



# EXECUTIVE TEAM AGENDA

Tuesday, October 19, 2021 10:00 AM – 12:00 PM | Zoom

## LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.

## LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

## EXECUTIVE TEAM

### Members:

Dyrell Foster, President (Chair)  
 Kristina Whalen, V.P. Academic Services  
 Anette Raichbart, V.P. Administrative Services  
 Jeanne Wilson, V.P. Student Services

## Agenda Item

## Presenter

### President's Office

- SLT/District **Foster**
  - COVID-19 Update
    - COVID Reasonable Accommodations Request Website
    - Draft AP 5211 Student COVID-19 Vaccination Requirement (attachment)
  - Student Housing Update
  - SWP 2021-22 Funding Allocations Update

- College **Foster**
  - Congressman Swalwell Visit Report Out
  - 2021-22 Student Retention and Enrollment Outreach (attachment)
    - Position Status (attachment)
      - 10-12 Month Rationales Update
      - Faculty Hiring Prioritization Recommendations
    - November Board Meeting: Virtually Hosted by LPC: Presentation
    - District Annual Report: LPC Highlights (attachment)
    - Saint Mary's College Invitation of Collaboration
      - Announcements of Employee Passing
      - Performing Arts: Bankhead Theater
      - Updates: Niche and Pronto
      - Institutional Grants
      - Standing Items:
        - Accreditation
        - College Reopening Considerations and Plan
        - Our Call for Action/Equity
          - Black Cultural Resource Center: Update
        - Guided Pathways
          - Resources
        - Professional Development
          - FLEX Day – Oct. 28
        - Enrollment/Marketing Updates

### Meetings/Agendas/Events

**Foster**

1. October 21 - Admin Team Meeting
2. October 22 – Fit Testing of N-95 Masks
3. October 22 – Longevity Winery
4. October 25 – Next Executive Team Meeting
5. November 2 – President's Speaker Series (TBD)
6. November 3– Town Meeting
  - Request From Todd Steffan (attachment)
7. December - Holiday Staff Recognition

### Student Services

**Wilson**

1. Undocumented Student Liaison (attachment)
2. Priority Registration for Umoja and Puente Request
3. Small Projects – Night Shades

**Academic Services**

**Whalen**

1. 100 Portables – time lines for removal
2. Subaward for Program Mapper/EB Project
3. Geometry credit recover/acceleration (attachment)
4. Bi-Annual Review of Website Currency

**Administrative Services**

**Raichbart**

1. COVID Vaccines
2. Streamlining Project
3. Categorical Programs



# EXECUTIVE TEAM AGENDA

Tuesday, October 5, 2021 10:00 AM – 12:00 PM | Zoom

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## EXECUTIVE TEAM

### Members:

Dyrell Foster, President (Chair)  
Kristina Whalen, V.P. Academic Services  
Anette Raichbart, V.P. Administrative Services  
Jeanne Wilson, V.P. Student Services

## Agenda Item

Presenter

### President's Office

- SLT/District **Foster**
  - COVID-19 Update
    - Vaccine Mandate Project Scope (attachment)
    - Vaccine Mandate Project Plan (attachment)
    - COVID-19 LPC Advisory Workgroup (attachment)
    - AP 5211 Student COVID-19 Vaccine Rqmt Draft (attachment)
- College **Foster**
  - High Risk Programs Procedures: Update
  - Equity Innovation Grant
  - PHIT Workforce Development Federal Grant (attachments)
  - Redesign of LPC's Mission Sign
  - Position Status (attachment)
    - Faculty Hiring (Biology Instructor)
    - 10-12 Month Rationales Update
  - November Board Meeting: Virtually Hosted by LPC: Presentation
  - District Annual Report: LPC Highlights
  - What's Right at LPC (attachment)
  - Requests to President's Office for College Announcements
  - Standing Items:
    - Accreditation
    - College Reopening Considerations and Plan
    - Our Call for Action/Equity
      - Black Cultural Resource Center: Update
      - President's Advisory Council on Race and Equity
    - Guided Pathways
      - Resources
    - Professional Development
      - FLEX Day – Oct. 28
    - Enrollment/Marketing Updates

### Meetings/Agendas/Events

Foster

1. October 6 – Town Meeting
2. October 7 - Admin Team Meeting
3. October 12 – Next Executive Team Meeting
4. October 13 – BCRC Tour/Luncheon/Mixer
5. November 2 – President's Speaker Series (TBD)
6. December - Holiday Staff Recognition
7. TBD – Longevity Winery

