

Las Positas College
Institutional Planning and Effectiveness Committee (IPEC)

Charge and Responsibilities

The Institutional Planning and Effectiveness Committee (IPEC) provides institution-level planning priority recommendations to the College President. In addition, IPEC evaluates key college processes and metrics in order to make recommendations or share information to improve student learning and institutional outcomes.

The responsibilities of IPEC include, but are not limited to:

1. Creating planning priorities by primarily utilizing the College's Mission, Vision and Values Statements, strategic plans, Program Reviews, SLOs/SAOs, institutional research, and accreditation documents. In addition, planning priorities are informed by a variety of sources, including district priorities, and State, Federal, and ACCJC* mandates, as required
2. Guiding the institutional and strategic planning efforts, by establishing planning priorities
3. Reviewing institutional responses to State, Federal and accreditation mandates to ensure incorporation into institutional planning
4. Identifying, reviewing and revising, as necessary, processes for:
 - a. Integrating the College strategic planning documents, including SLO/SAO and Program Review documents, into planning
 - b. Integrating and communicating the planning priorities to committees for allocation purposes
5. Evaluating key college processes and metrics and integrating the findings into the planning process
6. Providing direction to the Institutional Research office to generate the data and analysis necessary for the planning efforts needed by the college
7. Communicating adopted planning priorities and the rationale behind them to College and College Council
8. Reviewing, documenting, and reporting on accreditation standards linked to IPEC's charge
9. Evaluating IPEC's charge, tasks and membership on a regular basis

*ACCJC = Accreditation Commission for Community and Junior Colleges

COMPOSITION

Voting Membership

4 Administrators:

- 1 Vice President of Academic Services, 1 Vice President of Student Services, 1 Vice President of Administrative Services, 1 Researcher

5 Faculty Division Representatives (including one from each academic division):

- 1 Student Services
- 4 Academic Divisions (preferably 1 from a CTE Discipline)

5 Classified Senate Representatives – All at-large (equal to the number of faculty representatives)

2 Student Senate Representatives

16 - Total

Non-Voting Membership

1 College President

1 Chair sits on College Council (Can be faculty, classified or administrator.)

1 Academic Senate President – can double as voting Division Representative

1 Program Review Chair – can double as voting Division Representative

1 Student Learning Outcomes Chair – can double as voting Division Representative

1 Classified Senate President/Co-President – can double as voting Classified Senate Representative

1 Student Senate President – can double as Student Senate Representative

1 Faculty Association (FA) Representative – can double as voting Division Representative

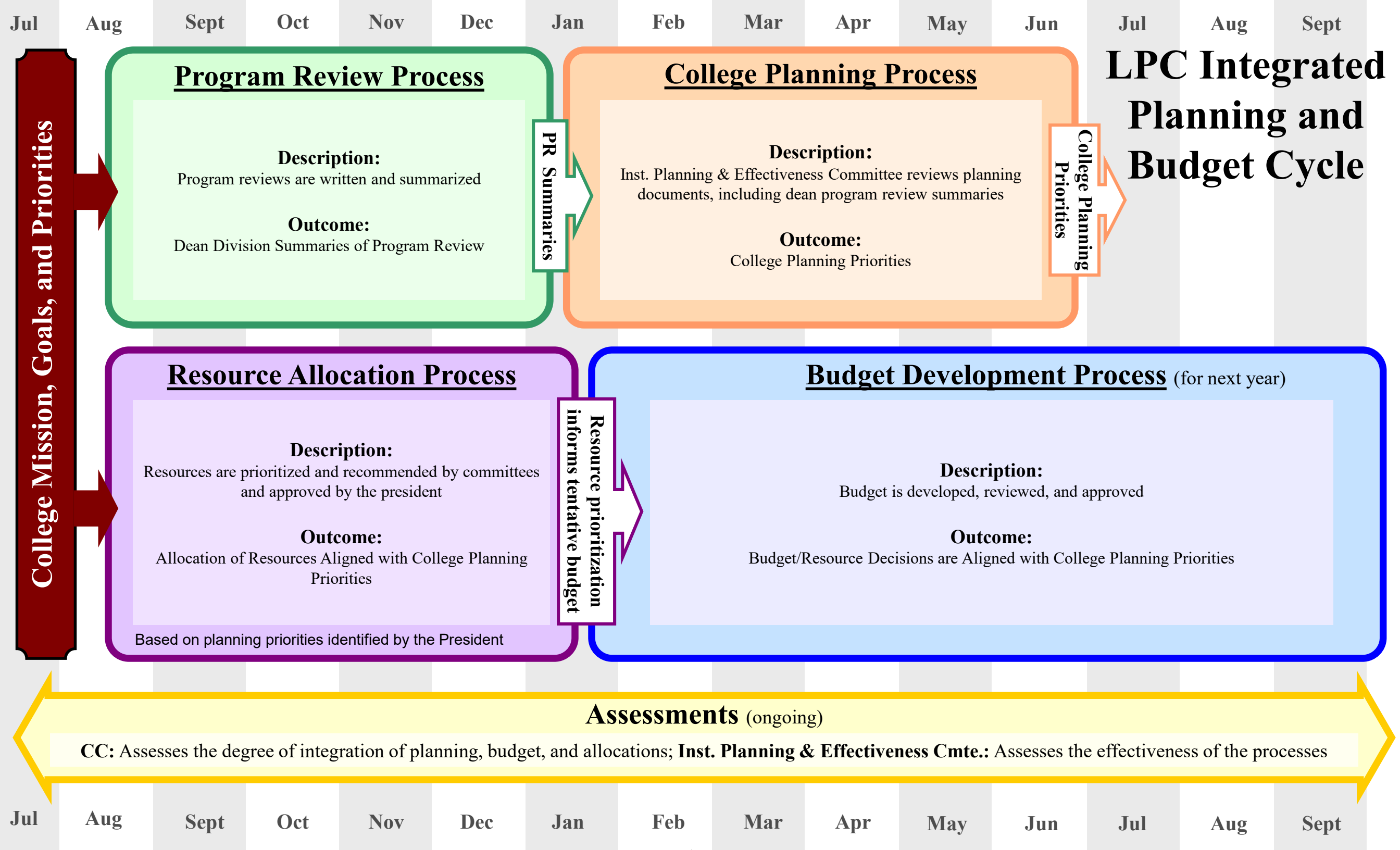
1 SEIU Representative – can double as voting Classified Senate

