



ACADEMIC SENATE MINUTES

April 22, 2020 | 2:30 – 4:30 pm | VIA ZOOM

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Academic Senate

Quorum: 9

Non-Voting Members:

President: Sarah Thompson
Past President: Melissa Korber
Parliamentarian: Craig Kutil
Student Government: Michelle Diaz-Nava
Faculty Association: Heike Gecox
Admin.: Rifka Several

Voting Members:

Vice President: Elena Cole
Secretary: Bill Komanetsky
Treasurer: Ashley Young
SLPC: Robin Roy, John Rosen
A & H: Catherine Suarez, Natalie Keller, Katie Eagan
STEM: Darcy Ernst, Michael Peterson, Segal Boaz, Alain Olavarrieta
BHAWK: Marsha Vernoga
Counseling: Jill Oliveira
Part Time Representatives: Jeff Judd, Kate Bennett Faix

1.0 GENERAL BUSINESS (S. Thompson)

1.1 Call to Order/Establish Quorum: Meeting called to order at 2:34 pm.

1.2 Approval of Agenda: Motion to approve agenda with moving 4.4 and 5.3 after Public Comments: moved/seconded/approved

1.3 Approval of Minutes: April 8, 2020 Motion to approve minutes: moved/seconded/approved

1.4 Public Comments (5 minutes): *This time is reserved for members of the public to address the Academic Senate. Please limit comments to three minutes. In accordance with the Brown Act, the Academic Senate cannot at on these items. NONE*

5.3 Commencement 2020 (William Garcia): In working with the president and two VPs, a plan is being developed on how best to honor the graduates. A webpage will be created. Individuals who would have spoken at commencement will be asked to video their speeches to post. They are working with the LPC music department to present online. Students who have petitioned to graduate will be asked to submit headshots to be posted.

4.4 Guided Pathways (LaVaughn Hart): The GP steering committee reviewed their charge and governance, and some minor changes were approved. The charge was updated to include planning priorities, and added a task to document work done toward accreditation standards. Committee membership will be the same, with the addition of the director of SEA as a nonvoting member. There will some different committee structures and leads that will be communicated to the campus early next week, with a solicitation of interest. The LPC Guided Pathways program has been accepted as part of the CA Guided Pathways demonstration project. Sarah expressed congratulations to the GP steering committee for their achievements. LaVaughn shared that this was truly a cross-campus effort.

2.0 ACTION ITEMS (S. Thompson)

2.1 New SLO Process: Ann Hight presented this last meeting; the vote will be to adopt their recommendations. Motion to approve: moved/seconded/approved.

First reading of the following BPs and APs, with approval voted on next meeting:

- 2.2 BP 2735 Board member Travel
- 2.3 BP 2740 Board Education: regarding orientation for board of trustees members, with the development and delivery responsibility being with the Chancellor.
- 2.4 AP Board Education: a list of items in which board members need to receive training.
- 2.5 BP 2745 Board Self Evaluation: the process for determining board strengths and weaknesses to address.
- 2.6 BP 2750 Board member Absence from State: regarding if a board member is deployed out of state (for example, a military deployment).

3.0 CONSENT ITEMS (S. Thompson)

- 3.1 Curriculum Committee approvals 4.6.2020: They will have an additional meeting in May to review summer updates to course outlines. Motion to approve: moved/seconded/approved

4.0 REPORTS

- 4.1 SLO Committee – (Ann Hight): The committee approved over 60 SLOs at their last meeting.
- 4.2 Education Master Plan Updates – (Rajinder Samra): The committee has revised and added updates based on data received; these were sent out to campus last week. They are now looking at internal and external factors that will affect the Master Plan goals and strategies. Next week's special meeting will start with a presentation and all are invited.
- 4.3 DE Committee – (Christina Lee): Starting March 12, Scott Vigallon and Wanda Butterly facilitated 45 workshops and additional emails regarding DE. Tim Druley worked on online facilitation. Wanda's role increased hours to assist with Confer Zoom and other media solutions. Faculty can close caption their own videos (but not YouTube). Labster virtual simulations have been installed on Canvas. Darcy Ernst is the faculty lead for Labster. There is Canvas phone support available. Proctorio may or may not be funded beyond June 30.
- 4.4 Faculty Hiring Prioritization – (Heike Gecox): They meet next Wednesday to approve the new request form, which will be distributed by May 14.
- 4.5 Student Senate – (Michelle Diaz-Nava)
- 4.6 Accreditation Steering Committee – (Kristina Whalen)
- 4.7 Technology Committee - (Kali Rippel)
- 4.8 Professional Development Committee (David Powers, sent report):
 - 1-We have submitted paperwork to add another voting classified professional to the committee specifically from business services. The Classified Senate would appoint this person.
 - 2-Due to Covid-19, conferences are being canceled and as a result, no one submitted a conference request.
 - 3-We reviewed data from Spring FLEX Day. The overall impression is that participants were satisfied and it was well attended. Most suggestions centered around more course variety or including certain topics.

4-President Foster discussed the funding the college received to help transition to online teaching. We talked about some of the ways the money could be spent. Our LPCSG rep shared some concerns he thought students were having.

5-We discussed the possibility of having to change format for the Fall 2020 FLEX Day. It may be necessary to make it virtual or even possibly canceling it and adding back an instructional day. President Foster said that decision would need to wait until the next PDC meeting in May when things become a little clearer.