### Student Services

Wilson

**Academic Services**

**Whalen**

1. HyFlex Training for Bay Area Community College (attachment)

**Administrative Services**

**Raichbart**

1. COVID Vaccines
2. Facility Rentals (Advertising)
3. PBC



# EXECUTIVE TEAM AGENDA

Tuesday, September 28, 2021 11:00 AM – 1:00 PM | Zoom

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## EXECUTIVE TEAM

### Members:

Dyrell Foster, President (Chair)  
 Kristina Whalen, V.P. Academic Services  
 Anette Raichbart, V.P. Administrative Services  
 Jeanne Wilson, V.P. Student Services

## Agenda Item

## Presenter

### President's Office

- SLT/District **Foster**
  - COVID-19 Update
    - Vaccine Mandate Project Scope
    - Spring 2021
  - IPBM Retreat Summary Report (attachment)
  - Mitigating Enrollment Fraud (attachment)

- College **Foster**
  - High Risk Programs Procedures: Update
    - Mask De-escalation
  - USF Partnership (attachment)
  - Priority Registration and Concurrent Enrollment
  - Redesign of LPC's Mission Sign
  - President's Advisory Council on Race and Equity
  - Lift – CSUF
  - Admin in Charge (9/29-10/1)
  - Board Meeting: LPC (November)
    - Position Status (attachment)
      - Faculty Hiring
      - 10-12 Month Rationales (attachment from Kristina)
      - Staffing Mertes Center for Rentals (Kristina)
    - Standing Items:
      - Accreditation
      - College Reopening Considerations and Plan
      - Our Call for Action/Equity
        - Black Cultural Resource Center:Update
      - Guided Pathways
        - Resources
      - Professional Development
        - FLEX Day – Oct. 28
      - Enrollment/Marketing Updates

### Meetings/Agendas/Events **Foster**

1. October 5 – Next Executive Team Meeting
2. October 5 – President's Speaker Series (TBD)
3. October 6 – Town Meeting
4. October 7 - Admin Team Meeting (need a Chair)
5. December - Holiday Staff Recognition
6. TBD – Longevity Winery

### Student Services **Wilson**

1. Fee-Based Classes at LPC
2. COVID Maxient
3. Food Bank – 2<sup>nd</sup> Delivery vs. Develop on Campus Pantries

### Academic Services **Whalen**

### Administrative Services **Raichbart**



# EXECUTIVE TEAM AGENDA

Tuesday, September 21, 2021 10:00 AM – 12:00 PM | Zoom

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## EXECUTIVE TEAM

### Members:

Dyrell Foster, President (Chair)  
 Kristina Whalen, V.P. Academic Services  
 Anette Raichbart, V.P. Administrative Services  
 Jeanne Wilson, V.P. Student Services

## Agenda Item

## Presenter

### President's Office

- SLT/District **Foster**
  - COVID-19 Update
    - Vaccine Mandate
    - Spring 2021
  - DEMC/PBC Updates
    - SCFF Metrics
  - SB 129 Data on Course Delivery and Future Plans for Instruction

- College **Foster**
  - High Risk Programs Procedures: Update
    - Religious Accommodation Requests
  - Redesign of LPC's Mission Sign
  - President's Advisory Council on Race and Equity
  - Position Status
    - 10 -> 12 month positions
  - Standing Items:
    - Accreditation
    - College Reopening Considerations and Plan
    - Our Call for Action/Equity
      - Black Cultural Resource Center:Update
    - Guided Pathways
      - Resources
    - Professional Development
      - FLEX Day – Oct. 28
    - Enrollment/Marketing Updates

### Meetings/Agendas/Events **Foster**

1. September 16 - Admin Team Meeting
2. September 21 – Next Executive Team Meeting
3. October 5 – President's Speaker Series
4. October 6 – Town Meeting
5. December - Holiday Staff Recognition
6. TBD – Longevity Winery

### Student Services **Wilson**

1. Student Services Subgroups
2. Hiring Committees

### Academic Services **Whalen**

1. October 11<sup>th</sup> Start Date Decision
2. Mask Compliance Training at LPC

### Administrative Services **Raichbart**

1. IT Positions
2. LVJUSD/CDC Partnership



# EXECUTIVE TEAM AGENDA

Tuesday, September 7, 2021 10:30 AM – 12:00 PM | Zoom

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## EXECUTIVE TEAM

### Members:

Dyrell Foster, President (Chair)  
 Kristina Whalen, V.P. Academic Services  
 Anette Raichbart, V.P. Administrative Services  
 Jeanne Wilson, V.P. Student Services

