



ACADEMIC SENATE MINUTES

September 14, 2022 | 2:30 – 4:30 pm | Room 1687 and zoom

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

LPC Academic Senate Quorum: 7

Non-Voting Members:

President: Tracey Coleman
Student Government: Lara Weidemeier
Faculty Association: Heike Gecox
Admin.: Rifka Several

Voting Members:

Past President: Sarah Thompson
Secretary: Collin Thormoto
Treasurer: Ashley Young
BSSL: Robin Roy, Daniel Cearley
A & H: John Kelly, Peter Kuo, Kisha Quesada Turner, Dave Wagner
STEM: Michael Peterson, Ashley McHale
PATH: Scott Miner
Student Services: Christina Lee, Jill Oliveira
Part Time Representatives: Jeff Judd

1. Call to Order: Meeting called to order and quorum established at 2:32 pm.

2. Review and Approval of Agenda: Motion to approve: moved/seconded/approved

3. Review and Approval of Minutes: August 24, 2022: Motion to approve: moved/seconded/approved

4. Public Comments: NONE

5. Special presentation: Connecting Kennedy and Co. with LPC Academic Senate (Chancellor Gerhard, Theresa Fleischer Rowland and Dionicia Ramos). This is the consulting company to address the district-wide goal of removing barriers to students in the enrollment and attendance processes.

Discussions started a year ago regarding examining all student application through attendance experiences, to eliminate challenges and barriers. After interviewing companies, Kennedy and Co. emerged as having great experience with 2-year institutions.

Dio Ramos and Theresa Fleisher Rowland are co-chairing this effort. They report to the Chancellor's Council. Kennedy and Co. is reporting monthly to that council.

The first step is collecting data, and understanding the different stages that result in students not continuing. The consultants are interviewing at both colleges: A & R, financial aid, student services, enrollment services and counseling, next will be student surveys and focus groups. There will be an audit of our technology that students access.

Theresa: this effort is in alignment with the second year of the Academic Senate's goals to remove barriers for student enrollment and engagement.

Amy Maltagliati and Julia Brickfield from Kennedy and Co.: *see attached presentation.*

The project title is "Equity driven enrollment assessment" to make recommendations that identify strengths of our processes and where changes in process and/or technology will be advantageous. Marketing will also be addressed for equity.

Phase 1: Assessment

Phase 2: CRM Audit on barriers

Phase 3: Strategic and Operational Enrollment Plan

There is a link on the district website to the project website, including presentations and feedback form.

They began in August, and the goal is to present their findings and recommendations in December.

Question about competitor institutions used for market research: they looked at a school with similar characteristics as well as schools students might aspire to attend. This is building on previous data on other schools students apply to, and information from high school counselors. Diablo Valley College came up for LPC, and for Chabot, Ohlone is the main competition.

How are students being selected for the survey and focus groups: emails will be sent out to the “type” of students with incentives for both surveys and focus groups.

A challenge at LPC is students not checking emails. Could other campus messaging be used to reach students for participation? The survey links will be specific for each student. They will try to use multiple channels, including faculty promotion.

Will there be focus groups/feedback from all senates (faculty, student and classified): they are meeting with senates at both colleges, and will include LPC SG.

Is there a sample size for the student input? They are working with IR and IT and will provide this information when it is determined.

Are Tracy high schools being contacted as many of our students live there? They will provide follow-up information on this.

Motion to move agenda item 10.2 to 5.1: moved/seconded/approved

6. Action Items

6.1 Faculty Hiring Prioritization Committee Change to Charge: adding Dr. Foster as a non-voting member of this committee: Dr. Foster commented on this providing information for his decision process. Motion to approve: moved/seconded/approved

6.2 Reinstating the FA/AS committee on part time faculty diversification: Motion to approve: moved/seconded/approved

6.3 Curriculum Committee Charge (Erick Bell): Motion to approve: moved/seconded: discussion: Erick Bell presented: previously all deans were non-voting members; the change is one dean will be voting and one dean non-voting. This would be decided by the VP of Student Services. The deans are supporting this change, as well as the committee as a whole. Are administrators voting members of the committee? No. The articulation officer is a voting member. Question about the voting dean affecting the faculty decisions? There are seven voting faculty members. Term for voting dean? This is a two-year commitment, as with all curriculum committee members. Call the question: approved

7. Consent Items: Motion to approve 7.1 and 78.2: moved/seconded/approved

7.1 Hiring Committee: Application Services Manager: Drew Patterson

7.2 Extension of the Brown Act state of emergency meeting structure: Motion to approve: moved/seconded/approved. The Academic Senate will continue to meet hybrid.

