

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Members:

Faculty/Voting

Angela Amaya (Library)
 Kristy Woods (MSEPS) - Absent
 Elizabeth Owens (MSEPS)
 Craig Kutil, Chair (MSEPS)
 Marina Lira (Articulation Officer)
 Jill Oliveira (Counseling)
 Michael Sato (A&H)
 Elizabeth Wing Brooks (A&H)
 Marsha Vernoga (BHAWK)
 Paula Schoenecker (SS) - Absent
 L. W. Lucas Hasten (CATSS) - Absent

Non-voting/Ex. Off. Members

John Armstrong- Absent
 Don Carlson
 Nan Ho
 Amir Law
 Andrea Migliaccio
 Don Miller - Absent
 Sylvia Rodriguez-Absent
 Madeline Wiest

Guests: Michael Schwarz, David Wagner, Hortencia Nevarez, Sebastian Wong, Mark Tarte, Teri Donat, Melissa Korber, Titian Lish, LaVaughn Hart, Ana Del Aguila, Lyndale Garner, Dan Marschak, David Everett, Greg Johns

Approved Minutes

1. Call to Order at 2:34pm Craig Kutil, Chair
2. Review and Approval of Amended Agenda Craig Kutil
MSC: Weaver/Owens/Approved
3. Review and Approval of Minutes (October 30th, 2017) Craig Kutil
MSC: Owens/Lira/Approved- 1 Abstention
4. Public Comments (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on these items.)
5. First Reading of Curriculum Proposals/ Presentations:
 - **Courses:**
 - **AJ 29 (Independent Study, Administration on Justice- .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: O, 1X, CSU T. Discipline: Administration on Justice. SAM Code: C. TOP Code: 2105.00- Administration of Justice*. (Start Date: Fall 2018)
 - **AJ 63 (Criminal Investigation- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: GR, 1X, CSU T. Discipline: Administration on Justice. SAM Code: C. TOP Code: 2105.00- Administration of Justice*. (Start Date: Fall 2018)
 - **AJ 99XX (Academy Orientation- .5 Units, .5 Units Lecture)** New Course Proposal: P/NP, 1X. **Discipline: Administration of Justice.** SAM Code: C. TOP Code: 2105.50- Policy Academy*. (Start Date: Fall 2018)
 - *Administration of Justice Courses Presented by Mark Tarte- AJ 29 is a standard Independent Study update. Modifications to AJ 63 include methods of instruction and typical texts. AJ 99XX is a new course to capture and give credit to students taking the existing academy orientation. This course will be part of the Law Enforcement Certificate of Achievement. These courses will move forward for voting next meeting.*
 - **ARTS 3B (Figure and Composition II- 3 Units, 1.5 Units Lecture, 1.5 Units Lab)** Modified Course Proposal: SC: O, 1X, CSU T. Prerequisite: ARTS 3A with a minimum grade of C. Strongly Recommended: ARTS 2A with a minimum grade of C. Discipline: Art. SAM Code: E. TOP Code: 1002.10- Painting and Drawing. (Start Date: Fall 2018)
**SAM Code Changed to 1002.00- Art (Painting, Drawing, and Sculpture)*
 - **ARTS 3C (Figure and Composition III- 3 Units, 1.5 Units Lecture, 1.5 Units Lab)** Modified Course Proposal: SC: O, 1X, CSU T. Prerequisite: ARTS 3B with a minimum grade of C. Strongly Recommended: ARTS 2A with a minimum grade of C. Discipline: Art. SAM Code: E. **TOP**

