



# COLLEGE COUNCIL MINUTES

Thursday, April 28, 2015 | 2:30-4:30 p.m. | 1687

## Meeting Minutes

### LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

### LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

### Meeting Name

#### **Members Present (non-voting):**

Barry Russell, Ph.D., President (Chair)

#### **Members Present (voting):**

Diana Rodriguez, V.P., Student Services

LaVaughn Hart, CEMC

Karin Spirn, Program Review

Rajinder Samra, IEC

Rajinder Samra/Mike Sato, IPC

Diana Rodriguez, Resource Allocation

Greg Daubenmire, Staff Development

Melissa Korber, Academic Senate President

Tina Inzerilla, Academic Senate V.P.

LaVaughn Hart, LPC Faculty Association

Ginger Ripplinger, LPC SEIU

#### **Members Absent:**

Roanna Bennie, V.P., Academic Services

Jim Wright, Interim V.P., Admin. Services

Mike Ansell, Facilities & Sustainability

Bill Eddy, Classified Senate President

Classified Senate Vice President

Michael Kapetanich, ASLPC President

Eric Pineda, ASLPC Vice President

#### **Meeting Guests:**

Barbara Morrissey, Dean, Student Svcs.

#### 1. Call to Order

Dr. Russell opened the meeting at 2:39 p.m.

#### 2. Review and Approval of Agenda – (Samra/ Inzerilla). All in favor.

#### 3. Review and Approval of Minutes (03/24/16) – (Inzerilla/Samra). All in favor.

#### 4. Action Items

##### a. Review & Acknowledgement or approval of committee charges: Program Review Committee – (Korber/Inzerilla)

b. **Accreditation Steering Committee Charge** – Ms. Bennie provided the charges for the Accreditation Steering Committee to College Council. Once you are committed to this committee you will not be able to be released from their role on this committee as it is critical for them to continue to serve on the committee due to consistency. Further changes to the charges for the Accreditation Steering Committee are as follows: 1. Regular report to College Council and Academic Senate and 2. Membership will allow the Faculty Lead to be recommended by the Accreditation Liaison Officer and recommended by Academic Senate. **(Inzerilla/Samra). All in favor.**

**Accreditation Timeline and Expanded Steering Committee for the next cycle** – Ms. Bennie explains to the committee that the new standards are very broad and will be easier to assess. Dr. Russell confirms our report complies with the old standards that were adopted previously. Ms. Ripplinger asked how much classified support will be needed to help with the new Accreditation Steering Committee. Ms. Bennie states that at this time there is no additional help needed at this time. The Accreditation Timeline was discussed and presented to the committee. **(Inzerilla/Samra). All in favor. Ripplinger (Discussion – Needs more information on how this will affect classified staff.)**

c. **College Institutional Effectiveness Goals** – The state chancellor's office has just updated the information. Mr. Samra would like the committee to approve this. The goals were approved contingent on Math and English feedback on what they would like their short and long term goals to be. Mr. Samra will have all the updates completed prior to the May Board meeting so Dr. Russell will be able to present. **(Samra/Korber). All in favor.**

#### 5. Informational items

a. **President** – IAPI (Institutional Effectiveness – Dr. Russell received the phone call to move forward with submitting the application to receive funding for this initiative.

b. **Academic Services** – No update given.

**c. Administrative Services**

**Budget Update** – Ms. Brady updates the committee regarding what the meeting with the District has come about. The budget that was submitted on April 15, 2016. The budget has not been approved and the budget is out of balance. Due to the budget not being approved this has put a stop on hiring all the Faculty we are required to meet FON, however, Ms. Brady will be continue to negotiate and review the budget to come up with alternate solutions. Ms. Brady will continue to review overages from the 2015-2016 budget that can be used in order to assist with faculty hiring for 2016-2017. As of right now, we will hold on hiring faculty at this time but will continue to hire those positions that ranked high on the priority list. Ms. Hart expresses that the District has an overwhelming amount of reserves that could be used to help LPC with faculty hiring. Currently, the Chancellor is requesting to have a 20% in reserved funding at this time an increase from the previous amount of 12%. Dr. Russell has confirmed that the college’s model has included an increase of 17 faculty positions to meet the FON, whereas, Chabot College has also increased by 3 faculty positons.

**d. Student Services** – No update given.

**e. Integrated Planning Committee**

**Standards for Core Competencies** – Mr. Samra reviews with the committee the Core Competency Achievement Rates for the past 6 years. This information will go to Senior Leadership Team meeting on Monday’s meeting. The college overall is meeting the standards under each core competency.

**Combining Charges of IPC and IEC** – Mr. Samra provides the committee a summary of what both the Institutional Effectiveness Committee and Integrated Planning Committee role has played as committees and how they relate to one another. Items that are discussed in the Institutional Effectiveness Committee can be crossed over to Integrated Planning Committee. There are several committee members that serve on both committees and it will allow them to attend only one meeting. Mr. Samra would like each committee representative to review their committees and provide any feedback or concerns. This will move forward to next College Council so that a formal vote can be conducted.

**f. Program Review Committee** – No update given.

**g. Resource Allocation Committee** – No update given.

**h. Facilities & Sustainability Committee** – No update given.

**i. Institutional Effectiveness Committee** – No update given.

**j. College Enrollment Management Committee** – No update given.

**k. Staff Development Committee** – No update given.

**l. Academic Senate**

**Library Hours** – Dr. Inzerilla provides the committee a history of the summer hours of the library for the past year. The library has been open 4 hours a day during the months of June and July. Dr. Inzerilla provides feedback from the Divisions and results showed that all divisions felt that the library should be open more than 3 hours. The Library Proposal will include funding for 9 hours a day. There will be a need of \$10,043 in additional funds to be able to provide the 9 hours a day for May 31 through June 30. Dr. Inzerilla has asked Ms. Brady to provide feedback regarding whether this could be a possibility for the Library. Her response that it would not be hard to find the extra funding for the extension Ms.

Korber suggested looking at grant money to be able to fund the additional hours needed to extend hours for the library.

- o **Extra Meeting in the Month of May** – There will be another meeting in May to be able to discuss what the taskforce is doing at this time as well as do resolutions on how that will assist us in addressing unexpected issues. Ms. Korber does not have an exact date of that meeting but will provide that date as it is scheduled soon.

m. **Classified Senate** – No update given.

n. **Student Senate** – No update given.

o. **Faculty Association** – No update given.

p. **SEIU** – No update given.

6. **Adjournment** – Dr. Russell adjourned the meeting at 4:17 p.m.

7. **Next Regular Meeting – Thursday, May 19, 2016**