



COLLEGE COUNCIL MINUTES

Tuesday, October 6, 2015 | 4:15 – 5:00 p.m. | 1687

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Meeting Name

Members Present (non-voting):

Barry Russell, Ph.D., President (Chair)

Members Present (voting):

Roanna Bennie, V.P., Academic Services
Jeff Kingston, V.P., Administrative Services
Rajinder Samra, IEC
Rajinder Samra/Mike Sato, IPC
Karin Spirn, Program Review
Greg Daubenmire, Staff Development
Melissa Korber, Academic Senate President
Bill Eddy, Classified Senate President
Ginger Ripplinger, LPC SEIU

Members Absent:

Diana Rodriguez, V.P., Student Services
LaVaughn Hart, CEMC
Mike Ansell, Facilities & Sustainability
Diana Rodriguez, Resource Allocation
Tina Inzerilla, Academic Senate V.P.
Classified Senate Vice President
LaVaughn Hart, LPC Faculty Association
Michael Kapetanich, ASLPC President
Eric Pineda, ASLPC Vice President

Meeting Guests:

Accreditation Team Members

1. Call to Order

Dr. Russell opened the meeting at 4:15 p.m.

- ### 2. Review and Approval of Agenda
- The agenda was approved as presented. The minutes from the September meeting will be approved at the next regular meeting.

3. Information Items

a. President

i. Review of the College council's Assessment of Integration of Planning, Budget and Allocations

President Russell discussed that at the last meeting the council went through the assessment of integration of planning, budget and allocations. The council answered the questions on the assessment document and made general comments. The group is still adjusting and continuing to find improvements. The document was shown to the committee. The council found that they were too late in the process for incorporating into the budget development process. Making the priorities multi-year will help with the process.

- ##### ii. President's Goals
- President Russell showed his 2014-2015 goals, which he previously asked for input on. It was discussed that when Dr. Russell arrived, the administrators did a complete review of the vision statement and mission statement. The key items were taken and the college focused on these to keep the planning going because a new master plan was not established yet. These became the focus goals. The planning priorities were identified activities that the President and college would guide the decisions made throughout the year.

Assessment was done on last year's goals and the document was shown, but it will be shared in more detail at the next regular meeting. Green means successful but ongoing. Red means completed. Purple is deleted or updated.

Another document shown was the goals for the 2015-2016 year. These goals use the four new planning priorities. The focus goals have gone away. The documents are all posted on the President's Place on the LPC website.

- #### b. Academic Services
- No news to report.
- #### c. Administrative Services
- Mr. Kingston stated that the budget will be reviewed at the October Town Meeting.
- #### d. Student Services
- No news to report.
- #### e. Integrated Planning Committee (IPC)
- No news to report.
- #### f. Program Review Committee
- No news to report.
- #### g. Resource Allocation Committee
- No news to report.
- #### h. Facilities & Sustainability Committee
- No news to report.

- i. **Institutional Effectiveness Committee (IEC)** – Mr. Samra will give an update of the institution set standards at the October Town Meeting. We have amazing numbers with regard to the data on the number of degrees and certificated awarded. In 2014-2015, we have the highest transfers awarded as well. LPC is definitely advancing our mission for students to complete.
- j. **College enrollment Management Committee** – No news to report.
- k. **Staff Development Committee** – No news to report.
- l. **Academic Senate** – No news to report.
- m. **Classified Senate** – No news to report.
- n. **Student Senate** – No news to report.
- o. **Faculty Association** – No news to report.
- p. **SIEU** – Ms. Ripplinger stated that there is a luncheon for classified on October 28th at noon.

4. **Accreditation Team Member Visit**

There were introductions around the room. Accrediting team members Mr. Dykstra and Dr. Foster were in attendance at the meeting. The accreditation team members mentioned that they wanted to sit in on a regular meeting. They had no particular questions to ask the group.

One of the pieces of evidence that was requested was in reference to the shared governance document. The question was in reference to how committees evaluate themselves and how is college council established. The shared governance document is used quite often.

How many full-time and part-time faculty are there? There is about 108 full-time faculty and about 200 or so part-timers. Dr. Russell stated that our FON is moving up and we will be hiring a group of new faculty. Thirteen faculty were hired last year.

Dr. Russell stated that campus safety and security will be discussed at the October and November Town Meetings.

The administrative team has reviewed a resource from a company named Ad Astra. The company could help with reviewing our scheduling patterns and making sure they meet our completion goals. They take education plans that student have developed and the information that we have in our degree audit system. They take the catalog information for the last five years with information of all degrees and certificates. What comes out of this review is projections. The analytics help us understand where we might not be offering enough or if our sequences are out of whack.

There was an initial review and the feedback was positive. Now, CEMC will take another look into it. Technology folks will be involved because it will take the information out of banner. In the DEMC meeting, Chabot also came up with the same idea and we will probably be the college to step out and do it. If it works, Chabot will probably use it as well. Mr. Kingston stated that it will inform and validate our resource allocations, but it will not drive it. Ad Astra may be hired for a 3-5 year period. During this time, the Deans and department leads will be taught how to look at the information and interpret it. We need to also make sure that we have the majors that students are picking. Students need a clear pathway to get through to completion. Dr. Foster stated that pathways may not always get you to where you are going to be. We need to tell the students our stories to help them navigate the system.

- 5. **Adjournment** – The meeting was adjourned at 5 p.m.
- 6. **Next Regular Meeting** – October 22, 2015