- Code: 1002.00- Art (Painting, Drawing, and Sculpture).** (Start Date: Fall 2018)
- **ARTS 3D (Figure and Composition IV- 3 Units, 1.5 Units Lecture, 1.5 Units Lab)** Modified Course Proposal: SC: O, 1X, CSU T. Prerequisite: ARTS 3C with a minimum grade of C. Strongly Recommended: ARTS 2A with a minimum grade of C. Discipline: Art. SAM Code: E. **TOP Code: 1002.00- Art (Painting, Drawing, and Sculpture).** (Start Date: Fall 2018)
 - **ARTS X4A (Introduction to Ceramics- 3 Units, 1.5 Units Lecture, 1.5 Units Lab)** New Course Proposal: O, 1X, CSU T, LPC AA/AS GE. Discipline: Art. SAM Code: E. TOP Code: 1002.30- Ceramics. (Start Date: Fall 2018)
 - **ARTS 7A (Introduction to Watercolor Painting- 3 Units, 1.5 Units Lecture, 1.5 Units Lab)** Modified Course Proposal: SC: O, 1X, CSU T. Strongly Recommended: ARTS 2A with a minimum grade of C. Discipline: Art. SAM Code: E. **TOP Code: 1001.00- Fine Arts, General.** (Start Date: Fall 2018)
**SAM Code Changed to 1002.00- Art (Painting, Drawing, and Sculpture)*
 - **ARTS 7D (Advanced Watercolor Painting II- 3 Units, 1.5 Units Lecture, 1.5 Units Lab)** Modified Course Proposal: SC: O, 1X, CSU T. Prerequisite: ARTS 7C with a minimum grade of C. Strongly Recommended: ARTS 2A with a minimum grade of C. Discipline: Art. SAM Code: E. **TOP Code: 1002.00- Art (Painting, Drawing, and Sculpture).** (Start Date: Fall 2018)
 - **ARTS 10 (Design and Materials- 3 Units, 1.5 Units Lecture, 1.5 Units Lab)** Modified Course Proposal: SC: O, 1X, LPC GE AA/AS, CSU T. Discipline: Art. SAM Code: E. TOP Code: 1002.10 – Painting and Drawing. (Start Date: Fall 2018)
 - **ARTS 12A (Oil/Acrylic Painting: Beginning I- 3 Units, 1.5 Units Lecture, 1.5 Units Lab)** Modified Course Proposal: SC: O, 1X, CSU T. Strongly Recommended: ARTS 2A with a minimum grade of C. Discipline: Art. SAM Code: E. **TOP Code: 1002.00 – Art (Painting, Drawing, and Sculpture).** (Start Date: Fall 2018)
 - **ARTS 12B (Oil/Acrylic Painting: Beginning II- 3 Units, 1.5 Units Lecture, 1.5 Units Lab)** Modified Course Proposal: SC: O, 1X, CSU T. Prerequisite: ARTS 12A with a minimum grade of C. Strongly Recommended: ARTS 2A with a minimum grade of C. Discipline: Art. SAM Code: E. **TOP Code: 1002.00 – Art (Painting, Drawing, and Sculpture).** (Start Date: Fall 2018)
 - **ARTS 12C (Oil/Acrylic Painting: Advanced I- 3 Units, 1.5 Units Lecture, 1.5 Units Lab)** Modified Course Proposal: SC: O, 1X, CSU T. Prerequisite: ARTS 12B with a minimum grade of C. Strongly Recommended: ARTS 2A with a minimum grade of C. Discipline: Art. SAM Code: E. **TOP Code: 1002.00 – Art (Painting, Drawing, and Sculpture).** (Start Date: Fall 2018)
 - **ARTS 12D (Oil/Acrylic Painting: Advanced II- 3 Units, 1.5 Units Lecture, 1.5 Units Lab)** Modified Course Proposal: SC: O, 1X, CSU T. Prerequisite: ARTS 12C with a minimum grade of C. Strongly Recommended: ARTS 2A with a minimum grade of C. Discipline: Art. SAM Code: E. **TOP Code: 1002.00 – Art (Painting, Drawing, and Sculpture).** (Start Date: Fall 2018)
 - **ARTS 13A (Acrylic Painting: Beginning I-3 Units, 1.5 Units Lecture, 1.5 Units Lab)** Modified Course Proposal: SC: O, 1X, CSU T. Strongly Recommended: ARTS 2A with a minimum grade of C. Discipline: Art. SAM Code: E. **TOP Code: 1002.00 – Art (Painting, Drawing, and Sculpture).** (Start Date: Fall 2018)
 - **ARTS 13B (Acrylic Painting: Beginning II-3 Units, 1.5 Units Lecture, 1.5 Units Lab)** Modified Course Proposal: SC: O, 1X, CSU T. Prerequisite: ARTS 13A with a minimum grade of C. Strongly Recommended: ARTS 2A with a minimum grade of C. Discipline: Art. SAM Code: E. **TOP Code: 1002.00 – Art (Painting, Drawing, and Sculpture).** (Start Date: Fall 2018)
 - **ARTS 13C (Acrylic Painting: Advanced I-3 Units, 1.5 Units Lecture, 1.5 Units Lab)** Modified Course Proposal: SC: O, 1X, CSU T. Prerequisite: ARTS 13B with a minimum grade of C. Strongly Recommended: ARTS 2A with a minimum grade of C. Discipline: Art. SAM Code: E. **TOP Code: 1002.00 – Art (Painting, Drawing, and Sculpture).** (Start Date: Fall 2018)
 - **ARTS 13D (Acrylic Painting: Advanced II-3 Units, 1.5 Units Lecture, 1.5 Units Lab)** Modified Course Proposal: SC: O, 1X, CSU T. Prerequisite: ARTS 13C with a minimum grade of C. Strongly Recommended:

ARTS 2A with a minimum grade of C. Discipline: Art. SAM Code: E. **TOP Code: 1002.00 – Art (Painting, Drawing, and Sculpture)**. (Start Date: Fall 2018)

