



CURRICULUM COMMITTEE

Draft Agenda

August 21, 2023 | 3:30 PM | Room 2414 + Zoom for Guests

[Zoom information at the end of the Agenda](#)

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Curriculum Committee Quorum: 7

Faculty/Voting:

Erick Bell (CC Chair)
Angela Amaya (BSSL)
Amanda Castelli (SS)
Sue DeFuniak (PATH)
Chris Dudzik (STEM)
Akihiko Hirose (BSSL)
Craig Kutil (Articulation Officer)
Stuart McElderry (AS Div. Dean)
Marty Nash (A&H)
Elizabeth Wing Brooks (A&H)
Michelle Zapata (SS)

Non-Voting/Ex. Off. Members:

Liz McWhorter (CC Support)
John Armstrong (A&R)
Danielle Bañuelos (Classified)
Joel Gagnon (SS Div. Dean)
Andrea Migliaccio (Classified)
Nan Ho (VP of Academic Svcs.)

Guests:

Call to Order Erick Bell
Review and Approval of Agenda Erick Bell
Review and Approval of Minutes Erick Bell
(May 15, 2023)

Public Comment

Please limit comments to three minutes. In accordance with the Brown Act, the Committee cannot discuss or act on items that are not already on the agenda.)

Welcome, new Curriculum Committee Members! Erick Bell

First Readings Faculty

**All courses listed below can be taken only 1 time for credit unless otherwise noted.*

Modified Credit Courses

ARTS 24 (Three-Dimensional Design and Modeling)
ENG 7 (Critical Thinking and Writing Across Disciplines)
KIN FJW3 (Fitness Jog Walk 3)
PCN 5 (Introduction to Social Work and Human Services)
PCN 50L (Social Work and Human Services Fieldwork)

Discipline Placement

KIN FJW3 (Fitness Jog Walk 3)

New Noncredit Programs

Career Exploration and Preparation: 12.5 Hours. TOP Code: 4930.10
– Career Guidance and Orientation. CIP Code: 32.0107 – Career
Exploration/Awareness Skills. (Effective Date: Fall 2024)

Note 1: This is a Noncredit CDCP-funded program.

Note 2: PSLOs reviewed at the 05/08/23 SLO Committee Meeting.

ESL College Speaking and Listening Fluency Pathway: 162 Hours.
TOP Code: 4930.86 English as a Second Language—Speaking Listening.
CIP Code: 32.0109 Second Language Learning. (Effective Date:
Fall 2024)

Note 1: This is a Noncredit CDCP-funded program.

Note 2: PSLOs reviewed at the 04/24/23 SLO Committee Meeting.

Course Deactivations

GDDM 65 (Electronic Prepress): 3 Units (1.5 Lecture, 1.5 Lab). Letter
or P/NP. Recommended Course Preparation: GDDM 64 with a minimum
grade of C. Discipline: Graphic Arts. (Effective Date: Fall 2024)

*Rationale: They had an GDDM advisory board meeting in Spring '23,
and they agreed to sunset GDDM 65 (electronic prepress) and GDDM
68 Portfolio Preparation.*

GDDM 68 (Portfolio Preparation): 3 Units (1.5 Lecture, 1.5 Lab).
Letter or P/NP. Prerequisites: GDDM 53 with a minimum grade of C or
GDDM 54 with a minimum grade of C or GDDM 64 minimum grade of
C. Discipline: Graphic Arts. (Effective Date: Fall 2024)

Rationale: They had an GDDM advisory board meeting in Spring '23, and they agreed to sunset GDDM 65 (electronic prepress) and GDDM 68 Portfolio Preparation.

Administrative Revisions

APHT (Apprenticeship Heavy Trucking): (Effective Date: Fall 2023)

- Title should be *Apprenticeship Heavy Truck Driving* (vs. *Apprenticeship Heavy Trucking*)
- Units should be 18.5 (vs. 17.5 -- it was showing up in *CurricUNET* with the lower unit count)

Second Readings

Faculty

Modified Credit Courses

PCN 13 (Race, Ethnicity, and Social Change): 3 Units (Lecture). Pass/No Pass. Prerequisites: N/A.

