



ACADEMIC SENATE MINUTES

October 12, 2022 | 2:30 – 4:30 pm | Room 1687 and zoom

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

LPC Academic Senate Quorum: 7

Non-Voting Members:

President: Tracey Coleman

Student Government: Lara Weidemeier

Faculty Association: Heike Gecox

Admin.: Rifka Several

Voting Members:

Past President: Sarah Thompson

Secretary: Collin Thormoto

Treasurer: Ashley Young

BSSL: Robin Roy, Daniel Cearley

A & H: John Kelly, Peter Kuo, Kisha

Quesada Turner, Dave Wagner

STEM: Michael Peterson, Ashley McHale

PATH: vacant

Student Services: Christina Lee, Jill Oliveira

Part Time Representatives: Jeff Judd

1. **Call to Order:** Meeting called to order at 2:42 pm.
2. **Review and Approval of Agenda:** Motion to approve agenda: moved (Ashley Young)/seconded (Michael Peterson)/approved
3. **Review and Approval of Minutes;** September 28, 2022: Motion to approve: moved (Jill Oliveira)/seconded (Ashley McHale)/approved
4. **Public Comments: NONE**
5. **Action Items: NONE**
6. **Consent Items:** motion to approve Consent items: moved (Tracey Coleman)/seconded (Sarah Thompson)/discussion: approval of BP/AP 1300, AP 4027 and AP 4070 only/call the question: approved
 - 6.1 Extension of the Brown Act state of emergency meeting structure: Senate meetings will continue to be hybrid and committee meeting may be continued hybrid for another 30 days.
 - 6.2 APs and BPs discussed at last meeting:
 - **BP 1300 Collegial Consultation**
 - **AP 1300 Collegial Consultation**
 - BP 3250 Institutional Planning
 - BP 4027 Travel Study Programs (C. Eagan): there are more changes needed to be added
 - **AP 4027 Travel Study Programs**
 - **AP 4070 Auditing and Auditing Fees (S. Thompson)**
7. **Reports**
 - 7.1 LPC Student Government (L. Weidemeier): The Mini Market is open for students (offering food, snacks, household and hygiene items). 70-90 students utilize the Market per day. The Student Life lounge is being well-used. She suggests that faculty help publicize the Market and lounge. Tomorrow at 2:30 we will raise the Pride Flag for the first time on campus. Please ask your students to be involved in student government and clubs.
 - 7.2 UndocuAlly (Alain Olavarrieta)
 - 7.3 CTE Committee (Melissa Korber) see video:
<https://drive.google.com/file/d/1V2gl2YSCL3moA1Wp1Ch5X3Q0zoaf0Pn2/view>

Please review this video; CTE is voting on this next meeting. The Learning Aligned Employment Program will be going for Board approval; this will help defray the cost of college. It is launching in January, with \$1M funding over 9 years. It will be administered through Work Experience, with Dean Stuart McElderry.

7.4 Curriculum Committee (Erick Bell): They are continuing to follow the Brown Act extension. The approved modifications to programs has been sent to Tracey for the next Academic Senate meeting.

7.5 CEMC/DEMC Committee (Kristina Whalen)

CEMC met to prepare for DEMC; the goal was to think about the kinds of reductions that can be shouldered. In addition, a better alignment was asked between the FTES target and actuals. We are at a 2-year low enrollment, so this is a challenge.

DEMC discussion resulted in a recommendation for the Chancellor. If we are looking for a target for FTES that is realistic, we need a productivity target that is also realistic. 490 has been used, now it has been dropped to 435. This results in a 10% reduction in our next year's schedule. The chancellor will be the deciding approval. Chabot receives extra FTES due to nursing, dentistry and sheriff's academy programs. The initial proposal from the district reduced Chabot 10%, LPC by 13%.

74.6 Faculty Association (Heike Gecox): The contract was ratified with 351 votes: 321 voted yes, 17 voted no, 13 abstentions. This is the highest voter turnout to date with a total membership of 500+.

7.7 Professional Development Committee (David Powers) emailed report:

1-Fall flex day is next week; October 20. It will be our first truly joint flex day. All groups (faculty, classified, and admin) on campus have worked together to develop the program.

2-The PDC gave feedback on changes to the flex day session proposal form Dr. Foster had requested last month. David will continue to edit the document with this feedback.

3-No conference requests were submitted.

4-No flex day proposals for spring have been submitted.

5-The committee discussed possible changes to future flex day meals based not just on diet but also on religious considerations. We will review data regarding meals from the Flex Day evaluations.

6-PDC is looking into the possibility of adding an ice cream, donut, or other social after flex day ends.

7-Variable flex part 1 is due to Rifka by November 15th.

8-The current unallocated budget is approximately \$14,500. PDC is funding 1/3 of the Flex Day meal costs (the President's office and Classified Senate are each providing the other thirds).

9-New faculty will be meeting with Joel Gagnon and Nan Ho to discuss classroom behavior and incident management.

10-The PATH division has no voting member on the committee. LPCSG has no member on the committee.