Representative

9 - Total

Terms

- Terms are for two years.
- This committee's responsibilities are seen to be complex, taking quite some time to learn the inter-relationships and requirements of the many mandates and agencies.



Reported to IPEC on 03/29/21 and 5/13/21

Planning Priority Report to IPEC for 2020-21

Guided Pathways: Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Solutions/Steps	Stakeholders	Review	Done
1. Guided pathways retreats	Guided Pathways Steering Committee	Fall 2020	Ongoing
<ul style="list-style-type: none"> • Multiple special emphasis planning retreats for the GP Steering Committee hosted each term 			
2. Establishment of guided pathways project sub-groups	Guided Pathways Steering Committee	Fall 2020	Fall 2020
<ul style="list-style-type: none"> • Program Mapping • Academic and Career Paths Project • Entering their Pathway Project • Persistence Project • CA Demonstration Project • Development of Student Success Teams (added) 	Guided Pathways Steering Committee and subgroups		
3. Student Centered Funding Formula (SCFF) project	Guided Pathways Steering Committee	Fall 2020	Ongoing
<ul style="list-style-type: none"> • Professional development for faculty • Development of career and academic pathways beyond funding period • Strategic Enrollment Management Tool 			
4. Professional development for college personnel	Guided Pathways Steering Committee Professional Development Committee	Fall 2020	Ongoing
<ul style="list-style-type: none"> • FLEX Day • CA Demonstration Project • Guided Pathways conferences (various) 			
5. Participation in Cohort Two of California Guided Pathways Demonstration Project for 2020-2023	Guided Pathways Steering Committee	Summer 2020	Ongoing
<ul style="list-style-type: none"> • Participation in two-day institutes • Focus on institutionalization of best practices • Participation in statewide discussion on guided pathways 			

Reported to IPEC on 03/29/21 and 5/13/21

<ul style="list-style-type: none"> • Problem solve and receive coaching from other cohort institutions 			
6. Exploring Collaborative Implementation of Technology Solutions for GP Work		Fall 2020	Ongoing
<ul style="list-style-type: none"> • Implementation of Program Mapper • Implementation of Career Coach • Implementation of Advise and Recruit • Exploring the efficacy of Vitanavis through counseling discipline • Enhancing student communication through a texting platform 	Guided Pathways Steering Committee and subgroups Chabot Guided Pathways Leaders District IT		
7. Leading From the Middle Team (Year 3)	Guided Pathways Steering Committee		
<ul style="list-style-type: none"> • Career Development Project 			