- *Arts Courses Presented by David Wagner*- Modifications to the art courses include course titles (filled out abbreviations), hours (removed studio hours), catalog descriptions, top codes, measurable objectives, course content, methods of instruction, assignments, methods of evaluations, typical texts and college resources. ARTS 10 is not currently being offered, but would like to offer in the future. ARTS X4A is a new course that is part of the Studio Arts AD-T. Currently, we do not have the facilities for this course, however planning to collaborate with a high school to offer these courses on their campus. These courses will move forward for voting.
- **CIS 71A (Keyboarding (The Alphabet)- 1 Unit, 1 Units Lab)** Modified Course Proposal: NSC: O, 1X, DE. Discipline: Computer Information Systems. SAM Code: C. TOP Code: 0702.00- Computer Information Systems*. (Start Date: Fall 2018)
- **CIS 79 (Medical Office Procedures- 3 Units, 2 Units Lecture, 1 Units Lab)** Modified Course Proposal: SC: O, 1X, DE, CSU T. Strongly Recommended CIS 8 and CIS 88A. Discipline: Computer Information Systems. SAM Code: C. **TOP Code: 0514.00- Office Technology/ Office Computer Applications***. (Start Date: Fall 2018)
 - *Computer Information Systems Courses Presented by LaVaughn Hart*- Modifications to CIS 71A include course content, methods of instruction, assignments, methods of evaluation, typical texts and other materials required of students. Modifications to CIS 79 include top code, advisory skills, methods of evaluation, typical texts and other materials required of students. These courses will move forward for voting.
- **ECE 50 (Early Childhood Principles and Practices- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: GR, 1X, DE, CSU T. Discipline: Child Development/ Early Childhood Education. SAM Code: C. TOP Code: 1305.00- Child Development/ Early Care and Education *. (Start Date: Fall 2018)
- **ECE 54 (Child Health, Safety and Nutrition- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: GR, 1X, DE, CSU T, LPC GE AA. Discipline: Child Development/ Early Childhood Education. SAM Code: C. **TOP Code: 1305.80- Child Development Administration and Management ***. (Start Date: Fall 2018)
- **ECE 61 (Literature for the Young Child- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: GR, 1X, CSU T. Discipline: Child Development/ Early Childhood Education. SAM Code: C. **TOP Code: 1305.80- Child Development Administration and Management ***. (Start Date: Fall 2018)
- **ECE 62 (Child, Family and Community- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: GR, 1X, DE, CSU T, LPC GE AA/AS. Discipline: Child Development/ Early Childhood Education. SAM Code: C. TOP Code: 1305.00- Child Development/ Early Care and Education *. (Start Date: Fall 2018)
- **ECE 79 (Teaching in a Diverse Society- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: GR, 1X, DE, CSU T, LPC GE AA/AS. Strongly Recommended: ECE 62 with a minimum grade of C. Discipline: Child Development/ Early Childhood Education. SAM Code: C. TOP Code: 1305.00- Child Development/ Early Care and Education *. (Start Date: Fall 2018)
 - *Early Care and Education Courses Presented by Ana Del Aguila and Lyndale Garner*- Course updates include the course descriptor, catalogs descriptions, top code (ECE 54 and 61), measurable objectives, course content, methods of evaluations, and typical texts. Marina Lira asked to the committee to review the LPC GE AA placement under Wellness: Health request for ECE 54. These courses will move forward for voting next meeting.
- **Tabled- HORT 63 (Sustainable Landscape- 2 Units, 2 Units Lecture)** Modified Course Proposal: NSC: O, 1X. Discipline: Ornamental Horticulture. SAM Code: B. TOP Code: 0109.00- Horticulture *. (Start Date: Fall 2018).

- **Tabled- HORT 72 (Computer Aided Landscape Design- 3 Units, 2 Units Lecture, 1 Unit Lab)** New Course Proposal: O, 1X, **CSU T. Discipline: Ornamental Horticulture.** SAM Code: C. TOP Code: 0109.00- Horticulture *. (Start Date: Fall 2018).
- **MKTG 56 (Retail Strategies- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: O, 1X, DE, CSU T. Discipline: Business or Marketing or Management. **SAM Code: C. TOP Code: 0506.50- Retail Store Operations and Management***. (Start Date: Fall 2018)
 - *Marketing 56 Presented by Lisa Weaver-* Course modifications include catalog description, advisory requisites, advisory skills, measurable objectives, course content, assignments, methods of evaluation, typical texts, and other materials required of students. This course will move forward for voting.
- **MSCM 34B (Naked Magazine: College Magazine B- 3 Units, 1 Unit Lecture, 2 Units Lab)** New Course Proposal: O, 1X, CSU T. Strongly Recommended: Eligibility for ENG 1A. Prerequisite: MSCM 34A. Discipline: Mass Communications. SAM Code: C. TOP Code: 0602.00- Journalism*. (Start Date: Fall 2018)
 - *Mass Communications 34B Presented by Melissa Korber-* This is a new course to allow students to take the magazine course multiple times. This course will focus social media and PR. This course will move forward for voting.
- **MUS 30B (Advanced Guitar- 1 Unit, 1 Units Lab)** New Course Proposal: O, 1X, **CSU T.** Prerequisite: MUS 30 with a minimum grade of C. **Discipline: Music.** SAM Code: E. TOP Code: 1004.00- Music. (Start Date: Fall 2018)
 - *Music 30B Presented by Dan Marschak-* This is a new additional level to the guitar series. The course numbering was changed to MUS 20C to better align with the other guitar courses. This course will move forward for voting.
- **OSH 50 (Intro Occupational Safety/Hlth- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: GR, 1X, **DE,** CSU T. Discipline: Industrial Safety. SAM Code: C. TOP Code: 0956.70- Industrial and Occupational Safety and Health *. (Start Date: Fall 2018)
- **OSH 60 (Elements of Industrial Hygiene- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: GR, 1X, **DE,** CSU T. Discipline: Industrial Safety. SAM Code: C. TOP Code: 0956.70- Industrial and Occupational Safety and Health *. (Start Date: Fall 2018)
- **OSH 62 (Physical Hazards- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: GR, 1X, **DE,** CSU T. Discipline: Industrial Safety. SAM Code: C. TOP Code: 0956.70- Industrial and Occupational Safety and Health *. (Start Date: Fall 2018)
- **OSH 67 (Comp Regulatory Requirements- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: GR, 1X, **DE,** CSU T. Discipline: Industrial Safety. SAM Code: B. TOP Code: 0956.70- Industrial and Occupational Safety and Health *. (Start Date: Fall 2018)
 - *Occupational Safety & Health Courses Presented by Craig Kutil-* Craig Kutil worked with the OSH adjunct faculty to update the courses. Course modifications include catalog description, requesting distance education, measurable objectives, course content, methods of instructions, assignments, methods of evaluations, and typical texts. These courses will move forward for voting.
- **RADS 40A (Radiation Safety- 2 Units, 2 Units Lecture)** Modified Course Proposal: NSC: O, 1X, **CSU T.** Strongly Recommended: MATH 110 with a minimum grade of C or MATH 110B with a minimum grade of C. Discipline: Industrial Safety. SAM Code: C. TOP Code: 0999.00- Other Engineering and Related Industrial Technologies*. (Start Date: Fall 2018)
- **RADS 40B (Emergency Response and Monitoring- 1 Unit, 1 Unit Lecture)** Modified Course Proposal: NSC: O, 1X, **CSU T.** Prerequisite: RADS 40A with a minimum grade of C. Discipline: Industrial Safety.