8. Reports

8.1 LPC Student Government (L. Weidemier): the welcome week 2-day event served 250 students per day. They are planning on doing this in the spring. A club fair is being planned with a Halloween theme. Our student needs center will be open soon; student W numbers will be entered to collect data on usage. There will be a ribbon cutting ceremony. In October we will have a “raising the pride flag” celebration.

8.2 UndocuAlly (Alain Olavarrieta) none

8.3 CTE Committee (Melissa Korber): they have not met since the last Senate meeting; will meet later this month, with a presentation on “Learn and Earn” to help deepen our pathways with industry input.

8.4 Curriculum Committee (Erick Bell): the annual committee training was completed with 40 people in attendance. There will be a Flex day workshop on the curriculum process. They are meeting hybrid.

8.5 CEMC/DEMC Committee (Kristina Whalen) none

8.6 Faculty Association (Heike Gecox): we have a new contract that is being prepared for presentation. The ratification will be online, the same as our senate election process starting Sept. 5 with a week and half for voting. It will be voted on at the October board meeting.

8.7 Professional Development Committee (David Powers): emailed report:

- Dr. Maisha Beasley came to speak about the 21-day challenge Dr. Foster discussed at town hall. Some committee members shared their experience with it. The committee also discussed how to involve more people, specifically part-time faculty.
- The committee approved funding for two conference requests. The new funding cap for conferences is \$750.
- The committee approved fifteen flex day proposals.
- Dr. Foster shared that he wanted the help of the committee to gather data towards Presidential goals which support the goals of both the Chancellor and Board. The hope is to start collecting data during the spring flex day.
- Flex day is Thursday October 20th. The committee is still accepting proposals for sessions.
- Variable flex part 1 is due to Rifka by November 15th.
- The current unallocated budget is approximately \$14,500.
- There are nine new full-time faculty this year. This Wednesday they will be meeting with Stuart McElderry and Tom Orf to discuss the tenure process.
- The PATH division has no voting member on the committee.
- LPCSG has no member on the committee.

8.8 Institutional Planning and Effectiveness Committee (Rajinder Samra): emailed report
The Institutional Planning and Effectiveness Committee (IPEC) meeting for September was canceled and our first meeting of the semester will take place next month. At IPEC's next meeting, a key topic that will be covered is how well we as a college are meeting are institution-set standards and stretch goals for course success rates, awards of degrees and certificates, and transfers to CSUs and UCs.

8.9 SEA Committee (Shawn Taylor): first meeting this week

8.10 Guided Pathways (Kristy Woods): they are in phase 1, and asking faculty to share with their students the new website with student support opportunities. They want to survey students and may work with Kennedy and Co. on this to identify how students navigate this online information. They are looking at the effectiveness of Career Coach and the pathways. Phase 2 will involve Canvas shells for the pathways.

8.11 Planning and Budget Committee (Tracey Coleman): moved to President's Report

8.12 Treasurer (Ashley Young): our bank balance is \$651.99 (as of July 14) and it is time to start the Fall Fundraiser. Please let your divisions know: cash, check or PayPal can be used. Ashley will send out information on this to Senators. This fundraising is for the Classified Appreciation event and the Academic Senate scholarships.

