

Librarian  
Las Positas College

### The Position

The Chabot-Las Positas Community College District is seeking a Librarian for Las Positas College in Livermore. This is a full-time tenure-track faculty position reporting to the Dean, Division of Computers, Applied Technology, and Social Sciences. Full-time Las Positas College library faculty are expected to oversee one or more areas, such as information literacy instruction, technology and system administration, collection development, public services, technical services and/or the overall coordination of library services and operations. In addition, all full-time library faculty provide reference service, information literacy instruction, and collection development. While previous library experience is not required, we are looking for a potential leader who can take charge of certain library functions with a minimum of training and supervision, and who can also work collaboratively in a team environment.

### Particular Job Characteristics

- Assist with coordination of library operations and services.
- Provide leadership in developing and integrating an information literacy program across the curriculum.
- Facilitate the use and operation of electronic library resources, including web based resources and the automated library management system.
- Provide reference services using traditional and electronic resources.
- Teach library orientations and other credit courses offered by the library.
- Assist in the development and administration of library policies and procedures.
- Provide coverage in the late afternoon, evening, and weekends when scheduled as part of the regular library assignment.
- Participate in outreach to promote library services throughout campus.
- Assist in the supervision and evaluation of classified staff.
- Sensitivity to and an understanding of the diverse academic, socio-economic, cultural, and ethnic backgrounds of community college students, including those with physical or learning disabilities.
- Participate in campus professional activities, which may include, but are not limited to, committee membership, development of curriculum and new instructional approaches, staff meetings, and community outreach.
- Ability to communicate effectively both orally and in writing.

### Desirable Qualifications

- Knowledge of all aspects of library operations, including technological applications, budget preparation and management, and cataloging/technical processing.
- Ability to collaborate with library staff, faculty, and administrators.
- Ability to integrate social media into library services.
- Ability to teach information literacy and provide information services with traditional resources and emerging technologies.

- Knowledge of current teaching pedagogies and experience designing and implementing active learning activities in face-to-face and online environments.
- Experience creating library research guides, including content for web pages, online and print instructional documentation and other library resource tools.
- Knowledge of content management systems.
- Knowledge of student learning outcomes including design, assessment and evaluation.
- Experience with an integrated online library system, including circulation, acquisitions, cataloging, and administrative modules.
- Ability to assist in maintenance of library webpages.
- Ability to develop outreach programs.
- Strong service orientation and the ability to work effectively in collaborative, team environment.
- Ability and desire to perform a wide variety of academic library tasks as needed.

Supplemental Questionnaire
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*Please complete the following supplemental information:*

1. What are the challenges of providing reference and instruction services in multiple environments? What solutions would you recommend?
2. How might you apply the ACRL framework for information literacy to the community college environment?