SAM Code: C. TOP Code: 0999.00- Other Engineering and Related Industrial Technologies*. (Start Date: Fall 2018)

- **RADS 40C (Safety Controls and Regulations- 1 Unit, 1 Unit Lecture)** Modified Course Proposal: NSC: O, 1X, **CSU T**. Prerequisite: RADS 40A with a minimum grade of C or Instructor Approval. Discipline: Industrial Safety. SAM Code: C. TOP Code: 0999.00- Other Engineering and Related Industrial Technologies*. (Start Date: Fall 2018)
 - *Radiation Safety Courses Presented by Greg Johns-* Course modifications include advisory requisite (reflect updated math courses), catalog descriptions (emphasis difference between course), course content, methods of instruction, assignments, methods of evaluations, and typical texts. These courses will move forward for voting.
- **SPAN 1A (Elementary Spanish I- 5 Units, 5 Units Lecture)** Modified Course Proposal: NSC: O, 1X, LPC GE AA/AS, CSU T. Strongly Recommended: ENG 1A with a minimum grade of C. Discipline: Foreign Language: Spanish. SAM Code: E. Top Code: 1105.00- Spanish. (Start Date: Fall 2018)
- **SPAN 1B (Elementary Spanish II- 5 Units, 5 Units Lecture)** Modified Course Proposal: NSC: O, 1X, LPC GE AA/AS, CSU T. Prerequisite: SPAN 1A with a minimum grade of C. Discipline: Foreign Language: Spanish. SAM Code: E. Top Code: 1105.00- Spanish. (Start Date: Fall 2018)
- **SPAN 29 (Independent Study, Spanish- .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: O, 1X, CSU T. Discipline: Foreign Languages: Spanish. SAM Code: E. TOP Code: 1105.00- Spanish. (Start Date: Fall 2018)
 - *Spanish Courses Presented by Hortencia Nevarez-* Course modifications to SPAN 1A&1B include course titles, catalog descriptions, advisory skills, measurable objectives, course content, methods of instruction, assignments, methods of evaluations, typical texts and other materials required of students. SPAN 29 is a standard independent study update. These courses will move forward for voting.
- **THEA 57A (Performance in Production- Intro to Musical Theater- 3 Units, 2 Units Lecture, 1 Unit Lab)** New Course Proposal: GR, 1X, **CSU T**. Discipline: Drama/ Theater Arts. SAM Code: E. TOP Code- 1007.00- Dramatic Arts. (Start Date: Fall 2018)
- **THEA 57B (Performance in Production- Beginning Musical Theater- 3 Units, 2 Units Lecture, 1 Unit Lab)** New Course Proposal: GR, 1X, **CSU T**. Prerequisite: THEA 57A with a minimum grade of C (May be taken concurrently). Discipline: Drama/ Theater Arts. SAM Code: E. TOP Code- 1007.00- Dramatic Arts. (Start Date: Fall 2018)
- **THEA 57C (Performance in Production- Intermediate Musical Theater- 3 Units, 2 Units Lecture, 1 Unit Lab)** New Course Proposal: GR, 1X, **CSU T**. Prerequisite: THEA 57B with a minimum grade of C. Discipline: Drama/ Theater Arts. SAM Code: E. TOP Code- 1007.00- Dramatic Arts. (Start Date: Fall 2018)
- **THEA 57D (Performance in Production- Advanced Musical Theater- 3 Units, 2 Units Lecture, 1 Unit Lab)** New Course Proposal: GR, 1X, **CSU T**. Prerequisite: THEA 57C with a minimum grade of C. Discipline: Drama/ Theater Arts. SAM Code: E. TOP Code- 1007.00- Dramatic Arts. (Start Date: Fall 2018)
 - *Theater Courses Presented by Titian Lish-* These new courses are similar to the THEA 47 series, but specific to musical theater. New family will need to be created for these four courses: Theater Musical Theater. These courses will move forward for voting.
- **VWT 20 (Introduction to Enology- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: GR, 1X, CSU T. Discipline: Agriculture Production. **SAM Code: D**. TOP Code: 0104.00- Viticulture, Enology, and Wine Business*. (Start Date: Fall 2018)