8.13 President (Tracey Coleman):

- She attended the Tri-Valley Mayor's event: the Livermore mayor is advocating for student housing. In Pleasanton a Costco is opening, Dublin Blvd. is extending to Livermore, with a great deal of growth for that city.
- College Council: Dr. Foster spoke of the Livermore Valley Arts Council, where he is a board member. They are partnering with LPC.
- 21-Day Challenge: this is a recommended activity, which has also been sent to part time faculty.
- The President's Speaker Ron Kaufman provided a lot of information, and this presentation is recorded and available online.
- Chancellor's Council: there will be APs and BPs discussed at our next meeting, especially regarding study abroad.
- Board meeting: the highlight was the contract to be approved at the following meeting.
- PBC had their first meeting; reviewing the IPBM survey results presented by the Chancellor, and the committee charge.
- Veterans 2.2 event: register to support student veterans' mental health services. Rifka will set up a team for Academic Senate. **Website link to join LPC ACADEMIC SENATE TEAM:**
<https://runsignup.com/Race/CA/Livermore/22for22WalkforVets>

9. **Old Business:** motion to table 9.1: moved/seconded/approved

9.1: Reports from new Academic Senate Advisory Committees:

- Increasing Enrollment (Sarah Thompson)
- Supporting Students Affected by AB1705 (Michael Peterson)
- Making LPC a Destination Campus (Daniel Cearley)

- Maximizing our Budget and Resources (Tracey Coleman)
- Implementation of Change to Student Forms and Procedures (Jill Oliveira)

10. New Business

10.1 New Apprenticeship Program – “Teamsters Construction Technology:” Brian Hagopian (*see attachment*)

The closest similar program is in Santa Clara.

This is aligned with LPC career goals and certificates. There is credit for prior learning.

Anticipated cost: no additional cost

Anticipated resource: only impact is A & R and Tamica has reviewed this.

The courses will be held offsite in Teamster facilities.

Dr. Foster thanked Brian for his leadership in providing this program for our students. We have approved additional A & R support staff dedicated to the expansion of special programs.

Question about credit for prior learning for work experience: this was worked on last year. This is an automated program that goes to the articulation officer.

Question about the textbooks having the most current versions: these are written by the Teamsters.

This will be an action item at the next meeting.

Motion to send this proposal to Curriculum Committee: moved/seconded/approved.

10.2 General Education Patterns Used to Earn AA/AS Degrees (Craig Kutil): In spring 2020, the SCFF proposal allowed the GE for earning degrees. We modified our graduation requirements. The result is that health, nutrition and kinesthesiology have had plummeting enrollment whereas they used to be full classes. For UC/CSU transfers, personal health is not part of their focus. We did not look at the impact of this change, so Craig would like to bring this to the Curriculum Committee. Once the new pattern is in place, we need to make sure these courses count toward GE. Personal health is part of our LPC mission. AA degrees require at least one physical and one health course. Guided Pathways can have the completion of these courses (for AA/AS degree or liberal arts transfer) as part of their pathways.

Questions:

Did we get clarification for students getting multiple degrees as affecting SCFF funding? No.

What are we being asked to do? Reversing the decision of IGETC being used for AA/AS. This would not be an additional burden to students.

What is the implementation timeline? Fall of 2023. Students have catalog rights if they are already enrolled; new students Fall 2023 would be the first class to have this change.

Statement regarding the importance of these health courses resulting in life-long benefits. We have a moral obligation to inform our students about practices that will improve their life and life expectancy.

Statement about the positive effect of health knowledge on the greater community and especially underserved communities. This becomes an issue of equity.

Statement that we are not just a “business” and we need to take student health into consideration, especially as these courses can be folded into the degree process without negative impact.

Information from Chabot counselor: (via Christina Lee)

Subject: Re: Chabot's acceptable GE patterns for local AA/AS degrees

Yes, effective Fall 2020 students are able to use either CSU GE or IGETC in lieu of our local GE (see second page: <https://www.chabotcollege.edu/counseling/transfer/docs/ge-transfer-flyers/aa-as%20ge%202022-23.pdf>).

SHANNON STANLEY, M.S. (She/Her)

Counselor | Articulation Officer

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Action: this will be brought to Curriculum Committee as a discussion item.

11. Announcements/Information Items

- Fall Flex Day is October 20, all in person (building 1000)

12. Adjourn: Motion to adjourn: moved/seconded/approved. Meeting adjourned at 4:30 pm.

13. Next Meeting: September 28, 2:30 – 4:30 pm, room 1687 and via zoom

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