



Spring 2020 FLEX Day



The Las Positas College Professional Development Committee would like to welcome you to our Spring 2020 FLEX Day, being held from 8:00 AM – 4:00 PM on Tuesday, March 10.

Keynote Session

1:00 PM – 1:50 PM

Room 2420

From Student Voices to Best Practices

For this FLEX Day, in lieu of a keynote speaker, we will present a keynote panel. This panel will consist of current and former students who will recount their barriers to academic success and how (or how not) the college was able to remove those barriers to ensure their academic successes. The purpose of this keynote panel is for the attendees to hear a variety of student voices as well as be made aware of successful, targeted interventions for students' success as a way of illustrating best practices.



Spring 2020 FLEX Day

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Spring 2020 FLEX Day

Morning Session Short Program



Location	8:00– 8:50 AM	9:00– 9:50 AM	10:00 – 10:50 AM	11:00 – 11:50 AM
1945 ITS Training Room		Budget Training <i>Sui Song</i>		
2201				Stop the Bleed <i>Sebastian Wong</i>
2412 Computer Lab		Course Review for 1st time DE instructors (scheduled appointments) <i>Christina Lee</i>	SLO Coordinator Workshop <i>Ann Hight Angelo Bummer Robin Rehagen</i>	SLO Coordinator Workshop <i>Ann Hight Angelo Bummer Jennie Graham</i>
2414 Computer Lab			Computer Monitoring in the Classroom <i>Jennie Graham Bill Komanetsky</i>	Maximizing Technology in Counseling Sessions <i>Jared Howard</i>
2416 Computer Lab	Making Your Canvas Course Site ADA- Compliant <i>Wanda Butterly</i>		Curriculum Updating/Creation with the Chair <i>Craig Kutil</i>	
2450	Staying on Pathway: Before and On Day 1 <i>Kristy Woods Jeff Judd Carrie Frates Shawn Taylor</i>			
2460	The Computer Science Behind Bitcoin <i>Paul Hrycewicz</i>		Model the Way: Leading Students Toward Equity, Inclusion, and Collaboration <i>Tracey Coleman Kimberly Burks Melissa Korber</i>	
2470		Student Veterans and Campus Life: Knowing Your Power, Part 2 <i>Dr. Miatta R. Snetter Todd Steffan</i>	Student Veterans and Campus Life: Knowing Your Power, Part 3 <i>Dr. Miatta R. Snetter Todd Steffan</i>	Brief Overview of Middle College and Student Panel <i>Amy Brown</i>
2480			Conference Leave <i>Sui Song</i>	



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Afternoon Session Short Program

Location	1:00 – 1:50 PM	2:00 – 2:50 PM	3:00 – 3:50 PM
2420	Keynote Session <i>Equity Panel</i>	Going Deeper: Follow-Up to Student Voices to Best Practices <i>Ashley McHale</i>	
1945 ITS Training Room		Introduction to Banner 9 and Other Administrative Software Supported by District ITS <i>Katherine Tollefsen</i>	
2003 Library		Meet Libby and Chill <i>Frances Hui</i> <i>Ellen Dean</i> <i>Monica Cromarty</i>	
2412 Computer Lab		Course Review for 1st time DE instructors (scheduled appointments) <i>Christina Lee</i>	
2414 Computer Lab		SLO Coordinator Workshop <i>Ann Hight</i> <i>Jennie Graham</i>	SLO Coordinator Workshop <i>Ann Hight</i> <i>Jennie Graham</i>
2416 Computer Lab		Elumen and SLO's for Public Safety Professionals <i>German Sierra</i> <i>Robin Rehagen</i>	
2450		Guided Pathways - A Persistence Project <i>Kristy Woods</i> <i>Jeff Judd</i> <i>Carrie Frates</i> <i>Shawn Taylor</i>	
2460		What You Need to Know About FERPA in the Classroom <i>Tamica Ward</i> <i>Jeff Lawes</i> <i>Jesus Bravo-Morales</i>	
2470		Integrating Climate Change Curriculum in All Disciplines <i>Amy Chovnick</i>	
2500 Main Gym		Basics of Basketball Skills, Drills, and Play <i>James Giacomazzi</i>	



Spring 2020 FLEX Day



Breakfast and lunch are being provided courtesy of the President's Office and the Las Positas College Foundation. The food is being prepared by Pacific Fresh Dining.