- **VWT 45 (Food and Wine Pairing- 2 Units, 2 Units Lecture)** Modified Course Proposal: SC: O, 1X, CSU T. Discipline: Culinary Arts/ Food Technology. SAM Code: C. TOP Code: 0104.00- Viticulture, Enology, and Wine Business*. (Start Date: Fall 2018)
 - *Viticulture Courses Presented by David Everett*- Course modifications to VWT 20 include catalog description, advisory requisites, assignments, typical texts and other materials required of students. Course modifications to VWT 45 include catalog description, units (1→2), measurable objectives, course content, methods of instruction, assignments, methods of evaluation, typical texts, and other materials required of students. These courses will move forward for voting.
- Program Modifications: Effective Fall 2018
 - **Commercial Music: Teaching Beginning Piano Certificate of Achievement** (18-19 Units, TOP Code: 1005.00- Commercial Music*, Program Goal: CTE)
 - **Commercial Music: Teaching Intermediate Piano Certificate of Achievement** (20 Units, TOP Code: 1005.00- Commercial Music*, Program Goal: CTE)
 - *Teaching Piano Programs Presented by Dan Marschak*- Program modifications include the program title, program goal, program goals and objectives, catalog description, and TOP Code. One of two known teaching piano programs in the state, so it has been difficult to get LMI data (piano teachers are many times independent contractors). The data is being collected through sending out a survey to music teachers and music stores. This will move forward for voting
 - **Environmental Science AS** (43 Units in Major/ 60 Units Total, TOP Code: 0301.00- Environmental Science, Goal: Local- Transfer Preparation)
 - *Presented by Craig Kutil*- Program modifications include units in the area of the emphasis (courses removed), programs goals and objectives, catalog description and course sequence. This program will move forward for voting.
 - **Environmental Studies AA** (36-37 Units in Major/ 60 Units Total, TOP Code: 0302.00- Environmental Studies, Goal: Local- Transfer Preparation)
 - *Presented by Craig Kutil*- Program modifications include units in the area of the emphasis, programs goals and objectives, catalog description, career opportunities and course sequence (removed work experience courses). This program will move forward for voting.
 - **Mass Communications: Journalism Certificate of Achievement** (33 Units, TOP Code: 0602.00- Journalism*, Program Goal: CTE)
 - *Presented by Melissa Korber*- Program modifications include program goal, units in the area of emphasis, total units, program goals and objectives, catalog description, and course sequence. Language changed to be more CTE based. This program will move forward for voting.
 - **Occupational Safety and Health AS** (39-42 Units in Major/ 60 Units Total, TOP Code: 0956.70- Industrial and Occupational Safety and Health*, Goal: CTE)
 - *Presented by Craig Kutil*- Program modifications include units in area of emphasis, distance education, program goals and objectives, catalog description and course sequence. Would like to streamline choosing more appropriate courses and offering as much of program as distance education, in order for students to graduate in a timely manner. This program will move forward for voting.
 - **Occupational Safety and Health Certificate of Achievement** (16-17 Units, TOP Code: 0956.70- Industrial and Occupational Safety and Health*, Goal: CTE)
 - *Presented by Craig Kutil*- Program modifications include units in area of emphasis, total units, distance education, program goals and objectives, catalog description and course sequence. Would like to streamline to offer as much of program as distance education. This program will move forward for voting.

- New Programs: Effective Fall 2018

- **Emergency Medical Technologies Certificate of Achievement** (17 Units, TOP Code: 1250.00- Emergency Medical Services*, Program Goal: CTE)
 - *Presented by Sebastian Wong*- This is a stackable certificate to provide students an entrance to the profession of emergency medical services. This will be in part for students that may not wanted to go to paramedic school, but instead will work in Emergency Rooms. This program will move forward for voting.
- **Emergency Medical Responder Career Certificate** (3.5 Units, TOP Code: 1250.00- Emergency Medical Services*, Program Goal: CTE)
 - *Presented by Sebastian Wong*- Gives students the ability to apply for national certification. This will expand on the minimum training required by the state for occupations such as lifeguards, school bus drivers, firefighters. This program will move forward for voting.
- **Law Enforcement Certificate of Achievement** (29.5 Units, TOP Code: 2105.50- Police Academy*, Program Goal: CTE)
 - *Presented by Mark Tarte*- This certificate is being created in order to capture the over a hundred graduates every year from the POST basic training academy. This program will include the new Academy Orientation course and AJ 9997. This will move forward for voting.
- **Occupational Safety Career Certificate** (9 Units, TOP Code: 0956.70- Industrial and Occupational Safety and Health*, Goal: CTE)
 - *Presented by Craig Kutil*- A new certificate, as many people in the health, construction and medical fields require an Occupational Safety background. This program will move forward for voting.

