



Student Learning Outcomes Committee Meeting

February 1, 2015 / 2:30 pm / 2411A

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Meeting Name

Members (voting):

Chair: John Ruys

Administrators:

Roanna Bennie
Don Miller

Faculty Reps:

Ann Hight
Gina Webster
Marty Nash
Adeliza Flores
Kimberly Tomlinson
Katie Eagan

Classified:

Scott Vigallon

Members (non-voting):

Director of Research and Planning:

Rajinder Samra - Absent

Guests:

APPROVED Minutes

1. Call to Order

Meeting called to order at 2:32 pm

2. Review and Approval of Agenda

MOTION to APPROVE Agenda

MSC: A.Hight / G.Webster / APPROVED

3. Review/Approval of November 16, 2015 and December 7, 2015 Draft Minutes

MOTION to APPROVE draft minutes from November 16, 2015 and December 7, 2015

MSC: S.Vigallon / A.Hight / APPROVED

4. eLumen 6.0 Upgrade

John Ruys

The timeline has been extended due to a delay with processing the purchase order for the new software. Chabot will not be part of the upgrade so revisions to the original contract are currently being renegotiated.

Also, eLumen reviewed our data and recommended that LPC start the 6.0 version from scratch, moving data over as needed from the existing 4.0 version. This committee found that the newer version was user friendly, and liked many of the features found in the upgrade.

eLumen will move the SLO, mappings, PLO's, and core competencies, and access to data or old rubrics would be moved on a case to case basis. The transition is to take place during the summer although there is a possibility that data would not be available to complete program review updates. The SLO committee does have a say with what type of SLO information is to be used as data indicators, and if information is to vary this can be discussed with the program review committee.

During the winter break the training for Scott Vigallon and John Ruys did not take place and is now planned for during the summer.

Due to contractual changes, part-time faculty will be actively entering SLOs and the question of whether they should be trained on the 4.0 version and transition into 6.0 or not was brought up. In smaller disciplines the coordinator would be able to assist with entering the data, but this does not work for larger disciplines. It was suggested not be begin training faculty who are not familiar with the 4.0 version. For those

faculty who are familiar, it was suggested continuing with assessments because that data can be moved over to the 6.0 version at a later date. Another suggestion was to hold off entering any data until the Fall when the 6.0 version is in use.

It was also mentioned that some faculty are still waiting for the definition of an outcome. Continuing to building the foundation of the SLO document and making it available during the Spring would be a start for those faculty who have been putting off writing SLOs. Also, it was decided to contact IT and ask that the data be uploaded after census so that faculty could begin entering SLOs.

5. February Flex Day

John Ruys

The SLO committee is planning to hold a workshop on Flex Day. It is hoped that a representative from the Statewide Academic Senate will be able to attend and present information that explains the difference and defines a measurable objective and outcome. The letter from ACCJC is expected to arrive today.

6. Catalog Description for General Education Outcomes

John Ruys

The group reviewing the college's catalog felt that the information listed under the General Education Philosophy, Core Competencies, and SLO statements could be combined. A suggestion to shorten the GE Philosophy statement into one paragraph, moving the bullet points under Core Competencies, and expanding the SLO description.

VP Bennie volunteered to work with the senator from the Senate who has been tasked with working on this section. John Ruys will contact Melissa Korber regarding the name of the representative from the Senate.

7. Advertisement in Naked Magazine

John Ruys

In an effort to communicate SLOs to students, the committee has placed ads in the Naked Magazine the last couple of years. Prior to that flyers were distributed around campus as a way to familiarize students with SLOs. This year's ad will include more of a description related to course and program outcomes to remind returning students and make new students aware.

John will be drafting a standardized email as a reminder to faculty that SLOs should be on their syllabus, be broad, and to also include definition.

Faculty should be made aware that the SLO website is the location of where outcomes for courses can be found. There are still questions regarding how many SLOs should be written for each course, how to begin writing SLOs, and if measurable outcomes are the same.

8. Administrative Update

Roanna Bennie

VP Roanna Bennie shared copies of the new ACCJC Standards that have now been streamlined. Previously when writing to standards the responses would be written to the various levels within that particular standard. That now has been eliminated and simplified to the level of writing to only the numbers 1, 2, 3, etc., which have made the new standards more clear and direct.

There is a standard that does say that every course outline must have SLOs using established institutional procedures. Instead of having to rewrite each outline some colleges are attaching a list of SLOs to course

outlines avoiding having to go through the curriculum process for approval. For LPC this can be done through CurricuNET. In order to comply with this standard the college needs to complete the institutional procedures that have not been established, and the SLO committee is currently working on. The new accreditation standards need to be reviewed to understand where the college stands in terms of compliance.

The Curriculum committee would like to meet on the first and third Monday and have the SLO committee meet on the second and fourth Monday beginning next academic year. The suggestion was made because the Curriculum committee would be able to meet and have time to present approved curriculum proposals to the Academic Senate on a timely basis.

9. Adjournment - Meeting adjourned at 3:37 p.m.

10. Next Regular Meeting – February 1, 2016