Breakfast

7:30 AM – 9:00 AM

2420 Foyer

Breakfast burritos:

Bacon

Sausage

Egg/Cheese/Peppers/Onions/Mushrooms

Corn Tortillas for Gluten-Free Guests. **NEED TO REQUEST PRIOR TO FLEX DAY.** Contact Rifka Several if you would like the gluten-free option.*

Assorted Pastries – Muffins and Danish

Bagels with Cream Cheese

Fruit Display Platters

Coffee Service (House Blend, Decaf, Hot Water & Tea Bags) and Infused Water

Lunch

12:00 PM – 12:50 PM

Cafeteria

Garden Salad (with Ranch & Balsamic Vinaigrette)

Pizza (Cheese, Pepperoni, BBQ Chicken, All Meat Combo, or Veggie Combo)

Gluten-free pizza is available for each type. **NEED TO REQUEST PRIOR TO FLEX DAY.** Contact Rifka Several if you would like the gluten-free option.*

Infused Water and Iced Tea

***If you require gluten-free breakfast and lunch items, you must contact Rifka Several by FEBRUARY 28th with your request.**



LAS POSITAS COLLEGE
FOUNDATION

GIVE TEN CAMPAIGN for LPC Campus Grants

As a faculty or staff member, you know the value of Las Positas College better than anyone. The LPC Foundation sponsors 65 scholarships and also **Foundation Grants** that provide for projects not funded in your department budget – *speakers, performances, conference travel for students, supplemental educational materials ...* and many other benefits!

Part of the funding for these Grants comes from PAYROLL DEDUCTIONS – we are asking you for a **tax-deductible donation of \$10 per month** (or more if you feel moved!). Join our current team of 25 payroll donors to increase funding of campus-based activities that provide a truly exceptional educational experience at Las Positas College.

It's easy to do: Just fill out this form and send it to the LPC Foundation Office, 1681H:

**PAYROLL DEDUCTION FORM
FOR A DONATION TO THE LAS POSITAS COLLEGE FOUNDATION**

I hereby authorize Chabot-Las Positas College Community College district payroll department to deduct \$_____ from my monthly paycheck to the Las Positas College Foundation (TAX ID #71-0942040). I understand that my monthly payroll deduction will continue until the district receives my signed notification of cancellation.

Employee Name _____ Employee ID _____

Signature _____ Date _____



Spring 2020 FLEX Day

Full Description of the Morning Sessions

8:00 AM – 9:50 AM

Making Your Canvas Course Site ADA-Compliant

Room 2416

Presenter: Wanda Butterly

Description: Whether you teach an online course, a hybrid course, or simply enhance your face-to-face course with materials, you are bound by state and federal regulations to make your sites accessible to students with disabilities. This hands-on workshop will focus on ADA-compliance within Canvas. You will learn the basics of web accessibility, along with techniques to use in Canvas and techniques to make WORD and PowerPoint files accessible. The workshop will follow the Online Education Initiative's Course Design Rubric on web accessibility.

Staying on Pathway: Before and On Day 1

Room 2450

Presenters: Kristy Woods, Jeff Judd, Carrie Frates, and Shawn Taylor

Description: Guided Pathways affords us an opportunity to think deeply about equity in the classroom. "How can I support every student succeed?" "What are acceptable, reasonable, realistic, sustainable things that can be incorporated into the classroom to keep students on their academic pathway... without lowering the standard?" Join the Connections' Workgroup in a highly collaborative conversation around growth mindset syllabi, grading practices, and language that can provide equitable opportunities for us to get to know our students as learners and support their individual needs without reducing the rigor of the classroom.