- Program Deactivations:

- **Tabled-Retailing Certificate of Achievement** (Effective: Fall 2018)
- **Marketing Certificate of Achievement** (Effective: Spring 2018)
 - *Presented by Craig Kutil*- The Marketing Certificate of Achievement has not been in the catalog in many years, is not in CurricUNET, however is still in the COCI. This will move forward for voting next meeting.

6. Voting on Curriculum Proposals:

- Courses

- **ANTR 1 (Biological/Physical Anthropology- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: O, 1X, DE, CSU T, LPC GE AA/AS. Strongly Recommended: Eligibility for ENG 1A. Discipline: Anthropology. SAM Code: E. TOP Code: 2202.00- Anthropology. (Start Date: Fall 2018)
- **ANTR 2 (Introduction to Archaeology- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: O, 1X, DE, CSU T, LPC GE AA/AS. Strongly Recommended: Eligibility for ENG 1A. Discipline: Anthropology. SAM Code: E. TOP Code: 2202.20- Archeology. (Start Date: Fall 2018)
- **ANTR 4 (Language and Culture- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: O, 1X, DE, CSU T, LPC GE AA/AS. Strongly Recommended: Eligibility for ENG 1A. Discipline: Anthropology. SAM Code: E. TOP Code: 2202.00- Anthropology. (Start Date: Fall 2018)
- **ASTR 29 (Independent Study, Astronomy- .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: GR, 1X, CSU T. Discipline: Physics/ Astronomy. SAM Code: E. TOP Code: 1911.00- Astronomy. (Start Date: Fall 2018)
- **BIO 7C (Microbiology- 5 Units, 3 Units Lecture, 2 Units Lab)** Modified Course Proposal: NSC: GR, 1X, CSU T, LPC GE AA/AS. Prerequisite: BIO 30 with a minimum grade of C, CHEM 30A or CHEM 1A with a minimum grade of C. Strongly Recommended: BIO 7A with a minimum grade of C, ENG 1A with a

minimum grade of C. Discipline: Biological Sciences. SAM Code: E. TOP Code: 0403.00- Microbiology. (Start Date: Fall 2018)

- **BIO 29B (Independent Study, Biology- .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: O, 1X, CSU T. Discipline: Biological Sciences. SAM Code: E. TOP Code: 0401.00- Biology General. (Start Date: Fall 2018)
- **BIO 29T (Independent Study, Botany- .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: O, 1X, CSU T. Discipline: Biological Sciences. SAM Code: E. TOP Code: 0402.00- Botany, General. (Start Date: Fall 2018)
- **BIO 29Z (Independent Study, Zoology- .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: O, 1X, CSU T. Discipline: Biological Sciences. SAM Code: E. TOP Code: 0407.00- Zoology, General. (Start Date: Fall 2018)
- **CHEM 29 (Independent Study, Chemistry- .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: GR, 1X, CSU T. Discipline: Chemistry. SAM Code: E. TOP Code: 1905.00- Chemistry, General. (Start Date: Fall 2018)
- **DANC 29 (Independent Study, Dance- .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: O, 1X, CSU T. Discipline: Dance. SAM Code: E. TOP Code: 1008.00- Dance. (Start Date: Fall 2018)
- **ECE 29 (Independent Study, Early Care and Education- .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: O, 1X, CSU T. Discipline: Child Development/ Early Childhood Education. SAM Code: C. TOP Code: 1305.00- Child Development/ Early Care and Education*. (Start Date: Fall 2018)
- **EMS 62 (Basic Medical Terminology- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: GR, 1X, CSU T. Discipline: Emergency Medical Technologies. SAM Code: C. TOP Code: 1250.00- Emergency Medical Services*. (Start Date: Fall 2018)
- **EMS 70A (Community CPR & First Aid- .5 Units, .5 Units Lecture)** Modified Course Proposal: SC: P/NP, 4X (Part of a professional responsibility statute for Nurses, EMT's and Paramedics for continuing certification and licensure.), CSU T. Discipline: Emergency Medical Technologies. SAM Code: D. TOP Code: 1250.00- Emergency Medical Services*. (Start Date: Fall 2018)
- **EMS 70B (CPR for Health Care Providers- .5 Units, .5 Units Lecture)** Modified Course Proposal: SC: P/NP, 4X (Part of a professional responsibility statute for Nurses, EMT's and Paramedics for continuing certification and licensure.), CSU T. Discipline: Emergency Medical Technologies. SAM Code: D. TOP Code: 1250.00- Emergency Medical Services*. (Start Date: Fall 2018)
- **EMS 91 (Emergency Medical Technician- Refresher- 1 Unit, .5 Units Lecture, .5 Units Lab)** Modified Course Proposal: SC: O, 4X (Students must be able to take this unlimited times. EMTs are required to take a recertification class every two years. This is delineated in California Code of Regulations, Title 22, Division 9, Ch 2., § 100080.), CSU T. Prerequisite: Proof of California State EMSA or National Registration Certification as an "Emergency Medical Technician." Certification must be current, or expired less than 6 months. Student may also present documentation from the National Registry of Emergency Medical Technicians showing failure of initial three attempts at NREMT Certification Examination which now requires completion of EMS 91 for additional attempts to register for certification examination. Discipline: Emergency Medical Technologies. SAM Code: B. TOP Code: 1250.00- Emergency Medical Services*. (Start Date: Fall 2018)
- **ESL 29 (Independent Study, ESL- .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: O, 1X, CSU T. Discipline: ESL. SAM Code: E. TOP Code: 4930.87- English as a Second Language- Integrated. (Start Date: Fall 2018)
- **FST FSC1 (Fire Service Conditioning & Physical Agility Development 1- 1 Unit, 1 Unit Lecture)** Modified Course Proposal: SC: GR, 1X, CSU T/GE, LPC GE AA/AS. Discipline: Fire Technology. (Start Date: Fall 2018)

