



RESOURCE ALLOCATION COMMITTEE

December 3, 2020 | 2:30 p.m. – 4:30 p.m. | Zoom

Meeting Minutes- DRAFT

LPC Mission Statement

Las Positas College provides an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Resource Allocation Committee

Non-Voting Members, Present:

Committee Chair, Titian Chair

Voting Members, Present:

VP of Academic Services, Kristina Whalen PhD
VP of Admin Services, Anette Raichbart
Academic Dean, Nan Ho
Student Services Dean, Elizabeth David
A&H Faculty, Ian Brekke
BSSL Faculty, Lucas Hasten
PATH Faculty, Jason Craighead
STEM Faculty, David Everett
Student Services Faculty, Rafael Valle
Classified Professional, Jennifer Farber
Classified Professional, Sui Song
Classified Professional, Todd Steffan

Guests

Dr. Dyrell Foster, LPC College President
Alesia High, Fiscal Coordinator, Special Programs and Grants

Absent Members

VP of Student Services, William Garcia
Classified Professional, Stephany Chavez

Call to Order at 2:30 pm

Review and Approval of 11/5/20 Agenda

Motion Lucas Hasten Second: Nan Ho
Motion approved unanimously

Review and Approval of October 1, 2020 Minutes with adjusted adjournment time of 3:01 pm

Motion Lucas Hasten Second, Nan Ho
Motion approved unanimously

Old Business

Fall 2020 Instructional Equipment Feedback

- Dr. Foster shared with the committee to discuss the final outline of the IER and their funding sources
- There are fourteen instructional equipment requests in the total amount of \$126, 782.79
- All requests but numbers 13 and 7 are funded by Lottery
- Dr. Foster shared that he is open to review future requests if funding available this school year
- He also thanked the committee for their and efforts to review and rank the IER and positions requests
- At this time, the ability to fund position is not available

New Business

Review of Classified and Administrative Positions Requests

- The committee reviewed the position ranking spreadsheet
- A total of ten requests were submitted
- A committee member questioned the difference between Admission and Records Assistant I versus II
- A committee member suggested funding of the Performing Arts Coordinator be fifty percent from ticketing revenue
- It is important to note that RAC does not designate funding sources for the requested positions
- Another committee recommendation was to hire a full-time Instructional Assistant instead of continued part-time positions
- The final committee suggestion is project the total salary cost and not just the first step of the salary range
- There are positions requests submitted this school year which have been requested each year over several years
- The committee questioned submitting a position request in anticipation of an employee leaving
- While the Director of Financial Aid positions has been approved in previous years, it was not filled because the work is currently managed by an employee who preferred not to transition due to the loss of salary

- The possibility of funding the Performing Arts Center Operation Coordinator partially from ticket sales is a challenge because sales are unpredictable
- External rental fees are a source of possible funding but would limit the availability for internal use of the Black Box and Main Stage Theaters
- Position exempt from the position request process are
 - Temporary positions, other than grant funded;
 - Positions currently funded, but vacated within 24 months;
 - Positions already approved by the President and the "Request to Announce" form submitted to District Human Resources;
 - Positions already approved by the President, but with a failed search. This approval is extended for 12 months only

Motion to approve the ranking Lucas Hasten Motion passed unanimously

- Committee Chair, Titian will move the rankings forward to Dr. Foster for his review and discussion
- Typically, the committee will discuss the position rankings during the meeting and allow for input to address reevaluation of a position's ranking
- When a department submits positions with similar titles, it is important to callout which one is priority

Instructional Equipment Funding Balance

- The State did not provide instructional supplies materials funding this year
- There is no funding for a spring round of IER

Good of the Order

- The next RAC meeting is February 4, 2021

Adjournment at 3:14 pm