The Computer Science Behind Bitcoin

Room 2460

Presenter: Paul Hrycewicz

Description: How do Bitcoin and other digital currencies work? They are all based on a set of fundamental Computer Science data structures and algorithms, some of which are included in the CS curriculum at Las Positas. This presentation will cover the concepts surrounding digital currencies, including methods of use, creation of value, security, and verification.

9:00 AM – 9:50 AM

Budget Training

Room 1945

Presenter: Sui Song

Description: This training is for staff whose job includes managing budgets. We will go over State budget cycle, CLPCCD account structure, how to view departmental/program budgets in Banner 9 and CLASS-Web, and submit budget transfers. Administrators and staff members will be equipped with tools to help them with their budget development process (better planning).



Spring 2020 FLEX Day



Course Review for 1st time DE instructors (scheduled appointments)

Room 2412

Presenter: Christina Lee

Description: One hour scheduled appointments are provided to 1st time DE instructors to go through their course review during Flex Day! Using the course review checklist, the DE sub-committee will provide feedback and recommendations to 1st time DE instructors. Please note that you must schedule your appointment with Christina Lee prior to Flex Day.

Student Veterans and Campus Life: Knowing Your Power, Part 2

Room 2470

Presenters: Dr. Miatta R. Snetter and Todd Steffan

Description: Fall 2019 FLEX Day, we had Dr. Miatta R. Snetter, a licensed clinical psychologist, who has a wide scope of experiences serving Veterans, had presented challenges Veterans face in and outside of the classroom. In this session, she will provide some background information about student Veterans' challenges, but will spend more time training classified professionals, professors, and administrators on how they can provide the needed support for student Veterans in achieving success in college. This will be a hands-on training, less lecturing. This training could save Veterans' lives, and is important to attend.

10:00 AM – 10:50 AM

SLO Coordinator Workshop

Room 2412

Presenters: Ann Hight, Angelo Bummer, and Robin Rehagen

Description: In support of on-going SLO work, we would like to offer a block of time where SLO coordinators can continue the work that was started last semester. Supported activities include creating a library of common assessments, mapping CSLO's to PSLO's, how to create a plan for PSLO assessments, etc. During this time block, faculty can also work on inputting SLO assessments from last semester.

Computer Monitoring in the Classroom

Room 2414

Presenters: Jennie Graham and Bill Komanetsky

Description: Thanks to grant funding and additional resources, LPC was able to purchase a license to install Impero software on computers in select classrooms. This software allows for instructors to monitor student desktops during in-class assignments, share student's desktops with the class, limit access to applications and websites during computerized testing, and more. Come spend an hour with us while we demonstrate its capabilities.



Spring 2020 FLEX Day



Student Veterans and Campus Life: Knowing Your Power, Part 3

Room 2470

Presenters: Dr. Miatta R. Snetter and Todd Steffan

Description: Fall 2019 FLEX Day, we had Dr. Miatta R. Snetter, a licensed clinical psychologist, who has a wide scope of experiences serving Veterans, had presented challenges Veterans face in and outside of the classroom. In this session, she will focus on training tools and techniques and how they can provide the needed support for student Veterans in achieving success in college. This will be a hands-on training, less lecturing. She will also discuss unique characteristics of groups within the student Veterans population, such as Combat Veterans, Female Veterans, and Veterans with disabilities. It is not required to attend workshop 2 to attend workshop 3, although it is beneficial to.

Conference Leave

Room 2480

Presenter: Sui Song

Description: Filling out conference leave requests and submitting travel expense claims can seem like a daunting task for staff and faculty who are authorized to attend conferences, meetings, or other functions on behalf of the College. This workshop will go over step by step how to fill out and submit conference/travel forms, request for travel advances and submit travel reimbursements.

10:00 AM – 11:50 AM

Curriculum Updating/Creation with the Chair

Room 2416

Presenter: Craig Kutil

Description: This time is for faculty to work with the curriculum committee chair to create or update courses and programs.

