AA/AS** GE: Humanities
 - *Presented by Craig Kutil:* Course is already approved for CSU GE & IGETC, should be approved in our local corresponding GE area. Correcting oversight. This GE Request will move forward for voting.

2. Second Reading of Curriculum Proposals/ Presentation:

- Course Modifications:

- *Substantial Change:*

- **BUSN 61 (Quickbooks Accounting-** 2 Units, 1 Unit Lecture, 1 Unit Lab) O, 1X, DE, CSU T. Strongly Recommended: BUSN 51 with a minimum grade of C, BUSN 1A with a minimum grade of C. TOP Code: 0502.00- Accounting*. SAM Code: C. **Discipline: Business or Accounting.** (Start Date: Spring 2021)
 - *Presented by Erick Bell-* The course lab content was updated per the committee's request. This course will move forward for voting.

3. Voting on Curriculum Proposals

- Program Modifications:

- **Fire Service Technology AS** (19 Units in the Major, 60 Units Total, Program Goal: CTE, TOP Code: 2133.00- Fire Technology*, Start Date: Fall 2021)

Motion to APPROVE Program Modifications:

MSC: Kutil/Zingg/Approved- 1 Abstention

- Administrative Program Revision:

- **Economics AA-T** (21-25 Units in the Major, 60 Units Total, Program Goal: Transfer, TOP Code: 2204.00- Economics, Start Date: Fall 2021)

Motion to APPROVE Administrative Program Modifications:

MSC:Kutil/Zingg/Approved- 1 Abstention

- Course Deactivations: Fall 2020

- **MATH 51: Algebra Bridge**
- **MATH 55A: Intermediate Algebra for STEM A**
- **MATH 55B: Intermediate Algebra for STEM B**
- **MATH 55E: Intermediate Algebra A Corequisite Support**
- **MATH 55F: Intermediate Algebra B Corequisite Support**
- **MATH 107A: Pre-algebra A**
- **MATH 107B: Pre-algebra B**
- **MATH 107E: Pre-algebra A Co-requisite Support**
- **MATH 107F: Pre-algebra B Co-requisite Support**

- **MATH 110A: Elementary Algebra A**
- **MATH 110B: Elementary Algebra B**
- **MATH 110E: Elementary Algebra A Corequisite Support**
- **MATH 110F: Elementary Algebra B Corequisite Support**

Motion to APPROVE Course Deactivations:

MSC:Kutil/Amaya/Approved- 1 Abstention

- Committee Governance

Motion to APPROVE Committee Governance:

MSC: Kutil/Zingg/Approved- 1 Abstention

- Discussion Items:

- **Independent Study**

Craig Kutil

The independent study form has not been updated in quite sometime. It includes a section where the faculty members need to create an SLO for the course. However, the SLO Committee does not have a mechanism to track these SLOs as they are not in eLumen. This language should be updated. The independent study form is the purview of the Curriculum Committee. Before the form can be updated the ESS Committee should review the independent study board policy as it is outdated. Other colleges have more specific requirements in the board policy around independent study, which is something our college may want to consider.

- **Future of Distance Education**

Craig Kutil

There was a clarification that the distance education addendum approved by the Chancellor's Office is an emergency measure that allowed course not approved by the Curriculum Committee for DE to be taught online. After the emergency situation is over, only courses that have been approved for distance education will be allowed to be taught online. If the course is being offered for distance education for the first time this semester on an emergency basis and the faculty member feels that in the future it would be appropriate to teach online, they should modify the course for DE through the curriculum process.

- **Temporary Suspension of Various Specified Grade-Related Regulations**

Craig Kutil

The Chancellor's Office memo "Grading Policies and Term Extension Guidance Due to COVID-19 Pandemic" was reviewed. Specifically the language below. This will be discussed at Wednesday's Academic Senate meeting. If the members have any concerns, people send them to Craig Kutil for him to present at the meeting on the committees behalf.

"Grading Policies: Pass/No Pass Grade Options

Executive order 2020-02 suspends the title 5, section 55022 requirement that students select the "pass or no pass" grading option prior to the 30% mark of the term. Additionally, the executive order suspends the requirement that units attempted for which the symbol "NP" is recorded be considered in probation and dismissal procedures. Students that attempt to continue to complete a course under the current situation, rather than withdraw, will not be negatively affected should they ultimately be unable to successfully complete the course.

While the Chancellor's Office is in discussions with the state's primary transfer institutions, CSU and UC, at the time of this guidance, the potentially adverse transfer implications of a pass or no-pass grading option remain in effect. For these reasons, colleges are advised against implementing blanket pass or no-pass grading policies and encouraged to provide updated information to faculty and students regarding the pass or no-pass grading option,

and the potential impact for transfer purposes. The Chancellor's Office will continue to work with UC and CSU, but colleges are encouraged to share a few transfer related issue areas such as:

- Most transfer institutions do not compute a GPA for a P/NP course, however in some instances a passing grade is computed at a 2.0 level, potentially adversely affecting a student's overall GPA score.
- Most transfer institutions, including CSU and UC, require courses for the major to be completed with a letter grade, therefore a P grade may result in a student needing to retake a course.
- Many transfer institutions restrict the allowable transfer units that may be taken as P/NP.

In enacting these grading policy changes, colleges may need to revise their Spring 2020 catalogue policies and should broadly and proactively communicate changes to students and faculty, including posting on their website where applicable. We recommend colleges provide written guidelines to students, staff, and faculty to ensure proactive advising and support for students.”

- Reports
 - **Vice President’s Report** **Kristina Whalen**
Nan Ho stated on Kristina Whalen’s behalf that the summer semester will be 100% online. The spring emergency distance education addendum was approved. The distance education addendum was amended to include summer and has been resubmitted. The addendum has been sent to the ACCJC as well. Kristina Whalen invited the curriculum chair’s and committee members to attend ACCJC training on April 30th from 1-4pm.
 - **Chair’s Report** **Elizabeth Owens**
Elizabeth Owens stated that like all faculty she is currently working to get all of her courses online for a smooth transition for students.
 - **Articulation Officer’s Report** **Craig Kutil**
Craig Kutil stated that he is working with the Articulation Officer at CSU East Bay to correct our Articulation Agreements with them on ASSIST, which was previously published incorrectly and taken down.
- Good of the Order: None
- Adjournment at 4:00pm
- Next Regular Meeting (April 6th, 2020)