## Agenda Item

Presenter

### President's Office

- SLT/District **Foster**
  - COVID-19 Update
    - Vaccine Mandate
    - Spring 2021
    - COVID-19 Case Response Flowchart (attachment)
  - DEMC/PBC Updates
    - 2018 PBC BAM Recommendation (attachment)
  - Full-time Faculty Hiring
  
- College **Foster**
  - High Risk Programs Procedures: Update
  - Redesign of LPC's Mission Sign
  - President's Advisory Council on Race and Equity
  - Position Status (attachment)
  - Standing Items:
    - Accreditation
    - College Reopening Considerations and Plan
    - Our Call for Action/Equity
    - Guided Pathways
    - Professional Development
    - Enrollment/Marketing Updates
      - Computer Check-out

### Meetings/Agendas/Events

**Foster**

1. September 10 – Groundbreaking Ceremony
2. September 14 – Next Executive Team Meeting
3. September 16 - Admin Team Meeting
4. October 5 – President's Speaker Series
5. October 6 – Town Meeting
6. October 22 – Tentative LLNL Tour (Engineering Tech Students)
7. December - Holiday Breakfast (Cancelled)
8. TBD – Longevity Winery

### Student Services

**Wilson**

### Academic Services

**Whalen**

1. Credit Recovery

### Administrative Services

**Raichbart**



# EXECUTIVE TEAM AGENDA

Tuesday, August 31, 2021 10:00 AM – 12:00 PM | Zoom

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## EXECUTIVE TEAM

### Members:

Dyrell Foster, President (Chair)  
Kristina Whalen, V.P. Academic Services  
Anette Raichbart, V.P. Administrative Services  
Jeanne Wilson, V.P. Student Services

## Agenda Item

## Presenter

### President's Office

1. SLT/District **Foster**
  - COVID-19 Update
    - Vaccine Mandate
    - Spring 2021
  
2. College **Foster**
  - High Risk Programs Procedures: Update
  - Unfilled Admin Appointments to Governance Committees (attachment)
  - 2021-22 President's Goals and Objectives (attachment)
  - Requests for Positions: Faculty/RAC
  - Spring 2022 Message from LPC (attachment)
  - Redesign of LPC's Mission Sign
  - Native Land Acknowledgement Followup from College Council
  - Base 11 MOU
  - Position Status (attachment)
  - Standing Items:
    - Accreditation
    - College Reopening Considerations and Plan
    - Our Call for Action/Equity
    - Guided Pathways
    - Professional Development
    - Enrollment/Marketing Updates
      - Computer Check-out

### Meetings/Agendas/Events

**Foster**

1. September 1 – Town Meeting
2. September 2 - Admin Team Meeting
3. September 7 – Next Executive Team Meeting
4. September 10 – Groundbreaking Ceremony
  - Speakers
5. September 17 – Longevity Winery (???)
6. October 5 – President's Speaker Series
7. December ? - Breakfast

### Student Services

**Wilson**

### Academic Services

**Whalen**

1. Executive Review of ISER—Standfard I: Mission, Academic Quality and Institutional Effectiveness, and Integrity (attachment)
2. Career Center

### Administrative Services

**Raichbart**

1. **Facility Rentals**
2. **Student Laptops**





# EXECUTIVE TEAM AGENDA

Tuesday, August 24, 2021 10:00 AM – 12:00 PM | Zoom

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## EXECUTIVE TEAM

### Members:

Dyrell Foster, President (Chair)  
 Kristina Whalen, V.P. Academic Services  
 Anette Raichbart, V.P. Administrative Services  
 Jeanne Wilson, V.P. Student Services

## Agenda Item

## Presenter

### President's Office

- |  |   |
|--|---|
| <ol style="list-style-type: none"> <li>1. SLT/District           <ul style="list-style-type: none"> <li>• COVID-19 Update               <ul style="list-style-type: none"> <li>○ COVID Vaccine Verification</li> <li>○ Board Policies on Communicable Disease</li> </ul> </li> </ul> </li> <li>2. College           <ul style="list-style-type: none"> <li>• Report Out: High Risk Programs Procedures Meeting</li> <li>• Administrative Appointments to Governance Committees</li> <li>• President's Goals 2021-22</li> <li>• Native Land Acknowledgement</li> <li>• Position Status (attachment)</li> <li>• Standing Items:               <ul style="list-style-type: none"> <li>○ Accreditation</li> <li>○ College Reopening Considerations and Plan</li> <li>○ Our Call for Action/Equity</li> <li>○ Guided Pathways</li> <li>○ Professional Development</li> <li>○ Enrollment/Marketing Updates                   <ul style="list-style-type: none"> <li>○ Computer Check-out</li> <li>○ Strategic Enrollment Management/CEMC</li> <li>○ Analyzing Students Experiences (PRMG)</li> </ul> </li> </ul> </li> </ul> </li> </ol> | <p><b>Foster</b></p> <p><b>Foster</b></p> |
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### Meetings/Agendas/Events

