



## Administrative Team Retreat

### Agenda

Thursday – August 6, 2020, 9:00 a.m. - 4:30 p.m.

#### Purpose & Outcomes

- Gain a better understanding of ourselves, individually and collectively, to enhance team work, collaboration, and support of one another;
- Develop a draft implementation plan for our institutional Call to Action to address systemic and institutionalized racism in order to obtain racially equitable student outcomes;
- Examine our personal goals through a wider lens to directly align with institutional goals and priorities.

#### Agenda

- 9:00 a.m. Welcome, Purpose, and Expectations
- 9:10 a.m. Team Building: Small Group Conversations  
5 groups of 4 (25 min.)
- What led you to this career?
  - What's your WHY? What motivates/drives you in your work?
  - What energizes you at work? And why?
  - What are you looking forward to this year?
- Debrief: One new thing you learned about someone (15 min.)
- 9:50 a.m. Our Call to Action
- Presentation
- 5 groups of 4 (45 min.)
- Draft of Implementation Plan
  - Identify priorities: what will have the greatest impact?
- 10:35 a.m. Break
- 10:50 a.m. Report out (30 min.)
- 11:20 a.m. Team Building: Small Group Conversations  
5 groups of 4 (25 min.)
- What should we improve at the college?
  - What energizes you outside of work?
  - What's one thing you're currently trying to make a habit?
  - What are you learning about yourself during these pandemics?
- Debrief: One new thing you learned about someone (15 min.)
- 12:00 p.m. Lunch / Break

1:15 p.m.	Campus Updates
1:30 p.m.	Guiding Principles and Leadership Philosophy 5 groups of 4 (20 min.) Report out (20 min.)
2:30 p.m.	Break
2:45 p.m.	Institutional Goals and Priorities for 2020-21 Overview of goals and strategies
3:15 p.m.	Alignment of Personal Goals 5 groups of 4 (30 min.)
3:45 p.m.	Report out
4:15 p.m.	Wrap-up and Closing