- **GDDM 29 (Independent Study, Graphic Design & Digital Media- .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: O, 1X, CSU T. Discipline: Graphic Arts. SAM Code: D. TOP Code: 1030.00- Graphic Art and Design*. (Start Date: Fall 2018)
- **HLTH 29 (Independent Study, Health- .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: O, 1X, CSU T. Discipline: Health. SAM Code: E. TOP Code: 0837.00-Health Education. (Start Date: Fall 2018)
- **HUMN 29 (Independent Study, Humanities- .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: O, 1X, CSU T. Discipline: Humanities. SAM Code: E. TOP Code: 1599.00- Other Humanities. (Start Date: Fall 2018)
- **INTD 5 (Principles of Interior Design- 3 Units, 2 Units Lecture, 1 Unit Lab)** Modified Course Proposal: SC: O, 1X, CSU T. Discipline: Interior Design. SAM Code: C. TOP Code: 1302.00- Interior Design and Merchandising*. (Start Date: Fall 2018)
- **INTD 10 (Introduction to Textiles- 3 Units, 3 Units Lecture)** Modified Course Proposal: SC: O, 1X, CSU T. Discipline: Interior Design. SAM Code: C. TOP Code: 1302.00- Interior Design and Merchandising*. (Start Date: Fall 2018)
- **INTD 15 (Drafting for Interior Design- 3 Units, 2 Units Lecture, 1 Unit Lab)** Modified Course Proposal: SC: O, 1X, CSU T. Discipline: Interior Design. SAM Code: C. TOP Code: 1302.00- Interior Design and Merchandising*. (Start Date: Fall 2018)
- **INTD 20 (History of Interiors/Furnishings- 3 Units, 3 Units Lecture)** Modified Course Proposal: SC: O, 1X, CSU T. Discipline: Interior Design. SAM Code: C. TOP Code: 1302.00- Interior Design and Merchandising*. (Start Date: Fall 2018)
- **INTD 25 (Materials and Resources- 3 Units, 3 Units Lecture)** Modified Course Proposal: SC: O, 1X, CSU T. Discipline: Interior Design. SAM Code: C. TOP Code: 1302.00- Interior Design and Merchandising*. (Start Date: Fall 2018)
- **INTD 30 (Fundamentals of Lighting- 3 Units, 3 Units Lecture)** Modified Course Proposal: SC: O, 1X, CSU T. Discipline: Interior Design. SAM Code: C. TOP Code: 1302.00- Interior Design and Merchandising*. (Start Date: Fall 2018)
- **INTD 35 (Residential Space Planning- 3 Units, 2 Units Lecture, 1 Unit Lab)** Modified Course Proposal: SC: O, 1X, CSU T. Discipline: Interior Design. SAM Code: C. TOP Code: 1302.00- Interior Design and Merchandising*. (Start Date: Fall 2018)
- **INTD 40 (Computer Aided Design- 3 Units, 2 Units Lecture, 1 Unit Lab)** Modified Course Proposal: SC: O, 1X, CSU T. Discipline: Interior Design. SAM Code: C. TOP Code: 1302.00- Interior Design and Merchandising*. (Start Date: Fall 2018)
- **INTD 45 (Basic Kitchen and Bathroom Design- 3 Units, 2 Units Lecture, 1 Unit Lab)** Modified Course Proposal: SC: O, 1X, CSU T. Discipline: Interior Design. SAM Code: B. TOP Code: 1302.00- Interior Design and Merchandising*. (Start Date: Fall 2018)
- **INTD 47 (Professional Practices- 3 Units, 3 Units Lecture)** Modified Course Proposal: SC: O, 1X, CSU T. Discipline: Interior Design. SAM Code: B. TOP Code: 1302.00- Interior Design and Merchandising*. (Start Date: Fall 2018)
- **LIBR 29 (Independent Study, Library Studies - .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: O, 1X, CSU T. Discipline: Library Science. SAM Code: E. TOP Code: 1601.00- Library Science, General. (Start Date: Fall 2018)
- **MATH 29 (Independent Study, Mathematics - .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: O, 1X, CSU T. Discipline: Mathematics. SAM Code: E. TOP Code: 1701.00- Mathematics, General. (Start Date: Fall 2018)

