



ACADEMIC SENATE MINUTES

November 8, 2023 | 2:30 – 4:30 pm | Room 21147 + zoom for visitors
*meeting attachments are on the Academic Senate website

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

LPC Academic Senate Quorum: 8

Non-Voting Members:

President: Ashley Young
Student Government: Evren Yuncuoglu,
Delaney Roehrs
Faculty Association: Heike Gecox

Voting Members:

President-Elect: vacant
Vice President: Craig Kutil (Fall), Collin Thormoto (Spring)
Secretary: Christina Lee
Treasurer: Ashley McHale
BSSL: Robin Roy, Daniel Cearley
A & H: John Kelly, Catherine Suarez
STEM: David Montelongo, Jennifer Siders,
Moh Daoud
PATH: Scott Miner
Student Services: Christina Lee, Julie Nguyen
Part Time Representatives: Jeff Judd,
Valerie Connors

- 1. Call to Order:** meeting called to order at 2:30 pm and quorum established.
- 2. Confirmation of Senators attending by Zoom:** none
- 3. Review and Approval of Agenda:** motion to approve: moved (Ashley Mc)/seconded (John K)/approved
- 4. Review and Approval of Minutes from October 25, 2023** (see attachment) motion to approve: moved (Ashley Mc)/seconded (John K)/approved with two abstentions
- 5. Public Comments (5 minutes):** *This time is reserved for members of the public to address the Academic Senate. Please limit comments to 3 minutes. In accordance with the Brown Act, the Academic Senate cannot act on these items.* NONE
- 6. Action Items:** none
- 7. Consent Items:** motion to approve 7.1 and 7.2: moved (Scott M)/seconded (Ashley Mc)/approved
 - 7.1 LPC Curriculum Changes 10.30.23 (see attachment)
 - 7.2 New Program Approval: Piano Technology (supporting documents on website for October 25, 2023 meeting)
- 8. Reports**
 - 8.1 LPC Student Government (Evren Yuncuoglu and Delaney Roehrs): a very successful Day of the Dead celebration was presented which was a shared community event. There is an internship fair with senators attending as panel members currently happening. They are preparing for Winter Wonderland decorations at the Student Life Center.
 - 8.2 UndocuAlly (Teri Ann Bengiveno): none
 - 8.3 Curriculum Committee (Erik Bell): none

8.4 CEMC/DEMC Committee (Ashley Young): CEMC said that LPC will get 4 additional FTEF for spring beyond what the district is providing. We are 3.5 million negative for the budget (raises and benefits increased). Is there a mitigation plan? 97% of our expenses are employees, so the income must come from increased enrollment.

8.5 Faculty Association (Heike Gecox): none

8.6 Professional Development Committee (David Powers): this report will move to fourth Thursday reporting, after the PDC meets. See the attached report on their last meeting.

8.7 DE Committee (Scott Vigallon): see attachment

1. Because of a lack of student online tutors working in the Tutorial Center, Math online tutoring is shifting back to Net Tutor on a trial basis

2. At the October 13 District Technology Coordinating Committee meeting, the committee discussed goals, and one of those will be to get both Chabot and LPC into the CVC Exchange as Teaching Colleges.

3. Scott and David Powers led a Flex Day session titled Classroom Artificial Intelligence Resources that had 26 participants. Scott and David demonstrated some resources, then Scott presented the new AI Resources course in Canvas.

4. At the October 13 TCC meeting, nothing was resolved on the issue of allowing students to have limited Teacher access to Canvas non-instructional courses, particularly for student clubs. The DE Committee voted to allow one student each in student club non-instructional courses to be able to post Announcements, create Pages, and create Discussions.

5. On a recent Canvas webinar, a college asked when it should begin its migration plan to New Quizzes. Canvas explained that even though it hasn't established a date for Classic Quizzes to be sunsetted, it is encouraging customers to begin the migration and transition process. The committee decided that the first step is to have a discussion with Canvas and with Chabot.

6. Some faculty members on the committee voiced their displeasure with having to adhere to the Brown Act, saying that since this is the Distance Education Committee, it should be able to function in distance education mode like it has been for many years. The committee wants to investigate the possibility of reporting to an entity other than the Academic Senate so it can have its meetings in distance Ed mode.

8.8 Planning and Effectiveness Committee (Rajinder Samra): none

8.9 LGBTQ+ Presidential Task Force (Robin Roy): they will meet next week

8.10 SEA and MLEA (Katie Eagan):

MLEA is moving forward with identifying projects that will be funded by AB1705 monies. Katie has met with Deans Mattern and Orf a few times, and we will have another budget meeting this week with a subgroup of our subcommittee.

We have also heard from Craig regarding his favored process for how we can comply with AB928 and AB1705.

The Mid-Alameda County Consortium has reached out to us, asking to hear about AB1705. We will get back in touch with them and suggest attending one of their meetings, perhaps with Katie, Jennie, and Chris Crone.

Both SEA and MLEA will meet next week.

8.11 Alternative Academic Calendar Committee (Scott Miner): there was a presentation at the last Town Meeting. A survey went out, please fill this out. These will be compiled and posted on the website. Question about comments being available? An outside firm put together the survey and common responses typed in will be listed out. A mass summary will be provided.

