



Professional Development Agenda

February, 12, 2024/2:30-4:30 pm/ Room 21247

LPC Mission Statement	LPC Planning Priorities	
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.</p>	<p>Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.</p>
Chairs		
<input checked="" type="checkbox"/> Dyrell Foster, Administrator Tri-Chair <input checked="" type="checkbox"/> David Powers, Faculty Tri-Chair <input checked="" type="checkbox"/> Aubrie Ross, Classified Tri-Chair		
Academic Senate (6)	Classified Senate (5)	Student (1)
<input checked="" type="checkbox"/> Peter Kuo – A&H <input checked="" type="checkbox"/> Gina Webster – BSSL <input type="checkbox"/> Vacant – PATH <input checked="" type="checkbox"/> Howard Blumenfeld – STEM <input type="checkbox"/> Marina Lira – Student Services <input type="checkbox"/> Cheryl Dolan – Part-Time Faculty	<input checked="" type="checkbox"/> Alesia High – Admin Services <input checked="" type="checkbox"/> Wanda Butterly – TLC <input checked="" type="checkbox"/> Anne Kennedy <input checked="" type="checkbox"/> Jean O'Neil – Opi pari <input type="checkbox"/> Vacant	<p>Ayaan Ahmad – Program Services, Student Senator</p>
Guest		
<input checked="" type="checkbox"/> Nan Ho - VP of Academic Services		

Attendance (Quorum = [5])

Agenda Item	Information/Discussion	Action/ Assigned To
1.	Call to Order	2:30 p.m.
2.	Welcome & Introductions – Welcome to Ayann Ahmad, Student Government – Program Services Senator	
3.	Review & Approve Agenda for February 12, 2024	Approved by Howard; Seconded by Jean Approved unanimously
4.	<p><u>Cultural Competency Funding</u> – VP Ho (move to right after Minutes/Agendas)</p> <p>Because funding is low, grant available to provide culturally competent professional development for community faculty, including leveraging 21st century technology to improve learning programs. Look at already funded PDC proposals for conferences to see if they fall under the Grant. Howard asked if this funding could be used for technology. It can be if it aligns with the Grant. Funds have to be spent by May 31, 2024. Reporting due by June 30th. Can also be used toward a keynote/speaker (all employees can attend) and conferences/workshops. An updated memo will be provided when any updates are made. Would like to use some funds to help train our Articulation officer; Craig Kutil. Also, can be used to help faculty update their syllabi to decolonizing. About \$7,500 available in funds.</p> <p>Possible conferences that qualify for funding:</p> <ul style="list-style-type: none"> • 2024 Pathways to Equity Conference – In April • HACU 29th National Capitol Forum on Hispanic • Online Teaching Conference 2024 <p>Please communicated the funding that is available through this Grant and ask that they submit proposals</p>	

	<p>outlining the rational.</p> <ul style="list-style-type: none"> Seamless Transfer of Ethnic Studies (includes Anti-racism), funding can be used by June 30th , and classified can be included. As long as it falls under the chancellor's guidance. <p>Howard asked if this funding could be used for technology as well.</p> <p>Has to be used by May 31, 2024. Reporting due by June 30th.</p> <p>About \$7,500 available in funds.</p>	
5.	Public Comments	none
6.	<p>Old Business</p> <p>6.1 Approve Agenda from November 13, 2023 & Minutes from October 9, 2023</p> <p>6.2 Conference Requests</p> <p>PDC email sent to all members of the committee to approved funding for 10 requests. All approved. Chair approval approved funds during the break as well for Yasamin Hasimi, Stephany Chavez, Carolyn Scott & James Giacomazzi,</p> <p>6.3 Spring Flex Day – March 21st</p> <ul style="list-style-type: none"> Panda express bowls for lunch Bagels for breakfast Donuts for after sessions to provide networking opportunity for all employees 	<p>Agenda approved by: Jean Seconded by: Howard Approved unanimously</p> <p>Minutes approved by: Gina Seconded by: Anne Abstention (1) Approved unanimously</p>

