LAS POSITAS COLLEGE

DE Committee   Quorum: 5

Members Present (voting):
Scott Vigallon (TLC, co-chair)
Bobby August (STEM, co-chair)
Toby Bielawski (A&H)
Paul Sapsford (BHAWKS)
Melissa Korber (Faculty at-large)
Kali Rippel (Library)
Marina Lira (Counseling)
Vicky Austin (FA, adjunct faculty)

Members Absent:
Lyndale Garner (SLPC)
Frances Denisco (A&R)
Kristina Whalen (VP, Academic Services)
TBD (ASLPC)
TBD (Dean)

Guests: Thao Nguyen, Amy Brown, Nolan Howe

Meeting Minutes

1. **Call to Order**
   a. The meeting began at 10:02 a.m.

2. **Approval of August minutes**
   a. Vicky Austin motioned, Toby Bielawski seconded. Minutes approved.

3. **Updates**
   a. Flex day proposals for sessions on web accessibility and Canvas Studio have been submitted and approved.
   b. District ITS email everyone Sept. 18 to prepare for a ConferZoom security update scheduled for Sept. 27. However, as of Sept. 23, there was a message at the top of the ConferZoom site that said: *Zoom has postponed their originally scheduled September 27th update. More information will be posted here when available from Zoom.* The big change is that ConferZoom will require passcodes for all meetings. The change will occur whether you log directly into ConferZoom or if you use ConferZoom within Canvas.
   c. With AB963, the Student Civic and Voter Empowerment Act, as law in California, Chabot is asking for various ways to engage students in the voting process. One way they are seeking is through dissemination of information as global announcements in Canvas. It was proposed to add global announcements to Canvas on key dates: National Voter Registration Day, a day close to the voter registration deadline, a day close to the election, and on Election Day. No consensus was reached on whether to use Canvas or not. Chabot VP Kritscher said he would like to set up a meeting with Bruce Griffin and William Garcia to discuss the options for getting this information out in as many ways as possible.
   d. Because of the pandemic, the CVC-OEI wants all colleges to place courses in the exchange, regardless if the colleges are in the CVC-OEI Consortium or not. It has requested that the necessary technical work be done to make this happen as soon as possible. District ITS Senior Programmer Eric Stricklen had previously raised several questions about the technical aspects. This issue was brought up to the TCC, explained, and discussed, but no action was taken. It was noted that since the exchange would affect multiple areas at both colleges and the district, we should work in unison on this project. This will be placed on the TCC agenda for next month.

   The CVC-OEI home page was redesigned to streamline the

search process. Students will now be able to search for online classes at all California Community Colleges using a single search engine. ASSIST data is integrated into the platform so students can search for courses by CSU GE Areas, IGETC Areas, substitute courses and keyword. When a student clicks through search results, courses eligible for cross enrollment will be marked with Add Class, while others will display the word Apply.

e. District ITS Senior Programmer Eric Stricklen will be retiring at the end of this semester. His final day will be Dec. 22. Eric has been responsible for the integration of Banner with both Blackboard and Canvas.

f. On September 1, LPC launched a new Student Support Hub for students directly within Canvas. The goal of the hub is to provide equal access to support services for students who are learning online. Students can access the hub by clicking the new icon in the Canvas global navigation menu. The hub includes a link to the CVC-OEI's Wellness Central course. This is a free health and wellness resource created especially for California Community College students. In late spring, the DE Committee formed a task force to plan and create the hub. That task force, consisting of Christina Lee, Frances Denisco, Tim Druley, and Scott, worked over the summer and early fall to make the hub a reality.

g. The 2019-20 DE report to the board is available online.

h. CanvasCon Online, which is the annual Canvas conference, is free online on Oct. 15. You can register on the conference web site. Registration ends at 4 p.m. Oct. 9.

i. The CVC-OEI is hosting an Improving Online Pathways Speaker Series from Oct. 27-Nov. 17. The theme is Developing and Strengthening Online Career Education. It's a series focused on development of online programs and courses, professional development, student services, and marketing.

j. The state chancellor's office is proposing a change to Title 5 that will equalize FTES for compressed calendars by changing the attendance accounting formula. This will allow colleges on a compressed calendar to get the same apportionment as colleges not on a compressed calendar.

k. Kimberly Tomlinson has agreed to be the faculty coach in the OCDP for the fall semester.

l. The CVC-OEI announced that it will drop the OEI portion of its name and only be known by CVC. This change will begin in the near future.