



## LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

## LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

## SLO Committee:

### **Members Present (voting):**

**Chair:** Ann Hight

### **Administrators:**

David Johnson  
Amir Law

### **Faculty:**

Marty Nash  
Angelo Bummer  
Jennie Graham  
Daniel Cearley

### **Student Services:**

Michael Schwarz

### **Members Present (non-voting):**

**Director of Research and Planning:**  
Rajinder Samra-Absent

**Students:** Hariel Colcol, Jake Massie

**Guests:** Scott Vigallon

## Draft Minutes

### 1. Call to Order

Meeting called to order at 2:32pm

### 2. Review and Approval of Amended Agenda (September 10th, 2018)

MOTION to APPROVE Amended Agenda

MSC: Graham/Johnson/APPROVED

\* *Additional SLOs Added*

### 3. Review and Approval of Minutes (August 27th, 2018)

MOTION to APPROVE Minutes from April 9th, 2018 & May 14th, 2018

MSC: Graham/Bummer/APPROVED- 1 Abstentions

### 4. Canvas/eLumen Integration

**Scott Vigallon**

Scott Vigallon stated that the eLumen/Canvas integration has been a long time in the making and is finally working. He did a demonstration of how the integration functions. There was concerns that you need to use the assignments feature in Canvas to utilize the integration (not used by all faculty). The integration will work for online (DE) courses and probably many of our web enhanced courses. We would need to convert eLumen to use W#'s, instead of first initial last name. IT would need to give use a data file that would update eLumen. Scott Vigallon stated that he suggests not making this change in the middle of a semester, in order not to confuse faculty. He will need some lead-time in order to move this integration to the Canvas and eLumen production sites. An announcement would need to be sent to the campus if we do make this change. The committee raised several concerns including what if a faculty member is only assessing one question on an assessment or if they are using multiple rubrics. The committee discussed how discipline coordinators and faculty would need to be trained on the integration. The committee will vote next meeting on whether to move forward with the integration for Spring 2019.

### 5. SLO Committee Membership

**Ann Hight**

Ann Hight stated that there are two classified openings on the committee. Mike Schwarz suggested adding a Student Services staff member, to better represent SAOs. He will bring this up at his next division meeting, to get a volunteer. Ann Hight suggested that Madeline Wiest could also join the committee membership.

### 6. Review SLO Catalog Language

**Ann Hight**

The committee reviewed the SLO catalog language. The only suggestion was to add the word "derive" in reference to "attitudes." The updated sentence reads, "Student Learning Outcomes (SLO) are the knowledge, skills, and attitudes that students are expected to achieve or derive subsequent to a learning experience.

### 7. Administrative Update

No Administrators Update

### 8. SLO/SAO Liaison Report

**Mike Schwarz/ Angelo Bummer**

Mike Schwarz clarified that if an SAO is sent back to a coordinator and all of the corrections that have been made correctly the SAO is automatically approved by Ann, but if there is any follow up discussion the SAO is brought back to the committee. It was also clarified that any pending items in eLumen attached to a previous Discipline Coordinator cannot be transferred over to a new Discipline Coordinator. Angelo Bummer stated that faculty have been following up with him regarding the emails that Madeline Wiest sent with the faculty participation reports and missing SLOs & PSLOs.