Campus Map (/assets/docs/LPC-Campus-Map.pdf)

Find People (http://laspositascollege.edu/directory/index.php)

Faculty & Staff (http://www.laspositascollege.edu/facultystaff/index.php)

Student Resource Guide (/resourceguide/index.php) CLASS-Web (https://bw11.clpccd.cc.ca.us/)

Canvas (http://clpccd.instructure.com/)

Online Learning (http://www.laspositascollege.edu/onlinelearning/)

Library (http://laspositascollege.edu/library/index.php) Quick Links ▼

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Free COVID-19 testing (https://www.cityhealthuc.com/cityhealth-urgent-care-opens-new-covid-19-testing-locations-in-dublin-livermore) is now available to Chabot-Las Positas Community College District students, employees, and the community. Appointments are required for COVD-19 testing and can be made at norcalcovid19testing.com (https://norcalcovid19testing.com/).

COVID-19 Response: Las Positas College has transitioned to <u>Online Classes and Services</u> (/onlinecollege/index.php). <u>Details and Resources Here</u> (http://laspositascollege.edu/spring2021/).

The Zone Student Portal is unavailable. However, you can still access <u>Class-Web (http://banner-web.clpccd.cc.ca.us:700/)</u> and <u>Zonemail (http://stumail.clpccd.edu/)</u>.

Technology Department







Technology Department

Policies & Procedures

- <u>District Information Technology Services Standards and Policies</u>
 (http://www.clpccd.org/tech/TechnologyStandardsPolicies.php)
- Computer and Network Use Policy BP 3720 (http://districtazure.clpccd.org/policies/chapter3.php)
- <u>Use of District Equipment Policy AP 6535 (http://districtazure.clpccd.org/policies/chapter6.php)</u>
- Guidelines for Password Requirements (/technology/passwords.php)

Web & Copyright Policies

These policies and procedures are currently in draft format, and are available for faculty and staff to review and comment.

- Copyright Policy (17K PDF) (/technology/assets/docs/CopyrightDraftPolicy.pdf)
- Web Policy (49K PDF) (/technology/assets/docs/WebPolicyDraft.pdf)
- Web Policy: Administrative Rules & Procedures (44K PDF (/technology/assets/docs/WebPolicyFinalDraft.pdf)

Las Positas College Instructional Computer Use Guidelines

Important Notice

Using the computers at Las Positas College is a privilege, it is not a right. Students must follow these policies. Violation of these policies may result in the loss of computer privileges, deletion of unauthorized work without notice, and other consequences including suspension and expulsion.

Print Fees

There is a fee for printing from campus computers. A PRINT FEE CARD can be purchased from the Bookstore (bulk discount card) or from card dispensers in the Library or 803 Computer Center. A new Print Fee Card must be purchased if the card is lost or damaged. No refunds will be made for printing mistakes.

Prohibited Activities

- Do Not bring food or drinks to the library, classrooms, or labs
- Do Not view offensive websites or files.
- **Do Not** play games or enter chat rooms.
- **Do Not** harass other users verbally or physically.
- **Do Not** create or introduce computer viruses.
- **Do Not** restrict access to or damage LPC systems or data.
- **Do Not** alter the configuration or contents of hard drives.
- Do Not alter data belonging to another user.
- **Do Not** install software from home or the Internet without explicit permission.

Computer Use Policies

- 1. You may only work on academic projects assigned or authorized by Chabot or Las Positas College.
- 2. Children are not permitted in the computer labs without the immediate supervision of a parent/guardian and the prior written permission from the Vice President of Student Services. Visitors may not use LPC computers.
- 3. College policy and civil law forbid unauthorized downloading or copying software or other files.
- Use of CLPCCD computers for profit or commercial purposes is strictly prohibited.
- 5. Report malfunctioning computers, printers, and any suspected malware to CLPCCD Staff.

Computer Use Guidelines

- 1. In the Library, please ask for assistance from a computer tutor or a librarian.
- 2. In the Computer Center, please ask for assistance from an instructional assistant.
- 3. Your files must be saved on your own USB or cloud drive. Files saved to the hard drive will be erased.
- 4. Ask Staff at the desk about any lost items.
- 5. Please switch all phones, or alarms to silent mode. If you need to answer or place a call, please take it outside.
- 6. Please properly exit all software applications and remove your USB at the end of each work session.
- 7. Please leave the computer **ON** for the next student.

Special Notice about the Security of Personal Information on the Internet

Remember that you are using an insecure public network, so all internet transactions (credit cards, etc.) are at your own risk. We strongly suggest you **not** put sensitive personal information through the Internet on public computers.

LPC Technology Help Desk

(925) 424-1660 (tel:925-424-1660)

Hours: 7:00 am - 6:00 pm

Place a ServiceNow Request (https://clpccd.service-now.com/)

District ITS Help Desk

(925) 424-1715 (tel:925-424-1715)

Place a ServiceNow Request (https://clpccd.service-now.com/)

Outlook Resources (http://www.clpccd.org/tech/OutlookEmailMigration.php)

ClassWeb / Zone Help Desk

(925) 424-1710 (tel:925-424-1710)

Class-Web Home (http://banner-web.clpccd.cc.ca.us:700/)

Distance Education / Canvas Help Desk

- (925) 424-1144 (tel:925-424-1142)
- Online Learning (http://laspositascollege.edu/onlinelearning/)

3000 Campus Hill Drive Livermore, CA 94551 (925) 424-1000

Apply for Admission

(https://www.opencccapply.net/cccapply-welcome?

cccMisCode=481)

Bookstore (http://www.bkstr.com/laspositasstore/home)

Canvas (https://clpccd.instructure.com/login/canvas)

Contact (/feedback.php)

Jobs (https://clpccd.peopleadmin.com/)

Parking (/parking/index.php)

Safety & Security (/safety/index.php)

Campus Crime Statistics (/safety/documents/clery.pdf)

Academic Senate (/gv/academicsenate/agenda.php)

Curriculum Committee (/qv/curriculum/minutes.php)

Incident Referral Forms (/maxient/index.php)

Faculty & Staff Email (https://mail.clpccd.org/)

Student Email

(https://mail.google.com/a/zonemail.clpccd.edu)

The Zone

(https://myportal.clpccd.cc.ca.us/cp/home/displaylogin) |

CLASS-Web (https://bw11.clpccd.cc.ca.us/)

Student Government (/lpcsg/index.php)

Decrephienti Winewers (/disclaimers/viewers.php)

(http://laspositascollege.edu/accreditation/index.php)

Title IX (/title-ix/index.php)

Accessibility (/disclaimers/accessibility.php)

Disclaimers (/disclaimers/index.php)

Governing Board Agenda

(http://www.clpccd.org/board/BoardMeetingAgenda.php)

HEERF Cares Act Reporting (/caresact2020/index.php)

(https://www.facebook.com/Las-Positas-College-271570229564419/)

(https://twitter.com/LPCOfficial)

(https://www.youtube.com/channel/UCg8faFMq-WM-HoiZTfd4OjA)

(https://www.instagram.com/laspositascollege/)

(http://www.clpccd.org/)

7600 Dublin Boulevard, 3rd Floor

Dublin, CA 94568

(925) 485-5208

(http://www.chabotcollege.edu/)

25555 Hesperian Boulevard

Hayward, CA 94545

(510) 723-6600

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