- **MSCM 29 (Independent Study, Mass Communications- .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: O, 1X, CSU T. Discipline: Mass Communications or Journalism or Multimedia or Media Production or Broadcast Technology. SAM Code: D. TOP Code: 0610.00- Mass Communication*. (Start Date: Fall 2018)
- **PHYS 29 (Independent Study, Physics - .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: GR, 1X, CSU T. Discipline: Physics/ Astronomy. SAM Code: E. TOP Code: 1902.00- Physics, General. (Start Date: Fall 2018)
- **PSYC 29 (Independent Study, Psychology - .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: O, 1X, CSU T. Discipline: Psychology. SAM Code: E. TOP Code: 2001.00- Psychology, General. (Start Date: Fall 2018)
- **SOC 29 (Independent Study, Sociology - .5-2 Units, .5-2 Units Lab)** Modified Course Proposal: NSC: O, 1X, CSU T. Discipline: Sociology. SAM Code: E. TOP Code: 2208.00- Sociology. (Start Date: Fall 2018)
- **THEA 29S (Independent Study, Stagecraft-.5-2 Units, .5-2 Units Lab)** New Course Proposal: O, 1X, CSU T. Discipline: Stagecraft. SAM Code: C. TOP Code: 1006.00- Technical Theater*. (Start Date: Fall 2018)

Motion to APPROVE Course Outlines:

MSC: Owens/Vernoga/Approved

- GE/ Transfer Pathways:
 - **THEA 29S: Independent Study, Stagecraft-CSU T**

Motion to APPROVE GE/Transfer Pathways:

MSC: Amaya/Owens/Approved

- Requisites:
 - **ANTR 1: Biological/Physical Anthropology-** Strongly Recommended: Eligibility for ENG 1A
 - **ANTR 2: Introduction to Archaeology-** Strongly Recommended: Eligibility for ENG 1A
 - **ANTR 4: Language and Culture-** Strongly Recommended: Eligibility for ENG 1A
 - **BIO 7C: Microbiology-** Prerequisite: BIO 30 with a minimum grade of C, CHEM 30A or CHEM 1A with a minimum grade of C. Strongly Recommended: BIO 7A with a minimum grade of C, ENG 1A with a minimum grade of C
 - **EMS 91: Emergency Medical Technician- Refresher-** Prerequisite: Proof of California State EMSA or National Registration Certification as an "Emergency Medical Technician." Certification must be current, or expired less than 6 months. Student may also present documentation from the National Registry of Emergency Medical Technicians showing failure of initial three attempts at NREMT Certification Examination which now requires completion of EMS 91 for additional attempts to register for certification examination

Motion to APPROVE Requisites:

MSC: Weaver/Vernoga/Approved

- Disciplines:
 - **THEA 29S (Independent Study, Stagecraft- Stagecraft**

Motion to APPROVE Disciplines:

MSC: Weaver/Owens/Approved

• Course Deactivations:

Effective: Spring 2018

- BUSN 29: Independent Study- Business
- BUSN 74: Office Procedures
- CIS 9010: Writing SQL Queries Using Microsoft SQL Server
- CNT 7502: Wireshark, TCP/IP Analysis and Network Troubleshooting
- CNT 7601: Smart Home Technology DHTI+
- CS 32: Visual Basic Programming
- CS 36: Windows and MFC Programming
- CS 37: Web Programming
- CS 44: Advanced Web Programming
- ENGR 15: Intro Optical Sci Engineering
- FST 73A: Fire Prevention Officer 1A
- FST 73B: Fire Prevention Officer 1B
- FST 75B: Fire Instructor 1B- Inst Tech
- ITLN 29: Independent Study- Italian
- MKTG 29: Independent Study- Marketing
- MUS 42: Vocal Repertoire

Motion to APPROVE Course Deactivations Spring 2018:

MSC: Owens/Amaya/Approved

Effective: Fall 2018

- HSCI 52: Basic Medical Terminology

Motion to APPROVE Course Deactivations Fall 2018:

MSC: Owens/Weaver/Approved

• Corrections:

- PHYS 1B, 1C, and 1D not approved for LPC GE AA/AS

Motion to APPROVE Corrections:

MSC: Weaver/Amaya/Approved

• Modified Programs: Fall 2018

- Commercial Music: Music Technology Fundamentals Career Certificate
- Engineering Technology AS
- Geology AS-T
- Interior Design Certificate of Achievement
- Interior Design AS
- Music AA
- Psychology AA-T
- Retail Management (WAFB) Certificate of Achievement
- Theater Arts AA

- Welding Technology AS
- Welding Technology Certificate of Achievement

Motion to APPROVE Modified Programs:

MSC: Weaver/Vernoga/Approved

7. Reports

- **Vice President's Report**- No Report

Don Miller

- **Chair's Report**

Craig Kutil

Craig Kutil explained that there will be a lot of curriculum coming through for our next committee meeting (especially degrees). He encouraged all division tech reviewers, the articulation officer and librarian to check CurricUNET several times a day to keep curriculum moving through the workflow. The next agenda will include the Liberal Arts and Science degrees, the CSU General Education Breadth, and IGETC. If any courses from those degrees have not been updated in the last five years, they will be removed. The Spring 2018 catalog addendum has been published and paper copies are available from Academic Services. Craig Kutil stated that he will be putting together a committee with Jared Howard and Joel Gagnon to review the catalog descriptions for the new certificates of recognition, as well as certificate of achievements (what percentage of courses need to be taken at Las Positas- currently 80%). The new Minimum Qualifications Handbook has been published for 2017.

- **Articulation Officer's Report**- No Report

Marina Lira

8. Good of the Order

9. Adjournment at 4:19pm

10. Next Regular Meeting (November 20th, 2017)