

## Recommendation 7 meeting

2/12/19

Present:

Don Carlson

Stuart McElderry

Megan Swanson-Garupa

Jin Tsubota

Angela Amaya

- 1) Review September Minutes:  
Accurate minutes; no edits
  
- 2) Review 2018 Student Survey data:  
Data does not seem to deviate much from 2016 data;

Jin (Tutorial): Did not see much change in tutorial data from 2016 to 2018; surprised because they did not market much in Fall; wondering on how to serve the evening students with limited budget; changes have been made in tutor hiring package to seek more tutors that can work in evening hours and also marketing tutoring services to evening classes; also looking at ways to market and outreach tutorial services; embedded tutoring- sending a tutor to a class (ESL; English); new building-requested a kitchen in tutorial center (Los Medanos has food pantry in tutorial center); Would love to see other services on campus to help support the whole student: laundry service; after-hours childcare; snacks and/or food pantry access.

Megan (RAW Center): data does not show significant change; added TutorTrac Spring 2019 (cloud based; linked on RAW website)—still learning the system and working out details.

RAW and Tutorial are exploring offering limited summer tutoring (seeking funding sources).

\*Survey questions (questions for IR): Can we ask more specific questions regarding what students are satisfied with? Example: My questions were answered by (tutor; RAW; library). Would also like to investigate drilling down into the data regarding “never heard of the service”- data might not be reflecting equitable access.

Each area does survey students with more specific questions regarding services in that area; Difficult to get responses.

3) Discuss and write-up recommendation 7 for mid-term report:

Attached.

4) Questions for follow up:

Do we need to have another meeting? (When and purpose?)