Tomorrow's committee meeting will have a faculty, a classified and an administrator from Contra Costa College who will describe the process and pros and cons. The following meeting Monterey Community College will be heard from. They are regional colleges.

How was the outside firm selected? Scott doesn't know. Why aren't they considering intersession? Scott doesn't know the full history of this question. CTE courses could utilize intersession. Question about multiple surveys.

8.11 LPC Technology Committee (Collin Thormoto): there is a new calendar and LPC website revamp. Banner is being moved to the Cloud. DegreeWorks integration is coming with an upgrade (including printing some items). My Portal will update, and they are looking at what is customizable. Free printing is now offered in the Library (26 pages per job, 6 for color pages). Longer runs have to be broken up into parts. This is covered with Basic Needs funding. Question about communication with the computer science club? They have created an alternative My Portal which has been demonstrated at LPC SG meetings. Suggest that those students attend the committee meeting.

8.12 Treasurer (Ashley McHale): please donate for the Academic Senate scholarship fund. The Academic Senate bank account has been moved to a no-fee account at Bank of Montreal.

8.13 President (Ashley Young):

AP and BPs: (see attachments)

AP and BP 3900: Speech: time, place and manner

Question about posting materials and other free speech items

Add Friday to the "Hours of Access." Question about timings for access: it is based on schedule.

Catalog language on grievances and academic honesty (see attachment): reviewed

We had our Area B meeting, they are addressing student verification (perhaps using ID.me) so bots or non-students don't enroll in classes. Question about knowing the students attending classes are the ones who enrolled? Comment about a photo roster? Not all students have a photo ID.

9. Old Business

9.1 Presentation by the Faculty Committee Appointments ad hoc committee (Dan Cearley): we have met every Friday, working on a shared document. They want development of division guidelines, committee guidelines, and Academic Senate guidelines. They are editing the division guidelines, and can share these at the next meeting. Committee guidelines are more difficult as they need to review each shared governance document. Changes include listing how long each member has served. There may be other data collecting and/or interviewing that would help in developing the committee guidelines.

9.2 Academic Senate subcommittee updates:

- Credit by Examination: they will make a presentation in December
- AI and Student Plagiarism: they are collecting information
- Common Syllabus: nothing to report; they meet in person and are focusing on a student survey on how students use the syllabus.
- Part time Faculty Equity: they are looking at potential for stability semester to semester and what Contra Costa does with staffing preference at your seventh semester. What should be guaranteed or create a dependency for other factors? Data is not available at Contra Costa. Some part time faculty are professional experts who do not want to be burdened with extra teaching duties. Discussion about a lottery process vs. order; this is contractual. Deans can put 20% of their openings every semester outside seniority.
- Increasing Faculty Diversity: Collin has received professional development funding to attend a conference. He spoke to David Powers about second year experience. He has a meeting with Dr. Ho about the potential for staff affinity groups and funding.
- Faculty Professional Development to Increase Student Retention and Completion: they are still researching factors such as behavioral commitments (welcoming classroom, welcome video, learning names – the persistence project and caring campus items) and situational fairness (such as flexibility in the classroom). Question about students who have issues outside of school and need some situational accommodations. How can we support changes in our sphere? Who has purview over “enforcing” persistence and caring campus behaviors? What is the role of professional development to making cultural changes? While being mindful of academic freedom and contractual issues.

10. New Business

10.1 New program: Production Welding (Scott Miner) see attachments. This is the regular pathway, but streamlined. No additional staffing is needed; it is a regrouping of what is currently happening. The EMSI does not reflect current wage data. Welding is in different occupation titles that does not contain that in the title. The attachment from Indeed search shows a more realistic picture of the need and salaries.

Metal shop is popular at Livermore and Granada high schools providing a good student base for LPC. They are reformatting some of the lectures (including more metallurgy) and lab classes (including more individual welding processes). This will be an Action Item next meeting. They are working on a future fabrications certificate.

10.2 New programs: Noncredit ESL Programs (Julia McGurk) see attachments; these are part of her sabbatical work. Her program maps are updated, and PSLOs approved.

School Matters program: this is designed to provide language instruction for ESL parents of K-12 students. Many ESL students have requested this. She reviewed need and demand, researching Bay Area schools and libraries and interviewing personnel. This is a free, no textbook cost, noncredit course. It could be a gateway to other ESL, CTE and general education courses at LPC.

These are mirrored courses, which can be available noncredit or credit (noncredit is especially important for newly arrived students who do not yet have residency status):

Pre-College Speaking and Listening: this is a revamp of many oral language courses into a stackable certificate, for beginning students.

College Speaking and Listening: for more advanced students, providing language for employment and participation in college level courses.

This will be an Action Item for the next meeting.

11. Announcements/Information Items

Scott M: 3 pm Saturday - Veterans Day: Mt. Diablo light will be lit until Sunday morning.

Catherine S: faculty leave before her Academic Senate report at division meetings.

Talk to your divisions regarding the Academic Senate scholarship fundraising. Discussion about division competition? Discussion about wine opportunity drawing; ask for wine donations.

12. Adjourn: motion to adjourn: moved (Ashley Mc)/seconded (John K)/approved. Meeting adjourned at 4:34 pm.

13. Next Meeting: December 13, 2023 – Happy Thanksgiving!

