

For a Certificate of Achievement, a student must successfully complete a prescribed course of study or curriculum typically consists of 16 or more semester units of degree-applicable credit coursework. Pursuant to Title 5 section 55070, the Certificate of Achievement may also consist of 8 to less than 16 semester units of degree-applicable credit coursework. The Certificate of Achievement shall be designed to demonstrate that the student has completed coursework and developed capabilities relating to career or general education.

Shorter credit programs that lead to a certificate may be established by the District. Certificates for which California Community College Chancellor's Office approval is not sought may be given any name or designation deemed appropriate except for Certificate of Achievement, Certificate of Completion, or Certificate of Competency.

Content and assessment standards for certificates shall ensure that certificate programs are consistent with the mission of the District, meet a demonstrated need, are feasible, and adhere to guidelines on academic achievement.

Noncredit Certificates

For a noncredit Certificate of Completion, a student must successfully complete a noncredit educational program of noncredit courses that prepares the student to progress in a career path or to undertake degree-applicable or nondegree-applicable credit courses.

For a noncredit Certificate of Competency, a student enrolled in a noncredit educational program of noncredit courses must demonstrate achievement of a set of competencies that prepares the student to progress in a career path or to undertake degree-applicable or nondegree-applicable credit courses.

Transfer and Prior Learning Credit

Students who enroll in the District and wish to transfer academic credit for courses taken at other District-approved accredited colleges/universities are required to submit official transcripts.

Pursuant to Title 5 section 55050 and 55052, the District may count toward the satisfaction of requirements for an associate degree and certificate credit for prior learning and advanced placement examinations. Also see AP 4235 title Credit for Prior Learning.

Approved: February 18, 2014

Board Reviewed: March 16, 2021