



The Zone is currently unavailable. If you are trying to register for classes, please click here to go to [CLASS-Web](http://banner-web.clpccd.cc.ca.us:700/) (<http://banner-web.clpccd.cc.ca.us:700/>). If you are just trying to get to your student email, please click here for [Zonemail](http://stumail.clpccd.edu/) (<http://stumail.clpccd.edu/>).

**COVID-19 Response:** Campuses have transitioned to Online Classes and Services.  
[Details and Resources Here \(/urgentalerts/index.php\)](/urgentalerts/index.php).

[Home \(http://districtazure.clpccd.org/\)](http://districtazure.clpccd.org/) / [Technology Services \(http://districtazure.clpccd.org/tech/\)](http://districtazure.clpccd.org/tech/) / [IT Training](#)

# IT Training

navigation



## Technology Services

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[Information Technology Services \(ITS\) Home \(/tech/index.php\)](/tech/index.php)

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[System Status \(/tech/system-status.php\)](/tech/system-status.php)

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[Forms \(/tech/forms.php\)](/tech/forms.php)

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> [Get Assistance](#)

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[Technology Committees \(/tech/tech-committees.php\)](/tech/tech-committees.php)

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## Banner 9 Navigation

Learn basic navigation and functions in Banner 9 such as:

- how to log in
- how to get into a form and navigate through a form
- how to navigate from form to form
- how to do searches

Banner 9 Information (<http://info.clpccd.cc.ca.us/ITS/Banner/banner9traininghandouts2018.html>) (On-campus/VPN access only)

The Banner Information webpage includes links to:

- Training session hand-outs
- Power-point Presentation (pdf)
- Student Forms
- Finance Forms
- Finance Training hand-out
- CLASS-Web for Finance
- BDM User guide and video

## Enrollment Management Tool - Argos

Argos Enrollment Management Tool & Reports (<http://info.clpccd.cc.ca.us/emc/argos/>) (On-campus/VPN access only)

This webpage includes links to:

- Recorded presentations & PowerPoint PDF files (2020)
- Instructions on how to access new Argos Reports
- EMC Totals (EMC Dashboard)
- New EMC reports
- Daily EMC Stats, Report, Quick Reference and Technical Guides
- CTE Information
- Link to run your own EMC Report, optional links, Argos Tool Documentation and Presentation Handout

Please enter a Help Desk ticket (<https://clpccd.service-now.com/>) to request help.

## CLASS-Web

- Access CLASS-Web (<https://bw11.clpccd.cc.ca.us>)
- CLASS-Web FAQs (<https://bw11.clpccd.cc.ca.us/regfaqs.htm#top>)
- Faculty Load and Compensation (FLAC) Steps for Faculty ([/tech/files/docs/training/FLAC\\_Steps\\_for\\_Faculty.pdf](/tech/files/docs/training/FLAC_Steps_for_Faculty.pdf)) (pdf)

Web for Faculty documentation is available in CLASS-Web at the top of the Faculty & Staff Menu.

## Email

We will be transitioning our email to Office 365 in 2021. Go to this webpage (</tech/project-email-improvement.php>) for project status and links to Office 365 training resources.

Note: there are no scheduled group training sessions at this time. Please enter a Help Desk ticket (<https://clpccd.service-now.com/>) to request training.

## Service-Now Login (<https://clpccd.service-now.com/>)

### Help Desk / Service-Now:

Email: [clpccd@servicenow.com](mailto:clpccd@servicenow.com) (<mailto:clpccd@servicenow.com>)

Phone: (925) 424-1715

Online: <https://clpccd.service-now.com/> (<https://clpccd.service-now.com/>)

### Student HelpZone:

Zone portal and Zonemail support

Email: [helpzone@clpccd.org](mailto:helpzone@clpccd.org) (<mailto:helpzone@clpccd.org>)  
(<mailto:helpzone@clpccd.org>)

Phone: (925) 424-1710

## Chabot-Las Positas Community College District

7600 Dublin Blvd  
3rd Floor  
Dublin, CA 94568  
(925) 485-5208

### Employment Opportunities

(<http://www.clpccd.org/HR/EmploymentOpportunities.php>)

Governing Board Agenda (/board/index.php)

Citizens' Bond Oversight Committee

(<http://www.clpccd.org/bond/OversightComm.php>)

Project Bidding

(<http://www.clpccd.org/bond/BiddingProjectBusinessOpportunitiesRev.php>)

Disclaimers

(<http://www.clpccd.org/newsroom/PrivacyPolicy.php>)

Canvas (<https://clpccd.instructure.com/login/canvas>)

Zonemail

(<https://mail.google.com/a/zonemail.clpccd.edu>)

The Zone

(<https://myportal.clpccd.cc.ca.us/cp/home/loginf>)

CLASS Web (<http://banner-web.clpccd.cc.ca.us:700/>)



(<http://www.chabotcollege.edu/>)

25555 Hesperian Blvd  
Hayward, CA 94545  
(510) 723-6600



(<http://www.laspositascollege.edu/>)

3000 Campus Hill Dr  
Livermore, CA 94551  
(925) 424-1000

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