Discipline: Counseling. (Effective Date: Fall 2024)

Primary Modifications: Course Title, Catalog Description, CSU Transfer or GE Articulation.

Voting Items

Faculty

**All courses listed below can be taken only 1 time for credit unless otherwise noted.*

Modified Credit Courses

CIS 54 (MS Excel Essentials): 4 Units (3 Lecture, 1 Lab). Letter Grade or P/NP. Recommended Course Preparation: CIS 50 with a minimum grade of C. Discipline: Computer Information Systems. (Effective Date: Fall 2024)

Primary Modifications: Distance Education, Advisory Skills, Texts, Title.

CIS 55 (Integrating Office Applications): 4 Units (3 Lecture, 1 Lab). Letter Grade or P/NP. Recommended Course Preparation: CIS 50. Discipline: Computer Information Systems. (Effective Date: Fall 2024)

Primary Modifications: Catalog Description, Distance Education, Advisory Skills, Methods of Instruction, Methods of Evaluation, and Typical Texts.

KIN 19 (Care and Prevention of Athletic Injuries): 3 Units (2 Lecture, 1 Lab). Letter Grade. Prerequisite: KIN 17 with a minimum grade of C. Discipline: Physical Education or Kinesiology. (Effective Date: Fall 2023)

Primary Modifications: Distance Education, Discipline, Methods of Evaluation, Typical Texts.

Other Voting Items

Faculty

Advisory Requisites

CIS 54 (MS Excel Essentials): Recommended Course Preparation: CIS 50 with a minimum grade of C. (Effective Date: Fall 2024)

CIS 55 (Integrating Office Applications): Recommended Course Preparation: CIS 50. (Effective Date: Fall 2024)

KIN 19 (Care and Prevention of Athletic Injuries): Prerequisite: KIN 17 with a minimum grade of C. (Effective Date: Fall 2023)

Distance Education

CIS 54 (MS Excel Essentials): Fully Online, Partially Online. (Effective Date: Fall 2024)

CIS 55 (Integrating Office Applications): Fully Online, Partially Online. (Effective Date: Fall 2024)

KIN 19 (Care and Prevention of Athletic Injuries): Fully Online (FO), Online with Flexible In-Person Component (OFI). (Effective Date: Fall 2023)

Discipline Placement

CIS 54 (MS Excel Essentials): Discipline: Computer Information Systems.
(Effective Date: Fall 2024)

CIS 55 (Integrating Office Applications): Discipline: Computer Information Systems. (Effective Date: Fall 2024)

KIN 19 (Care and Prevention of Athletic Injuries): Discipline: Physical Education or Kinesiology.
(Effective Date: Fall 2023)

Administrative Course Revisions

ESL 123 (Intermediate Oral Communication): 2 Units (Lecture). Pass/No Pass. TOP Code: 4930.86 – English as a Second Language—Speaking/Listening. Prerequisite: ESL 130B with a minimum grade of P or ESL 131B with a minimum grade of P or ESL 133 with a minimum grade of P or Placement through the ESL assessment process. Discipline: ESL. (Effective Date: Fall 2024)

Primary Modification: It should be One Level Below Transfer (vs. Two).

ESL 133 (Beginning Oral Communication): 2 Units (Lecture). Pass/No Pass. TOP Code: 4930.86 – English as a Second Language—Speaking/Listening. Recommended Course Preparation: Placement through the ESL assessment process. Discipline: ESL. (Effective Date: Fall 2024)

Primary Modification: It should be Two Levels Below Transfer (vs. Three).

Informational Items

AY 23-24 Curriculum Committee Calendar

See attachment.

Liz McWhorter

Reports

- o Vice President’s Report
- o Chair’s Report
- o Articulation Officer’s Report

Nan Ho
Erick Bell
Craig Kutil

Good of the Order

Liz’s Fall leave & Danielle’s assistance while Liz is gone

Liz McWhorter

Adjournment

Next Meeting:

- o September 18, 2023

Zoom Information:

Meeting ID: 936 6521 1263 / Password: 185960 / Call-In #: 6699006833

<https://cccconfer.zoom.us/j/93665211263?pwd=eXpiVENvSG5aT2tMWkdjRlBiTG1tdz09>