7.	<p>New Business</p> <p>a. Conference & Activity Proposals</p> <table border="1"> <thead> <tr> <th data-bbox="268 410 562 440">Name</th> <th data-bbox="575 410 1297 440">Conference</th> <th data-bbox="1310 410 1556 440">Location</th> <th data-bbox="1568 375 1703 440">Requested Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="268 451 422 480">Peter Zimmer</td> <td data-bbox="575 451 1142 480">Associated Press National College Media Conference</td> <td data-bbox="1310 451 1436 480">La Jolla, CA</td> <td data-bbox="1568 451 1625 480">\$750</td> </tr> <tr> <td data-bbox="268 532 474 561">Marcus Thompson</td> <td data-bbox="575 532 1142 561">Associated Press National College Media Conference</td> <td data-bbox="1310 532 1436 561">La Jolla, CA</td> <td data-bbox="1568 532 1625 561">\$750</td> </tr> <tr> <td data-bbox="268 613 411 643">Martin Nash</td> <td data-bbox="575 613 1142 643">Associated Press National College Media Conference</td> <td data-bbox="1310 613 1436 643">La Jolla, CA</td> <td data-bbox="1568 613 1625 643">\$750</td> </tr> <tr> <td data-bbox="268 695 432 724">Melissa Korber</td> <td data-bbox="575 695 1142 724">Associated Press National College Media Conference</td> <td data-bbox="1310 695 1436 724">La Jolla, CA</td> <td data-bbox="1568 695 1625 724">\$750</td> </tr> <tr> <td data-bbox="268 776 495 805">Jean O'Neil - Opipari</td> <td data-bbox="575 776 957 805">Classified Leadership Institute 2024</td> <td data-bbox="1310 776 1457 805">Riverside, CA</td> <td data-bbox="1568 776 1625 805">\$750</td> </tr> <tr> <td data-bbox="268 824 436 854">Jennifer Decker</td> <td data-bbox="575 824 1125 854">California Engineering Liaison Council Spring 2024</td> <td data-bbox="1310 824 1499 854">Santa Monica, CA</td> <td data-bbox="1568 824 1625 854">\$750</td> </tr> </tbody> </table> <p>b. Flex Day Proposals</p> <table border="1"> <thead> <tr> <th data-bbox="268 984 1234 1013">Flex Day Session</th> <th data-bbox="1247 984 1797 1013">Facilitator</th> </tr> </thead> <tbody> <tr> <td data-bbox="268 1049 1066 1078">LPC Lit Fest Preview: Meet the Authors & James Spooner Book Discussion!</td> <td data-bbox="1247 1016 1667 1078">Toby Bielawski, Richard Dry, Michelle Gonzales</td> </tr> <tr> <td data-bbox="268 1097 590 1127">Social Annotation with STEM</td> <td data-bbox="1247 1097 1419 1127">Ashley McHale</td> </tr> <tr> <td data-bbox="268 1162 436 1192">Intro to Improv</td> <td data-bbox="1247 1162 1409 1192">Bobby August</td> </tr> <tr> <td data-bbox="268 1211 569 1240">Faculty Evaluation Training</td> <td data-bbox="1247 1211 1398 1240">Christina Lee</td> </tr> <tr> <td data-bbox="268 1276 743 1305">Using AI as a Time-Saving Tool for Teachers</td> <td data-bbox="1247 1276 1635 1305">Howard Blumenfeld, David Powers</td> </tr> <tr> <td data-bbox="268 1341 554 1370">Fire Extinguisher Training</td> <td data-bbox="1247 1341 1541 1370">George Freelen, Jeff Seaton</td> </tr> <tr> <td data-bbox="268 1422 680 1451">Using Pronto to Engage Your Students</td> <td data-bbox="1247 1422 1656 1451">Scott Vigallon, Lauren Luker (Pronto)</td> </tr> </tbody> </table>	Name	Conference	Location	Requested Amount	Peter Zimmer	Associated Press National College Media Conference	La Jolla, CA	\$750	Marcus Thompson	Associated Press National College Media Conference	La Jolla, CA	\$750	Martin Nash	Associated Press National College Media Conference	La Jolla, CA	\$750	Melissa Korber	Associated Press National College Media Conference	La Jolla, CA	\$750	Jean O'Neil - Opipari	Classified Leadership Institute 2024	Riverside, CA	\$750	Jennifer Decker	California Engineering Liaison Council Spring 2024	Santa Monica, CA	\$750	Flex Day Session	Facilitator	LPC Lit Fest Preview: Meet the Authors & James Spooner Book Discussion!	Toby Bielawski, Richard Dry, Michelle Gonzales	Social Annotation with STEM	Ashley McHale	Intro to Improv	Bobby August	Faculty Evaluation Training	Christina Lee	Using AI as a Time-Saving Tool for Teachers	Howard Blumenfeld, David Powers	Fire Extinguisher Training	George Freelen, Jeff Seaton	Using Pronto to Engage Your Students	Scott Vigallon, Lauren Luker (Pronto)	<p>Motion to approve all funding requests at \$750 each by Gina, Seconded by Lisa Abstention (1) Approved unanimously</p> <p>Hunting license Application does not align with Professional Development purpose.</p> <p>All voted no – to not have a Flex Day session</p>
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	<p>Demystifying DEAIIB (diversity, equity, access, inclusion, belonging) Playing and Singing the Blues Yoga Manifest Your Dreams: A vision board activity Cal-GETC-Overview and Discussion New Associate Degree General Education Requirements Best Practices for Club Advisors Exploratorium @ LPC Brazilian Jiu Jitsu APEX Faculty Learning Community Work Session Demystifying Early College Credit</p> <p>c. Flex Day Material Funding</p> <p>Michelle Zapata requested to have funding provided to purchase \$200 for supplies for her Flex Day session. Committee suggested to see if she can align with the cultural competency funding. Funding through PDC is limited. Will recommend she contact the Foundation to see if they can fund with a mini Grant for the supplies request.</p> <p>Recommends to request a mini-grant from the Foundation or through Division/Department</p> <p>d. Review of Charge and Membership TLC/Professional Development Center - Would like to add a Professional Development Coordinator to the Committee</p> <p>e. New Mileage Rate Went up to .67 cents</p>	<p>Shawn Taylor Cindy Rosefield, Dan Marschak, Andreas Preponis Sue DeFuniak Michelle Zapata Craig Kutil Craig Kutil Josue Hernandez, Brody Price Robin Rehagen, Jennifer Siders Russell Jensen, Dave Wagner Segal Boaz, Ashley McHale Traci Peterson</p>	<p>Motion to approve flex day funding request through PDC funds by Howard, Seconded by Peter 2- yes. 3 – no, 1 abstain Not approved.</p> <p>Once the new TLC/Professional Development Center is implanted the committee would like to add this position as a Classified Representative</p>
<p>8.</p>	<p>Information Items</p> <p>2 Variable Flex Part 2, due to Rifka by May 15 3 PDC Budget Update - (negative) Around \$530, Lisa will confirm available balance Vicki has also provided \$5,000 for funding which rolls over. Dr. Foster is unable to fund any addition conference requests. It seems like a pattern to run out of money around the same time of year.</p>		