Reported to IPEC on 03/29/2021 and 5/13/2021

Planning Priority Report to IPEC for 2020-21

Student Equity: Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

Solutions/Steps	Stakeholders	Review	Done
1. Review of 2019-2022 Student Equity Plan and funding allocation	Student Equity & Achievement Committee Basic Skills Subcommittee Research, Planning & Institutional Effectiveness	Fall 2020	Spring 2021
<ul style="list-style-type: none"> • Review for effectiveness and relevancy • Review allocation of SEA funds to support instruction and services • SEA Committee has finalized equity definition, which will be the operational definition of equity on campus. Posting for public comments on OMNI. • Committee is making a shift to focus on intervention and data. 			
2. Review college data to learn of effects on disproportionately impacted students	Student Equity & Achievement Committee Basic Skills Subcommittee Research, Planning & Institutional Effectiveness	Fall 2020	Ongoing
<ul style="list-style-type: none"> • Campus Climate Survey • Student Listening Sessions/Focus Groups • Access • Assessment/Placement • Retention/Persistence • Graduation • Transfer 			
3. Review college data to learn of the effects of Assembly Bill 705 since full implementation in fall 2019	Student Equity & Achievement Committee Basic Skills Subcommittee Research, Planning & Institutional Effectiveness Assessment Center English Department Mathematics Department	Fall 2020	Ongoing
<ul style="list-style-type: none"> • English placement and success rates • Mathematics placement and success rates • SCFF: Completion of college level math/English during 1st year • Review data related to disproportionately impacted students • Review data related to Math Jam, SmartShops, and concurrent support • Provide feedback on refreshed assessment webpage and resources 			

Reported to IPEC on 03/29/2021 and 5/13/2021

4. Reevaluate effectiveness and appropriateness of student equity focused prompts on program review template	Student Equity & Achievement Committee Program Review Committee Research, Planning & Institutional Effectiveness	Fall 2020	Spring 2021
<ul style="list-style-type: none"> • Two optional prompts added to program review template for 2019-2020 Academic Year • One required prompt added to program review template for 2020-2021 Academic Year 			
5. Internal professional development for college personnel	Student Equity & Achievement Committee Professional Development Committee	Fall 2020	Ongoing
<ul style="list-style-type: none"> • Convocation Day • College Day • FLEX Day • President’s Speakers Series • Communities of Practice in Math and on White Allyship • Online webinars and workshops 			
6. Continued infusion of student equity with guided pathways efforts	Student Equity & Achievement Committee Guided Pathways Steering Committee Classified Senate	Fall 2020	Ongoing
<ul style="list-style-type: none"> • Career Coach (added) • Program Mapper (added) • FLEX Day presentations • Persistence Project • Caring Campus Initiative 			
7. Hosting and sponsoring student focused programming	Student Equity & Achievement Committee Tutorial Center	Fall 2020	Ongoing
<ul style="list-style-type: none"> • Academic and Student Support Services Resources Fair • Reading & Writing Center • Smart Shop Series Workshops • Math Jam • Tutorial Services • ConnectUp Coaching 			
8. Continued coordination with the Las Positas College Student Government	Student Equity & Achievement Committee Student Life Office Las Positas College Student Government	Fall 2020	Spring 2021
<ul style="list-style-type: none"> • Student equity conversations, work groups, and student panels 			

Reported to IPEC on 03/29/2021 and 5/13/2021

<ul style="list-style-type: none"> • Co-sponsorship of student equity focused programming • Student Services reporting structure • The Market 			
9. Support curriculum development and instruction	Student Equity & Achievement Committee Articulation Officer Curriculum Committee	Fall 2020	Ongoing
<ul style="list-style-type: none"> • Initiate student equity technical assistance online meetings • Initiate curriculum committee partnership • Review of faculty syllabi with student equity lens 			
10. External professional development for college personnel	Student Equity & Achievement Committee Research, Planning & Institutional Effectiveness Professional Development Committee	Fall 2020	Ongoing
<ul style="list-style-type: none"> • The RP Group • ACCCA • Statewide organizations (A2MEND, APAHE, COLEGAS) • California Association for Postsecondary Education & Disability (CAPED) 			

7. Implementation of Canvas-based Instructional Software/Applications	Distance Education Committee Information Technology Services College Council Discipline Faculty	Summer 2020	Fall 2020
<ul style="list-style-type: none"> • A&H Division (Hypothesis, GO-React, Canvas Studio) • STEM Division (Labster) • Career Technical Education (Electude) 			
8. On-going Professional Development	Professional Development Committee	Summer 2020	Ongoing
<ul style="list-style-type: none"> • Online Course Development Program (*intensive training over summer 2020 and continued development) • Workshops for Innovative Technology • Equity and Online Instruction • Classified Professional in the online environment • Caring campus? (09.08.21) 			
9. Equity in Curriculum Development	Curriculum Committee Academic Senate	Spring 2020	Ongoing

