ACADEMIC SENATE MINUTES

November 11, 2020| 2:30 – 4:30 pm | via Zoom

1.0   GENERAL BUSINESS (S. Thompson)

1.1   Call to Order/Establish Quorum: Meeting called to order at 2:30 pm

1.2   Approval of Agenda: Motion to approve: moved/seconded/approved

1.3   Approval of Minutes (October 28, 2020) (attachment) Motion to approve: Moved/seconded/approved

1.4   Public Comments (5 minutes) This time is reserved for members of the public to address the Academic Senate. Please limit comments to five minutes. In accordance with the Brown Act, the Academic Senate cannot at on these items.

2.0   ACTION ITEMS (S. Thompson)

2.1   AP 4225: Course Repetition (Craig Kutil) This was the document Craig modified to put together multiple APs, and reviewed at the last two meetings. Motion to approve: moved/seconded/approved. Craig was thanked for his work on this.

2.2   FW Grading Option – Internal: Forwarding to ESS Committee: This was discussed at the last meeting. This approval moves this forward to the District ESS Committee a request for a subcommittee/discussion about the FW Grading Option to continue. Motion to approve: moved/seconded/discussion: clarification of why this is needed; it is for consideration of using or removing this option/approved

2.3   Program Approval: Red Hat Administration Certificate of Achievement (Bill Komanetsky) Motion to approve: moved/seconded/discussion: Bill presented the program PSLOs/approved

2.4   Program Approval: Management Information Systems Certificate of Achievement (Bill Komanetsky) Motion to approve: moved/seconded/discussion: Bill presented the program PSLOs/approved

3.0   CONSENT ITEMS (S. Thompson) Motion to approve 3.1: moved/seconded/approved

3.1   Curriculum Committee Approvals 11.2.20 (attachment)

4.0   REPORTS

4.1   UndocuAlly (Alain Olavarrieta) No report

4.2   CTE Committee (Melissa Korber) Statewide, there is a focus on CTE liaisons and there are leadership and learning opportunities. Melissa will attend the Spring conference. Let her know if you have items to raise there.

There is a faculty-driven issue for credit by prior learning: the Academic Senate is starting a subcommittee on this, and there are CTE resources for this topic.

We have several CTE programs going forward, including the technology ones approved today: 58 courses are articulated with local high schools and ROPs.

4.3   Curriculum Committee (Elizabeth Owens) Chabot has updated their American Cultures and Ethnic Studies GTE area language; this was discussed by the committee and no action will be taken by LPC right now due to pending legislation. Elizabeth attended the SLO Committee to discuss collaborations; the two committees will remain separate. For new courses and programs, SLOs are required and the deans will review these. Work on the DE Addendums continues; most Addendums for Summer-Fall-Spring have been received.

4.4   Educational Master Plan updates (Rajinder Samra) Rajinder will defer his report for his presentation.

4.5   Program Review Committee (Nadiyah Taylor) No report

4.6   CEMC/DEMC Committee (Tom Orf) Sarah gave the updates: enrollment is down 15% from this time last year. The state will likely impose a workload reduction of classes offered, and this would be on top of the cuts expected locally.

4.7   Faculty Association (Heike Gecox) Nothing to report.

4.8   Professional Development Committee (David Powers):

1-Spring Flex Day is March 9th and will likely have synchronous, asynchronous, and combination sessions. This would give faculty more flexibility for planning their day.

2-No conference proposals were submitted.

3-Variable Flex Part 1 is due to Rifka by Nov. 15th.

4-The current unallocated budget is $8,580.

5-The PATH division currently has no voting member on the PDC committee.

6-The new faculty will be meeting with Alain Olavarrieta and Shawn Taylor today to discuss UndocuAlly and Student Equity and Achievement.

4.9   Planning and Effectiveness Committee (Rajinder Samra) They will meet tomorrow to examine accreditation standards on meeting our mission, and the meaning of institutional goals. They will look at data for the Master Plan.

4.10   SEA Committee/BaSK (Shawn Taylor) No report.

4.11   Guided Pathways (Kristy Woods) Kristy will defer her report for her presentation.

4.12   Treasurer (Ashley Young) Fall fundraiser: 12 contributors so far; Student Services is a strong supporter. Pay Pal and Venmo is working well, she is forwarding these donations in the form of checks to the LPC Foundation. Question about an information document on how to contribute? Ashley will resend.

4.13   President (Sarah Thompson)

Next meeting Sarah will bring a resolution for a new Board Policy from Chabot's Academic Senate which addresses preferred names so students can be identified by their preferred instead of birth name. Dr. Foster had already written such a policy for another institution. This will help make the online experience more welcoming to students.

The Chancellor has agreed to establish a subcommittee to explore the audit option, including district faculty, IT, student services, business services and other stakeholders who would have a consequence from this option.

The Chancellor is putting on the Chancellor's Council next agenda the issues Scott brought to the Senate on Canvas use issues.

