

3

**Emails, 2018, Faculty and Curriculum Experts' Timely Decision Making**

**From:** Kisha Turner <kturner@laspositascollege.edu>  
**Sent:** Thursday, October 11, 2018 9:33 PM  
**To:** Craig Kutil <CKutil@laspositascollege.edu>; Catherine Eagan <CEagan@laspositascollege.edu>; Jim Ott <JOtt@laspositascollege.edu>  
**Subject:** Re: Lab section English 1AEX

Hi all,

Jim and I tried to take the reviewers' points of view into account when we drafted the sample we sent. To do so, we tried to use the language like *additional*, *enhanced*, *more*, and *extra* in order to make the enhanced parts obvious to both reviewers and instructors of the course. Do you, Craig, think it'll be problematic? We were writing to make it extra obvious of what the enhancements in the lab are.

Thanks,  
Kisha

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**If you / someone you know are in distress, here are some resources:**

- 24/7 Crisis Text Line: Text "Courage" to 741-741
- <http://www.ulifeline.org/laspositascollege>
- 24/7 National Suicide Prevention Crisis Line (800) 273-TALK
- Tri Valley Haven Sexual Assault Crisis Line: (800) 884-8119

**From:** Craig Kutil  
**Sent:** Thursday, October 11, 2018 9:10 PM  
**To:** Catherine Eagan; Jim Ott  
**Cc:** Kisha Turner  
**Subject:** RE: Lab section English 1AEX

a. Etc.

Basically, keep the lab portion more succinct. You don't need to give as much as an explanation as you do in the course content. Just address the areas that have enhanced practice, instruction, etc.

Take care  
Craig Kutil

Chair, Curriculum Committee  
Articulation Officer, Interim  
Professor, Mathematics  
Instructor, Martial Arts  
Las Positas College  
(925) 424-1346

<http://laspositascollege.edu/faculty/ckutil/>

**From:** Jim Ott

**Sent:** Thursday, October 11, 2018 2:04 PM

**To:** Craig Kutil <[CKutil@laspositascollege.edu](mailto:CKutil@laspositascollege.edu)>

**Cc:** Kisha Turner <[ktturner@laspositascollege.edu](mailto:ktturner@laspositascollege.edu)>; Catherine Eagan <[CEagan@laspositascollege.edu](mailto:CEagan@laspositascollege.edu)>

**Subject:** Lab section English 1AEX

Craig – See yellow highlights Kisha and I have added for the Lab section. Is this the right idea? - Jim

The lab will offer enhanced instruction and support associated with the course content:

A. Critical Reading

1. Enhanced instruction in summary writing:

- a. Support students in identifying main ideas and support points of complex nonfiction texts.
  - a. Enhanced instruction by providing reading strategies to recognize main points and to differentiate from supporting details
  - b. Expanded navigation of complex vocabulary
- b. Enhanced instruction in understanding the practice of paraphrasing an author's ideas and maintaining neutrality, avoiding analysis, and avoiding wording and sentence structure of the original
  - a. Additional practice rewording an idea without copying wording or sentence structure.
  - b. Further practice associated with importance of avoiding personal opinion
  - c. More instruction with tagging ideas with reporting verbs to practice identifying ideas that are not the student's own.
- c. Enhanced negotiation of difference between 1) individual student's interpretation of text's main ideas and meaning and 2) main ideas and meaning that writer most likely intended
  - a. More work helping students avoid "fast pass matching," where students relate an author's statements to something they already believe and misrepresent the author's idea.