Model the Way: Leading Students Toward Equity, Inclusion, and Collaboration

Room 2460

Presenters: Tracey Coleman, Kimberly Burks, and Melissa Korber

Description: This activity will be broken into two sections. The first will have participants fill out a personality matrix, focusing on typical behavior that would identify ways they naturally behave. These tendencies will then be explored further to determine how our personalities affect leadership, collaboration, and student equity. In the second section, participants will play a game called “The Finish Line”, which “increases awareness of barriers to graduation faced by community college students, particularly low-income students and students of color, and to demonstrate how institutional, societal, or cultural factors impact the progress and success of different students”-Achieving the Dream. At the conclusion the group will debrief, discussing how to apply these concepts to help students achieve their dreams in an equitable environment.

11:00 AM – 11:50 AM

Stop the Bleed

Room 2201

Presenter: Sebastian Wong

Description: Motivated by the 2012 tragedy in Sandy Hook and multiple tragedies that have occurred in the ensuing years, what has become known as the Hartford Consensus was convened to bring together leaders from law enforcement, the federal government, and the medical community to improve survivability from manmade or natural mass casualty events. The resulting injuries from these events generally present with severe bleeding which, if left unattended, can result in death. The participants of the Hartford Consensus concluded that by providing first responders (law enforcement) and civilian bystanders the skills and basic tools to stop uncontrolled bleeding in an emergency situation, lives would be saved. The first responder program has received very good response and is widely being used across the country. The next step is to focus on needs of civilian bystanders. The class is designed for classified and faculty members to learn about life saving bleeding control techniques in the even of an injured student or an active shooting incident.

SLO Coordinator Workshop

Room 2412

Presenters: Ann Hight, Angelo Bummer, and Jennie Graham

Description: In support of on-going SLO work, we would like to offer a block of time where SLO coordinators can continue the work that was started last semester. Supported activities include creating a library of common assessments, mapping CSLO's to PSLO's, how to create a plan for PSLO assessments, etc. During this time block, faculty can also work on inputting SLO assessments from last semester.

Maximizing Technology in Counseling Sessions

Room 2414

Presenter: Jared Howard

Description: This interactive session will introduce counseling faculty to strategies and best practices when using technology in their counseling sessions. The intention behind this session is to highlight how technology can help support interactive counseling sessions and maximize the time and quality of meetings. Specific areas of focus include the use of web browsers, keyboard shortcuts, BANNER, and chrome extensions. Time will be spent learning and practicing techniques learned in the session and sharing best practices (in technology) amongst attendees.



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Brief Overview of Middle College and Student Panel

Room 2470

Presenter: Amy Brown

Description: Please join us for a Flex Day presentation on the TVROP Middle College High School program here at Las Positas College. We will provide an overview of the program, current enrollment data, and a description of a "typical Middle College student." Following the brief presentation, we will hold a student panel to give attendees the opportunity to hear directly from current and past students about their experiences at Middle College and Las Positas College.



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Full Description of the Afternoon Sessions

2:00 PM – 2:50 PM

Course Review for 1st time DE instructors (scheduled appointments)

Room 2412

Presenter: Christina Lee

Description: One hour scheduled appointments are provided to 1st time DE instructors to go through their course review during Flex Day! Using the course review checklist, the DE sub-committee will provide feedback and recommendations to 1st time DE instructors. Please note that you must schedule your appointment with Christina Lee prior to Flex Day.

SLO Coordinator Workshop

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Going Deeper: Follow-Up to Student Voices to Best Practices

Room 2420

Presenter: Ashley McHale

Description: Now that we heard from students and learned about these successful interventions, how can we implement them? What can we do in our jobs and roles on campus to incorporate best practices to set our students up for success? This is a brainstorming session to debrief and further talk about the Keynote.

