

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS
Year Ended June 30, 2017

SECTION IV - STATE AWARD FINDINGS AND QUESTIONED COSTS

2017-001 STATE COMPLIANCE - STUDENT SUCCESS SUPPORT PROGRAM ("SSSP")

Criteria

Per the 2016 Student Success and Support Program Handbook, Chapter 3, Colleges are also required to submit the SSSP Year-End Expenditures Report. Separate reports must be completed for credit and noncredit SSSP and are due after the conclusion of the fiscal year. Due to carry-over in recent fiscal years, the report for fiscal year 2015-16 was due by February 10, 2017. This report includes the actual expenditures of state funds and other resources to support the SSSP at the college.

Condition

Las Positas College (the "College") did not submit the 2015-16 year-end expenditure report by the required deadline. The report was submitted in June 2017.

Effect

District is not in compliance with the year-end reporting requirements for SSSP.

Cause

The College did not complete and submit the year-end expenditure report before the deadline.

Fiscal Impact

Not determinable.

Recommendation

The College should design controls to ensure reports are completed and submitted in a timely manner.

Views of Responsible Officials and Planned Corrective Actions

The audit finding is correct. Las Positas College did not submit the report until June 2017 when it was discovered that our report was overdue after consultation with the Chancellor's Office. Nessa Julian, Director of Student Equity & Success, was hired at Las Positas College in April 2017 and William Garcia, Vice President of Student Services, joined the college in May 2017. We have developed a timeline and checklist in summer 2017 for us to ensure compliance with report submission deadlines moving forward. Nessa serves as the primary contact for both Student Equity (SE) and Student Success and Support Program (SSSP) at Las Positas College.