1. August 31 – Next Executive Team Meeting
2. September 1 – Town Meeting
3. September 2 - Admin Team Meeting
4. September 10 – Groundbreaking Ceremony
5. October 5 – President's Speaker Series

**Foster**

### Student Services

1. Transition for Dean of Student Services Duties

**Wilson**

### Academic Services

1. FCI Certificates
2. Boosters for Pfizer Recipients
3. Executive Review of ISER—Standford I: Mission, Academic Quality and Institutional Effectiveness, and Integrity (attachment)

**Whalen**

### Administrative Services

1. Health Center Flue Vaccine Change
2. Facility Rentals
3. Information Desk
4. Student Textbook Assistance
5. 20-21 Year-end Close

**Raichbart**



# EXECUTIVE TEAM AGENDA

Tuesday, August 18, 2021 3:00 AM – 4:00 PM | Zoom

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## EXECUTIVE TEAM

### Members:

Dyrell Foster, President (Chair)  
Kristina Whalen, V.P. Academic Services  
Anette Raichbart, V.P. Administrative Services  
Jeanne Wilson, V.P. Student Services

## Agenda Item

## Presenter

### President's Office

#### 1. College

**Foster**

- High Risk Programs: Vaccine Requirement and Process
- Drop for non-payment dates and process
- Groundbreaking Ceremony
- Position Status (attachment)
- Standing Items:
  - Accreditation
  - College Reopening Considerations and Plan
  - Our Call for Action/Equity
  - Guided Pathways
  - Professional Development
  - Enrollment/Marketing Updates
    - Computer Check-out/Letter
    - Strategic Enrollment Management/Students Experiences

### Meetings/Agendas/Events

**Foster**

1. August 19 - Admin Team Meeting
2. August 24 – Next Executive Team Meeting
3. September 1 – Town Meeting

### Student Services

**Wilson**

### Academic Services

**Whalen**

### Administrative Services

**Raichbart**

1. Lobby Furniture



# EXECUTIVE TEAM AGENDA

Tuesday, August 10, 2021 9:00 AM – 11:00 AM | Zoom

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## EXECUTIVE TEAM

### Members:

Dyrell Foster, President (Chair)  
Kristina Whalen, V.P. Academic Services  
Anette Raichbart, V.P. Administrative Services  
Jeanne Wilson, V.P. Student Services

## Agenda Item

Presenter

### President's Office

1. SLT/District **Foster**
  - COVID-19 Update
    - Chabot/LPC High Risk Programs
    - COVID Vaccine Verification
    - District Admin Team Meeting/Expectations for Managers
  - SLT Update
    - Notification of Intent to Hire F/T Faculty due Aug 15
2. College **Foster**
  - LPC President Goals 21-22
  - College Highlights (attachment)
  - East Bay CAN
  - Eligibility Status for Grants
  - Identify Route and Stops for Trustee/Chancellor Campus Tour
  - Groundbreaking Ceremony
  - Position Status (attachment)
  - Standing Items:
    - Accreditation
    - College Reopening Considerations and Plan
    - Our Call for Action/Equity
    - Guided Pathways
    - Professional Development
    - Enrollment/Marketing Updates
      - Computer Check-out/Letter
      - Strategic Enrollment Management/Students Experiences

### Meetings/Agendas/Events

**Foster**

1. August 16 - September Board Items due to President's Office
2. August 16 - Convocation
3. August 17 - College Day
4. August 17 - Next Executive Team Meeting
5. August 19 - Admin Team Meeting
6. TBD - Trustee/ Reynoso Chancellor Gerhard Campus Tour

### Student Services

**Wilson**

1. Update on Access to Counseling and Other Student Services
2. Fall 2021 400+ Students Dropped for Non-payment

### Academic Services

**Whalen**

1. Academic Service Decision Points

### Administrative Services

**Raichbart**

1. Student Laptop Distribution
2. CARES Funding Request Form
3. Bond Accounting
4. Campus Safety/Parking