5.0   OLD BUSINESS (S. Thompson)

5.1   Educational Master Plan (2021-2026) Updates Presentation (Rajinder Samra) (attachment) The purpose of the Plan is to advance the college's purposes. The Table of Contents provides the Plan's process and structure. We built on our existing Master Plan. The heart of the Plan includes the goals and strategies. A goal addition is equity and anti-racism. It is a living document with a continuing assessment process. Our key service area is increasingly diverse, including a large immigrant population. More than half of LPC students are first-generation college attendees. Rajinder and his Task Force was sincerely thanked for all their efforts.

5.2   Canvas Processes (Scott Vigallon) Motion to table until the next meeting: moved/seconded/approved. These processes are moving forward (see 4.13).

5.3   Credit for Prior Learning Subcommittee: There are many issues to be explored: how the prior learning would be documented, portfolio training courses, and more. As this is a curriculum subcommittee, Elizabeth was asked to approve. Please take this to your divisions so all stakeholders can provide input. This is an "opt in" option for your courses, and is different from a waiver. Email Craig right away if you want to join this subcommittee. All processes from the subcommittee will be approved by the Curriculum Committee and then the Academic Senate. Subcommittee members include Craig Kutil, Brian Hagopian, German Sierra, Sebastian Wong and Scott Miner. (Todd Steffan joined after the meeting.)

5.4   President Elect Subcommittee (Colin Thormoto) He has researched how a constitutional amendment will be forwarded for this position.

6.0   NEW BUSINESS (S. Thompson)

6.1   Student Services Report (William Garcia) (attachment) Student referrals and reporting is now online via Maxient (http://www.laspositascollege.edu/maxient/index.php), and being used for these areas: academic integrity, student discipline, student grievance, student mental health and Title IX. These online forms replace all old forms. This is a district-wide system. William was thanked for providing the leadership to make this operational. As this is his last Senate meeting, he was further thanked for his years of support and collaboration.

Question about the academic honesty reporting ranking as "urgent" or "non-urgent:" This option is available on all reports and can indicate if this is a first offense or multiple offenses, or if there are larger issues involved. All reports will be handled as soon as possible; this is a way to collect further information. Faculty can recommend what they would like to have done which will be taken into consideration. There are Smart Shops available for remediation.

6.2   Guided Pathways – Career and Academic Pathways (Kristy Woods) (attachments) They are working on preparing to utilize Program Mapper; the design is to help students plan. We need to group our programs and GP is doing this by looking at best practices and what is being done in other community colleges. We need to decide what will we call our mapping website, and which groupings will we offer (note that groupings are not the same as departments). Feedback will be sought from both staff and students in multiple methods, including division meetings led by GP members.

6.3   New Program: Artificial Intelligence (Carlos Moreno) (attachments) This is a new computer science certificate; a one-year CTE program with 21 units total. The program requires two new courses: AI and Machine Learning. Question about reduced FTES and other reductions next year, would CS be able to absorb these new courses? Their department will discuss this; they may cut other courses to facilitate the new courses. There was discussion about alternatives to this. Vicki and Melissa will be contacted for CTE support. Discussion on how to maximize course to career aspects. This will be an action item for the next meeting.

6.4   New Program: Fire Officer Leadership and Management AS Degree (German Sierra)   (attachment) He was asked to design a program in officer leadership to go statewide, and seven people worked on this. There is a need as promotion requires a degree. There is wide support from fire departments. This degree is not for fire technology students, but for working fire fighters who need a degree for promotion. This program uses existing programs. The program will require GE and elective courses to fulfill the units, which can be taken at a state college. German and Sebastian Wong are working on the credit for prior learning subcommittee to achieve this for the degree. This will be an action item for the next meeting, with the program map and PSLOs presented.

Motion to table 6.5 through 6.13 until next meeting: moved/seconded/approved

6.5   Issues with Biology Labs – Fees, Technology, etc. TABLED LAST MEETING

6.6   Supporting Student Effort to Fundraise for Migrant Labor TABLED LAST MEETING

6.7   Remote Learning Fires TABLED LAST MEETING

6.8   AB 705 Support TABLED LAST MEETING

6.9   Enrollments: Recruitment and Retention TABLED LAST MEETING

6.10   Campus Guidance to Instructors for Withdrawals TABLED LAST MEETING: Remind faculty that the Extraordinary Withdrawals (where tuition can be refunded) and Extraordinary Pass/No Pass are still in effect this semester; this is an opportune time to approach students who may need to take advantage of these. Our aim is for student retention, and compassion. There is still a Covid questionnaire for the XW.

6.11   Faculty/Discipline Web Pages TABLED LAST MEETING

6.12   Path for student return in Spring TABLED FOR NEXT MEETING

6.13   November College Council First Readings (attachment) TABLED FOR NEXT MEETING

7.0   GOOD OF THE ORDER

7.1   Announcements: We have a new Senator – Scott Miner joined from PATH. Quorum will remain the same. Welcome!

7.2   Meetings: 2nd and 4th Wednesdays, 2:30 – 4:40 pm, via Zoom; **next meeting DECEMBER 9th**

7.3   Adjournment: Motion to adjourn: moved/seconded/approved. Meeting adjourned at 4:42 pm.

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