7.8 Planning and Effectiveness Committee (Rajinder Samra)

7.9 SEA Committee (Shawn Taylor)

7.10 Guided Pathways (Kristy Woods): They are moving forward with phase 2, Student Success support. Live program shells for all the program paths will be available Fall 2023. Marketing will be improved. Polls showed the information was not getting out well to students about the available student success support. Persistence project will present to PDC, and Nan Ho will present to new faculty.

There will be a joint project with the AB 1705 committee, FA and Academic Senate to streamline student support with easy to use templates for information. They will seek feedback from various campus constituents.

7.11 Treasurer (Ashley Young): Donations to the fundraiser are increasing, with 70% participation from Student Services. The wine rack drawing is being worked on. There is a balance of \$235 in our checking account.

7.12 President (Tracey Coleman)

Chancellor's council: feeder schools do not send students here because of the vaccine mandate. This is a factor in declining enrollment. Discussion on how the district and board might make changes. The county mandate will sunset at the end of 2022. Spring enrollment will include the mandate.

Holistic support on syllabi: classified and student senates discussed this – faculty are not starting courses with a welcoming activity. We need to explore what students need to feel welcomed and informed.

Per state legislation, feminine projects are to be offered free in restrooms; this has not yet happened on campus.

PBC: list of recommendations for BAM and SCFF (*see attachment*)

A trustee made a derogatory post regarding Trans students on LinkedIn and students responded to this. Tracey will speak to this issue at the next meeting. Kyle Johnson will also speak, along with other students, in Public Comments.

Announcement: Tracey has accepted an interim VP position at Chabot. She will start in two weeks so Sarah will resume as president. She encourages members to become involved in faculty leadership.

7.14 Academic Senate Advisory Committee Reports:

- Increasing Enrollment (Sarah Thompson): At Chancellor's council, we advocated for the suspension of the vaccine mandate; in collaboration with other county institutions. We are surrounded by districts that do not have mandates. Chabot's Academic Senate is also advocating for this. Kennedy & Co. mentioned this as an enrollment barrier. Are we collecting the correct data from students regarding enrollment barriers? Lara is a pipeline to students and needs more involvement in addressing enrollment issues at LPC.
- Supporting Students Affected by AB1705 (Michael Peterson): Governor Newsom signed this into law; and passed both branches almost unanimously. All students will be placed in transfer level English and Math, Exceptions include students with no US high school diploma or GED, students enrolled in certificate programs without math requirements, students with documented disabilities, and learning skills classes. Michael will meet with Chris Crone to discuss the last two. In Fall 2025, students will be able to place into Calculus 1 directly unless we can demonstrate the need for pre-Calculus. We can start research to measure success (in the law "likely to succeed" is used as a measure). Question about UC transferability standards. Potential supportive mechanisms: MLEA will discuss DSPS students and establish a website survey to find resources available to students and make these clear to students.
- Making LPC a Destination Campus (Daniel Cearley): The group created a google doc with questions on what makes LPC unique: beautiful campus, new facilities, good technology, winery program, LLNL as a conduit, music, theater, art, debate team, and sport teams. How do we get this message out? What does NOT make us a destination campus: impacted classes, wait lists, and are we flexible enough in adding courses? We will collaborate with student and classified senates to support and get the word out about events that provide students with ways to create connections. We will look at our institutional history – what has been done in the past? Olympics, open houses, tours of new buildings. We can facilitate more opportunities for the campus to be open to the community and how we can be a resource for the community. Look at our signage language – is it negative? The group will come up with concrete suggestions.

- Maximizing our Budget and Resources (Tracey Coleman): Until we can understand our budget and the changing numbers of students and faculty it is hard to make recommendations. Do we need to replace retirees? PBC is working on this area.
- Implementation of Change to Student Forms and Procedures (Jill Oliveira): the assessment center is rebranded: New Student Support Center. This center will help students in real time. It opens Nov. 1, every day 1 – 4:30. Services include: Class Web, zone mail, Ed plans, financial aid, and registration. We need a better method to change majors; the current process takes too long. We are planning to hold **Mega-day** in the spring, a Saturday in May. All student registration items are done in one day. It requires a lot of staffing. Open houses highlighting programs will increase. We have six outreach people at LPC now. Next Friday is the deadline for students to apply for degrees. Mike Schwartz will reach out to students to apply. There is now a Microsoft form that populates the degree form that can be sent to admissions (the beta group is AA-T). This week, Friday is high school counselor day, with tabling and visiting. There are many efforts proceeding in this area.

8. Old Business: none

9. New Business

9.1 Discussing Part Time Appreciation Event (Ashley Young): We should do an event to appreciate part-time faculty, who often feel disconnected from the campus community. Recommend a sub-committee to look at this. We need to be sensitive to the fact that there will be significant layoffs in the future. Suggestion on a future Flex day session on professional development to help transition into management and other positions that could be more stable.

10. Announcements/Information Items

- Blood donation October 18: free lunch for donors
- Classified professionals are having difficulties in bargaining, is there any support the Academic Senate can offer? *This will be a new business item next meeting.*
- Sign up Veterans 2.2 event on the Academic Senate Team.
- Nov. 8 begins Spring registration.

11. **Adjourn:** Motion to adjourn: moved/seconded/approved. Meeting adjourned at 4:00 pm.

12. Next Meeting: October 26

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