6-Approximately \$2100 remain unallocated in the PDC Budget.

7-New faculty met with Mike Ansell (Facilities and Sustainability), Sean Prather (Health and Safety) and myself (Professional Development) to talk about possible committee assignments. Heike Gecox and Himani Tiwari will discuss DSPS.

4.9 Treasurer - (Ashley Young): No news to report.

4.10 President- (Sarah Thompson): Ron Gerhart was appointed by the board as the new Chancellor, and he accepted a 3-year contract. A new CFO will need to be hired.

SCFF advocacy: many districts have joined in this effort, including one from southern CA, which can encourage others to join. CLPCCD is a leadership district. Central Valley colleges (who benefit from SCFF) are pressuring for implementing SCFF instead of extending the hold harmless period. Our lobbyists are going directly to the senate and assembly members. The oversight committee is still meeting; Miguel Colon and Rajinder gave public comment on Monday. Some committee members are unfamiliar with accreditation. The budget cycle is looking to be dire; the challenge is that the state budget will not come out until September – past the start of our Fall semester, without knowing our revenue. This will result in Spring cuts. We cannot predict number of students we will service; we are currently significantly under-enrolled.

Sarah is running for the board of governors for FACC: a lobbying and advocacy organization for faculty.

5.0 OLD BUSINESS (S. Thompson)

5.1 Classified Professional Appreciation event: The planning committee wants to wait until the summer when more information about when the campus will open again to decide on an event when Classified Professionals return to work. The final decision will be made at the next Senate meeting in May.

5.2 Restructuring District Governance: The current crisis has revealed how necessary this is, with the multitude of committees.

5.3 Grading Options Updates and Recommendations: Another UC has agreed to P/NP (four UCs now agree). Is there evidence that faculty can give to students regarding this? Students need to go to the University transfer pages. The grading options are being tracked by IT. Pass grades will count for our transfer and certificates, and if transfers are not being accepted, the grade can be changed back. Will P/NP be extended for summer courses? This is not confirmed yet.

- 5.4 Grading dates extended (Tamica Ward): This would have to be a faculty negotiation as it is in the contract. Heike will bring this matter up to the negotiation team. Consider the pre-requisites needed by IT for summer courses and for financial aid purposes. Are academic probation meetings on hold? Yes for counseling, but not for financial aid.
- 5.5 Math Waiver Process (tabled from last meeting): We need to move this to the Fall when we reconvene. It is still considered an important policy.

6.0 NEW BUSINESS (S. Thompson)

- 6.1 Planning For Fall – Professional Development: This is essential, and for summer courses as well. We have to continue to provide accessible education for all students in order to be successful in their educational and career goals. We need flexibility in instruction: online, hybrid, and allowing students to participate on different times. From our 700 LPC faculty, only 91 are regular online educators. Training investment is necessary. The district convened an emergency task force for professional development. What feedback has been provided by instructors? This will be part of the PD design, including the varying levels of expertise. Equity training will be incorporated. In the past there was a proposal for a faculty development center, can this be revived? We need best practices to build community in online courses. Some students are not “present” during online courses, and group activities.
- 6.2 CARES Money Expenditures: The college council met regarding this federal money; 50% will be made in student emergency grants, and 50% applied for institutional needs. We do not have software for digital signatures, and this is a priority. Students will need computers and internet connectivity. Revenue streams have been lost from theater, music and sports events, tuition from the child development center, and facility rentals.
- 6.3 Student newspaper, “Express” (Melissa Korber): They were released from their printing contract; students already had the online newspaper so are continuing to publish there. The Literary Anthology will still be published.
- 6.4 AP 4025, BP 4025: Motion to table these until Fall: moved/seconded/approved
- 6.5 District Strategic Planning Process (Rajinder Samra): The philosophy is still being developed; the college plans should be the basis for the district plan. They will meet about this next week. We want clarity on the goals of the district plan as this affects funding.
- 6.6 Non-Credit Support Classes for Online Learning (Craig Kutil): Regarding students (and faculty) who need training with online technology, these courses can be classified as workforce preparation, in small modules. Who would be in charge of writing this CTE curriculum? Sarah will help coordinate this. Bill can be approached.
- 6.7 DE Curriculum for Fall (Craig Kutil): In the closure emergency, the addendum went out for online courses, without the normal requirements. The extended spring and fall addendum will include the process. Scott will be giving training to the curriculum committee so they can look at three modes. We want to make sure our summer courses are fully developed online (regular and effective contact, meeting major course objectives, etc.).

6.8 Wildfire Smoke and Air Quality Policy and Procedure (Sarah Thompson): This was developed when the air quality made campus attendance unhealthy. The recommendations will come as an action item next meeting.

7.0 GOOD OF THE ORDER

7.1 Announcements: Question about Senate elections. We do not have an “emergency clause” in our bylaws. We will discuss this at the next meeting; perhaps having officers and senators extend at least another semester through the Fall.

7.2 Meetings: 2nd and 4th Wednesdays, 2:30 – 4:40 pm, VIA ZOOM. Next meeting: MAY 13

7.3 Adjournment: Motion to adjourn: moved/seconded/approved. Meeting adjourned at 4:32 pm.

Public Notice – Nondiscrimination: Las Positas College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation color or disability in any of its programs or activities. Las Positas College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats.

DRAFT