	<p>Direct faculty & classified to other funding sources which are available on campus.</p> <p>David will put out a letter for the funding available for the new Grants.</p> <p>Leave open for conferences for the available \$5,000 for those who need some conferences other than the grants</p> <p>4 New Faculty Orientation Teaching Institute</p> <ul style="list-style-type: none"> - Howard shared Self-Care, Boundaries & Time Management for Teachers; on Wednesday, February 28 from 5:30 – 8:30 pm. o Dinner is available at Swirl on the Square. Ask Frances Hui if Classified can attend the session as well. <p>5 Caring Campus Update</p> <ul style="list-style-type: none"> - Flex Day session in progress, meetings will be rolled out. Aubrie & Jean are doing the 4CS Caring Campus, State wide initiative to develop a handbook to provide to newcomers. <p>6 Classified Senate Update</p> <ul style="list-style-type: none"> - Cupids Arrow Archery Fun on February 14th open to all LPC employees - Planning to present a Proposal to Dr. Foster regarding implanting a Classified Hiring Prioritizations Committee during next 1:1. <p>7 TLC/Professional Development Center Update</p> <ul style="list-style-type: none"> - Purpose/functionality - Space/what is it going to look like and be look like <p>8 PATH Division Representative</p> <p>9 Classified Representative still needed</p> <p>10 LPCSG Representative</p> <p>New representative - Ayaan Ahmad – Program Services Senator</p>	
9.	<p>Good of the Order</p> <p>Happy National Counseling Week</p> <p>4-day weekend (Friday & Monday off)</p> <p>2024 Leap Year there is a February 29th</p>	

	Howard -- SCFF Cliff, will be the same for funding next year. The year after TBD. The deadline for Flex Day proposals is February 21. David will send out the batch of new Flex Day proposals that were sent in before the meeting.	
10.	Adjournment	3:46 pm

Meeting adjourned at 3:46 pm

Next meeting: March 11, 2024 in 21247