



REQUEST FOR CHANGE OF MAJOR/HOME CAMPUS

Directions:

- **Change of Major:** Complete section 1, continue to section 2
- **Change of Home Campus:** Complete section 1, continue to section 3
- Submit request via email: lpc-evaluations@laspositascollege.edu OR leave a signed copy with your counselor

Section 1 – Student Information

Full Name:			W#:
Last	First	Middle	Date:
Student Signature:			

Section 2 – Change of Major – Fill out ALL fields below to declare a new major

Change major code to (example: L001):		Title (example: Anthropology):	
Effective Term (finish the year for the term you want to update):			
Summer 20	Fall 20	Spring 20	
AA	Associate of Arts	CA	Certificate of Achievement
AS	Associate of Science	CE	Certificate of Accomplishment*
AA-T	Associate in Arts for Transfer	NY	Certificate of Competency**
AS-T	Associate in Science for Transfer	NL	Certificate of Completion**
*Not transcribed **Noncredit		Staff Use Only	Catalog Year:

Catalog Rights:

- *Catalog Rights mean that you are held to the graduation requirements listed in the catalog at the time your continuous enrollment began, or in any subsequent academic year during which you maintained continuous enrollment.*
- *To maintain continuous enrollment, you must have enrolled in at least one term (Fall or Spring) each academic year. Any academic record symbol (A-R, P, NP, I, IP, RD, W) shall constitute enrollment.*

Counselor Signature:	Date:
Notes:	

Section 3 – Change of Home Campus

*A student's home campus designation determines the college (Las Positas College or Chabot College) in which they may receive support services, including but not limited to: Financial Aid, CalWORKS, CARE, and EOPS. A student's home campus is initially determined by the submission of the admission application. A student's home campus designation may not be changed once a student has been disbursed financial aid for the award year. **A student may only change their home campus designation before receiving financial aid for the award year.***

Change home campus to Las Positas College

If applicable, indicate all departments or program that may need to be notified of this change:

International Student Program (ISP)	Extended Opportunity Programs & Services (EOPS)	CalWORKS
Disabled Student Programs & Services (DSPS)	Veterans First Program	Umoja
		Puente

Financial Aid Signature:	Date:
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A&R Office Use Only

Received & Processed by:	Date:
Departments contacted:	Date:

Notes: