



Academic Senate Minutes

May 8, 2019 | 2:30 pm | room 1687

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Academic Senate

Members:

Senate President: Melissa Korber

Senate VP: Tina Inzerilla, Ph.D.

Senate Secretary: Joel Gagnon

Senate Treasurer: Kimberly Tomlinson

Senate Admin Assist: Rifka Several

A&H: Cindy Rosefield, Catherine Suarez, Toby Bielawski

SLPC: Robin Roy, John Rosen

STEM: Ashley Young, Michael Peterson, Segal Boaz

BHAWK: Andrew Cumbo

Student Services: Heike Gecox

Part-time Faculty: Vicki Pabley, Jeff Judd (Chelsea Kubischta, alternate)

Faculty Association: Heike Gecox

Student Government: Kirstie Burgess

1. GENERAL BUSINESS Melissa Korber

1.1 Call to Order/Quorum: established at 2:35 pm.

1.2 Approval of Agenda: change to agenda item 3.4 – “Vice President of Academic Services” and 3.4 to Francis HUI. Motion to approve: moved/seconded/approved at the end of the meeting.

1.3 Review and Approval of Minutes: April 24, 2019 with these changes:

4.6 updated to read: A total of five DE courses are now OEI aligned (most recently Vicky Austin's CIS 54: MS Excel-Introduction to Spreadsheets). The committee is applying for the Improving Online CTE pathways grant focused on making the Certificate of Achievement: Supervisory Management fully online and OEI aligned. If we are awarded this grant, this will also help fund and develop our local faculty peer online course review team. Also discussed the new process for the OEI Course Design Academy.

Motion to approve: moved/seconded/approved

1.5 Public Comments (This time is reserved for members of the public to address the Academic Senate. Please limit comments to three minutes. In accordance with the Brown Act, the Academic Senate cannot act on these items.) Math Dept. is hosting Smart Shops to understand changes in math.

2. ACTION ITEMS

2.1 Equity Plan 2019 – 2022 (attached): Motion to approve/second/approved

Discussion: The plan is broken up into five areas, each with baseline data, goals, and supporting activities. Areas: access, readiness (transferrable math and English), retention from fall to spring at the same college, attaining goals for completion, completion and transfer to a 4-year institution.

They are looking at disproportionately impacted students. There are changes here (populations with less than 10 students, for example).

We need to engage with the data to find how to make our practices more equitable, and making our campus more inviting, supportive and comfortable for all students. Guided Pathways include equity considerations. Have a closer relationship with local high schools.

There will be continual review by the equity committee, and work with the program review committee.

2.2 Student Equity and Achievement (SEA) committee charge (attached):

Motion to approve/second/approved after discussion.

Discussion: the charge renames the committee and reflects the consolidation of SSSP and Basic Skills. The membership changes, but not the reporting structure. Basic Skills will be a subcommittee of SEA, and not a separate committee reporting to Senate.

2.3 Midterm accreditation report approval (Tina Inzerilla): link to report

<https://docs.google.com/document/d/1nm0YMXZq1eI08Qm5ouxAmN5cvn1sBVQ-YhCAmur8qwg/edit>

Motion to approve/seconded/approved

2.4 Ratify online full time and part time ballots (Melissa): Motion to ratify/seconded/ratified. Report on election results:

- President: SARAH THOMPSON
- Vice President: ELENA COLE
- Secretary: BILL KOMANETSKY
- Treasurer: ASHLEY YOUNG
- Part-time representatives: JEFF JUDD; KATE FAIX BENNETT

2.5 Endorsement of proposed new board policies (attached) Motion to endorse:

- BP 1100 Chabot-Las Positas Community College District: moved/seconded/endorsed
- BP 2010 Board Membership: Motion to approve: moved/seconded/endorsed
- BP 2100 Board Elections: Motion to approve: moved/seconded/endorsed
- BP 2430 Delegation of Authority: Motion to approve: Moved/seconded/endorsed

3. **CONSENT ITEMS:** Motion to approve as corrected: moved/seconded/approved

3.1 Curriculum approvals for April 29th (attached)

3.2 Hiring committee representation – Program coordinator, STEM: Barbara Zingg, Keith Level

3.3 Presidential hiring committee: Sarah Thompson, Chris Lee and Nadiyah Taylor (Tom Orf is the FA appointment)

3.4 Hiring committee for Vice President of Academic Services: Craig Kutil, Melissa Korber, Frances Hui (Tom Orf is the FA appointment)

4. OLD BUSINESS

4.1 Recommendation regarding Dr. Philip Manwell Scholarship: Should this be an Academic Senate standing scholarship? (Tabled from last meeting) Discussion about the role of the Senate in establishing new scholarships.

Decision to hold the funds and give them as a one-time Philip Manwell Award next year utilizing all earmarked funds. If there is interest in establishing a separate scholarship, the Senate can discuss this next year.

4.2 Use of the term “Instructors” – continue discussion from last meeting: Reporting back from divisions: Just use “professor” not “community college professor.” STEM did not approve this. Should this term be used for hiring? The term levels the use of “part time, tenured, untenured...” Other colleges use professor, so there is precedent.

Should we suggest to Human Resources that they advertise for “professor?” Melissa and Joel will write a letter for discussion at the next meeting.

4.3 Calendar for 2019-2020 – Calendar Committee Report (Melissa): We lose students with our earlier start dates, and also lose classes due to low enrollment. However, there needs to be data to support this. The Fall date is set but

there are still concerns about Spring. CSU deadlines are June 30, UC are July 1st – does this affect the A&R needs to get transcripts ready?

Two spring options: (1) start Monday January 13th (2) starts Tuesday, January 21st.

Chabot has to be on the same schedule.

Informal poll regarding Melissa sending another email about the calendar being changed: yes, she should do a follow-up email.

5. NEW BUSINESS

5.1 CEMC Process and Composition (Tom Orf): Preliminary figures show that summer looks good, but fall is varied – some areas strong, other areas are a concern. Tom shared the district approved enrollment numbers for LPC: 7447. LPC needs to go after growth as Chabot is not growing. The social sciences do not have strong enrollment. There may be too much competition in this area. LaVaughn is looking at getting data from Argos. Are we adding the right classes, at the right times? We need to be more selective. This year we met out target, though Chabot did not.

Selection of CEMC members: This is a FA, not Senate, committee. The members are in contractual agreement – a chair and three faculty. There are the same number of administrators. The selection is not by divisions. The recruitment criteria are (1) a 4 – 5 year commitment as this is very complex, and (2) ability to look at the big picture as they aren't representing their division, and shouldn't have a preconceived agenda. CEMC strives for consensus.

Current faculty members: Tom Orf, Ruth Hanna, Sarah Thompson, and Rajeev Chopra. LaVaughn continues for data analysis, but not as a member. Administrators: all deans attend. There is one voting dean. Roanna, William, Elizabeth and Diane attend. Question about counselor input, who have information that will be helpful. Email Tom to be on the agenda, or share information.

5.2 Transparency and shared governance issues when changes are made in classrooms (SAT clock installation, etc.):

What action is needed? This is tabled until next fall.

5.3 Apprenticeship Programs (Roanna Bennie): these are a way to provide students education that have significant differences from our usual programs; but they are credit programs. We are supporting apprenticeship students who are in the field. Roanna shared her experiences with apprenticeships – the students are not onsite, they are at the union building where they take classes or in the field as apprentices. The college created the curriculum which allowed the students to get credits (applied technology program). The faculty are also not the college faculty; however, they were hired/approved by the college and the college provided oversight. The state considered this as non-credit (though it is a credit program) and payment is by “seat hours.” A portion of this is given to the union to pay their faculty. Electricians were in the programs for 5 years. This allows students to move into solid jobs with credit and also finish their AA degrees. This is a different concept and financial structure for providing students this service.

LPC has been approached to take on some apprenticeship programs. A & R has responsibilities for registering on site (or as a group at LPC). The outcomes are very concrete. The initial paperwork will be difficult, but this is a real opportunity for LPC students. The past apprenticeship initiatives at LPC were not sustained – a key reason being that the faculty is not our faculty and the curriculum was brought in without notice or consultation. We brought on an apprenticeship liaison (Chris Bennett) to work with ABCNorCal, Carpenters, and Cannabis Industry Employers. Our role is to create curriculum for credit on the college level. As we are losing the sheriff's academy, we need to replace this with other programs that generate income.

Question about the faculty liaison role: We need to negotiate this. Also the role of the division deans? There are two areas for the cannabis industry: the workers and the scientists (chemists and biologists). In the Fall, what kind of money can we make? Is this worth our energy? And a more detailed report on what work needs to be done, and by whom. Do the apprenticeships apply to the LPC certificate count? These apprenticeships will have to be attached to specific departments and faculty. Feedback can come from divisions.

5.4 Turnitin.com in Canvas (Melissa): VeriSite as part of Canvas ends in June. The LPC English and other departments felt we needed this better, more expensive software (\$10,000-\$15,000 more for LPC), and the DE Committee passed a motion in support of it with Authorship Investigate added in as well. Melissa, Sarah Thompson, and a representative from Chabot met with Bruce Griffin, who was supportive and reported there would potentially be enough funds for the software. He wanted approval from the Senates.

6. **REPORTS**

6.1 Faculty Association – Heike Gecox: Met last week; Tom will meet with faculty members over the summer on some negotiating points. Make sure to involve journalism and music departments.

6.2 Faculty Hiring Prioritization Committee – Heike Gecox: Changes to committee charge was passed last Senate meeting and forwarded to College Council.

6.3 Student Senate – Kirstie Burgess: Cap decorating is planned, hosted an intercultural fair, will approve the budget and constitution, and will be swearing in new officers.

6.4 President – Melissa Korber:

Funding formula committee meeting: approved the forms for the rollback funds.

7. **GOOD OF THE ORDER**: Announcements/Comments: Melissa – the letter sent to Wyman Fong and Ron Gerhard regarding the Senate opinions about the LPC president not requiring a doctorate and what qualities we are looking for. The research Ashley did on previous presidential searches was included. The hiring committee chair was requested to come from LPC. Ron agreed about the doctorate not being required, and said that a district person would be the chair. Sarah Thompson, Nadiyah Taylor, Chris Lee, and Tom Orf have agreed to serve. Discussion about how the PhD requirement is decided upon? It appears that this changes. In Melissa's response to Ron, she will report that the Chabot representative should be on Level 1 only.

8. **ADJOURNMENT**: Motion to adjourn: moved/seconded/approved.

9. **NEXT MEETING – MAY 22, 2019 - START AT 3 PM**