What You Need to Know About FERPA in the Classroom

Room 2460

Presenters: Tamica Ward, Jeff Lawes, and Jesus Bravo-Morales

Description: The presentation will focus on case studies that will help professors and classified staff understand The Family Educational Rights and Privacy Act of 1974 (FERPA), as it relates in real life classroom scenarios. The conversation will revolve around FERPA requests that have been submitted to Student Services. FERPA, as amended, also known as the Buckley Amendment, is a federal law that governs the confidentiality of student records. Under FERPA, educational records are defined as records that are directly related to a student and are maintained by an educational agency or institution, or by a party acting for the agency or institution. Student records can exist in any medium, including: typed, handwritten, digital, computer generated, videotape, audiotape, film, microfilm, microfiche, and email, among others.



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Integrating Climate Change Curriculum in All Disciplines

Room 2470

Presenter: Amy Chovnick

Description: Climate change affects all of us; on social, moral, economic, and political levels and therefore should not be inclusive to only science classes. The more climate change is integrated across curriculum, the more prepared our students will be to deal with its future impacts. This workshop is designed to help instructors develop a game plan to integrate climate change into their curriculum. We will provide easy to understand scientific data to help you get started, examples of teaching strategies, and an opportunity to network with fellow instructors to develop your own teaching plan. We welcome not only those who have experience teaching climate change, but also those with little or no experience. We will stress the importance of discussions of climate change in the classroom including ways to deal with common misconceptions about the subject.

2:00 PM – 3:50 PM

Intro to Banner 9 for Staff Accessing the Student Module

Room 1945

Presenter: Katherine Tollefsen

Description: We have been on Banner 9 since July 2019. We still have Banner 8 available for a few specific forms. ITS will be decommissioning Banner 8 in the near future, and we want to ensure that staff are comfortable using Banner 9. There will be a “Banner 9 basics” overview, Q & A, and hands-on practice. We can also look at other related administrative software that is supported by the ITS department like: CLASS-Web, The Zone/Zonemail, Outlook Web Email, and the Service-Now Help Desk ticketing system. Find out who to call for help. Room capacity is limited to 18 attendees.

Meet Libby and Chill

Room 2003

Presenters: Frances Hui, Ellen Dean, and Monica Cromarty

Description: Come read, explore, and chill in the library. Learn about free ebooks, audiobooks, and many cool apps like Libby that are available through LPC and local public libraries. Please bring smart phones/mobile devices and any public library cards you have. Librarians from Livermore Public Library will be issuing library cards to anyone who applies.* Cookies will be served but bring your own coffee/tea. All are welcome!

*You do not need to be a Livermore resident but you do need to show an ID with your address.



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Elumen and SLO's for Public Safety Professionals

Room 2416

Presenters: German Sierra and Robin Rehagen

Description: SLO assessment is one of the most important but also one of the least understood professional development activities. I would like to present and work with the over twenty plus part time faculty we have in fire, emergency medical services, and administration of justice. SLO assessment will play a huge role in our vision forward for public safety.

Guided Pathways - A Persistence Project

Room 2450

Presenters: Kristy Woods, Jeff Judd, Carrie Frates, and Shawn Taylor

Description: A community college our size, with similar demographics, started a faculty-driven, inexpensive initiative that had a huge impact! This persistence project that saw retention rates jump on average 24% and faculty satisfaction increase with participation. Join us as we discuss what Oakton Community College achieved and we plan to take action on our own initiative project to have a substantial, positive impact on our students and in our community!

Basics of Basketball Skills, Drills, and Play

Main Gym (2500)

Presenter: James Giacomazzi

Description: Many staff, faculty, and administration participate in Friday exercise activities in the main gym and basketball is a hit amongst the group. They have been asking if they could have some formal training versus just playing to play. I would safely show them the proper way to pass, catch, dribble, shoot, rebound, etc. Then after we do drill work, we will work in 3v3, 4v4, and finally 5v5 competitive games to see if the skills learned carry over into a game format. Athletic attire is recommended with basketball shoes (no black soled shoes as they leave scuff marks on the floor).

3:00 PM – 3:50 PM

SLO Coordinator Workshop

Room 2412

Presenters: Ann Hight and Jennie Graham

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