

**18O. Salary And Step Placement**

See [Article 21H](#). for Part-time unit member salaries and Step Placement.

**18P. Payment To Attend Required Activities**

Part-time unit members who attend required activities approved by their appropriate Administrator shall be paid by the hour at the rate in [Article 21G.2b](#). See [Appendix: Service Report: Academic Non-Instruction/Special Assignment](#).

**18Q. Bereavement Leave Of Absence For Part-Time Faculty**

Part-time unit members shall be entitled to Bereavement Leave of Absence according to the terms of [Article 11C.2](#).

**18R. Judicial Leave Of Absence For Part-Time Faculty**

Part-time unit members shall be entitled to Judicial Leave of Absence according to the terms of [Article 11G](#).

**18S. Donated Sick Leave Of Absence For Part-Time Faculty**

See [Articles 11A.6](#) and [11A.7](#).

**18T. Required Professional Responsibility Hours for Part-Time Faculty**

Professional responsibilities listed in [Article 18I.7c](#). shall be considered to represent one (1) hour per semester per CAH. For example:

- A Part-time unit member with an assignment of three (3) CAHs will have a professional responsibilities obligation of three (3) hours per semester.
- A Part-time unit member with an assignment of six (6) CAHs will have a professional responsibilities obligation of 6 hours per semester.

Furthermore, it is agreed that Part-time unit member requested to perform professional duties beyond one (1) hour per semester per CAH shall be paid at the “F” Hour rate for the additional time. It is understood that payment for additional professional duties must be pre-approved by the appropriate Administrator.

Professional responsibility hours, as defined in Article 18T, do not count in the Sixty-seven Percent (67%) Law limit.

**18U. Part-Time Unit Members Participating In Orientation As New Faculty**

All Part-time unit members who participate in orientation as new Faculty shall be paid for up to two (2) hours of orientation time regardless of whether the format is face-to-face, online, or otherwise. The Colleges shall offer orientations both Fall and Spring Terms for new Part-time unit members. The Faculty Association will be given time at these orientations to talk with attendees. See [Article 21G.2b](#).