Reported to IPEC on 03/29/2021 and 5/13/2021

<ul style="list-style-type: none">• Embedded equity strategies in CurricUNET, including OER resources			
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Status of Institution-Set Standards and Stretch Goals

RAJINDER S. SAMRA

Director Of Research, Planning, and Institutional Effectiveness

Institutional Planning and Effectiveness Committee

September 9, 2021

Definitions

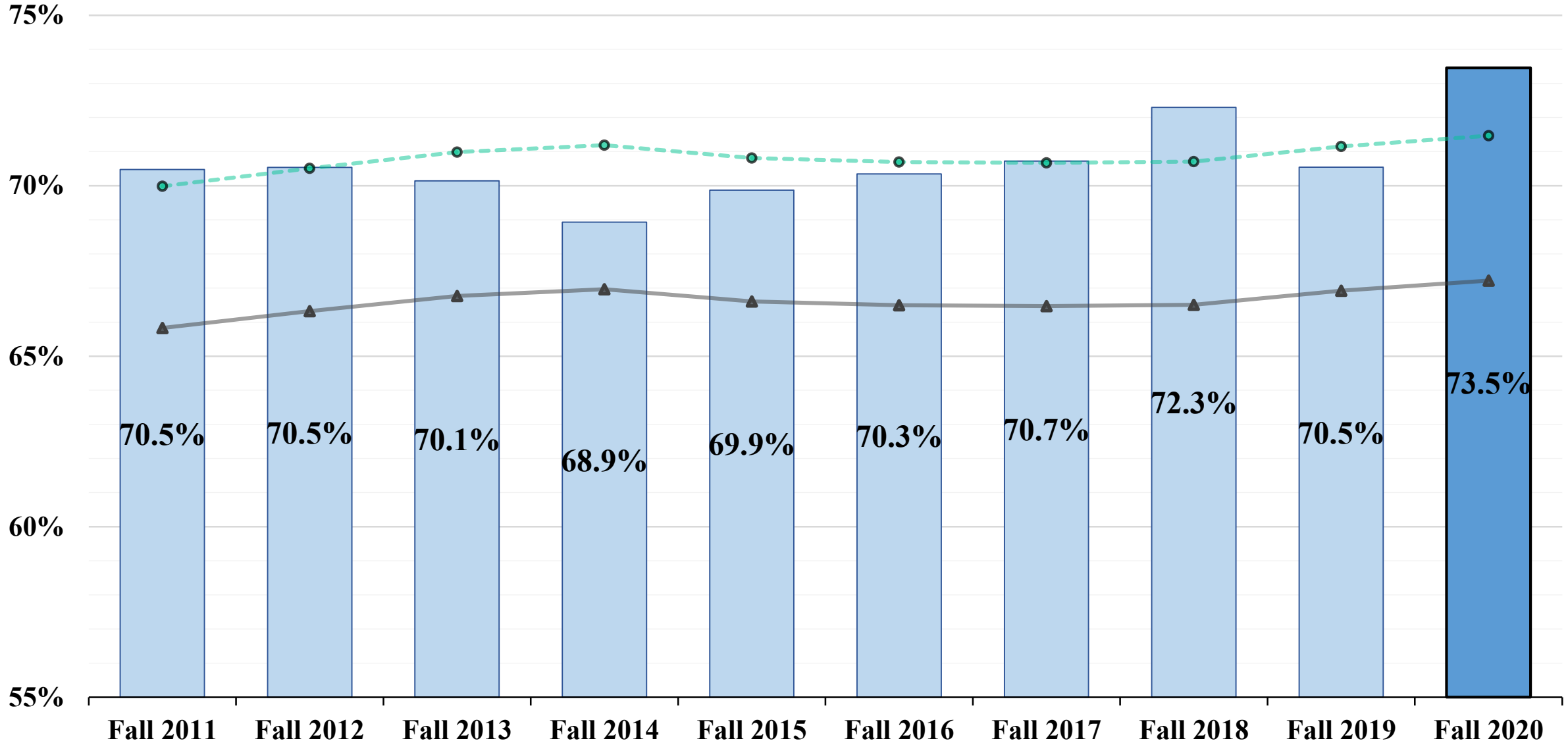
Institution-Set Standard: Meet or exceed 95% of five-year rolling average on a given metric.

Stretch Goal: Varies by type of outcome. Meet or exceed 101%, 105%, or 110% above the five-year rolling average on a given metric.

Course Completion Rates

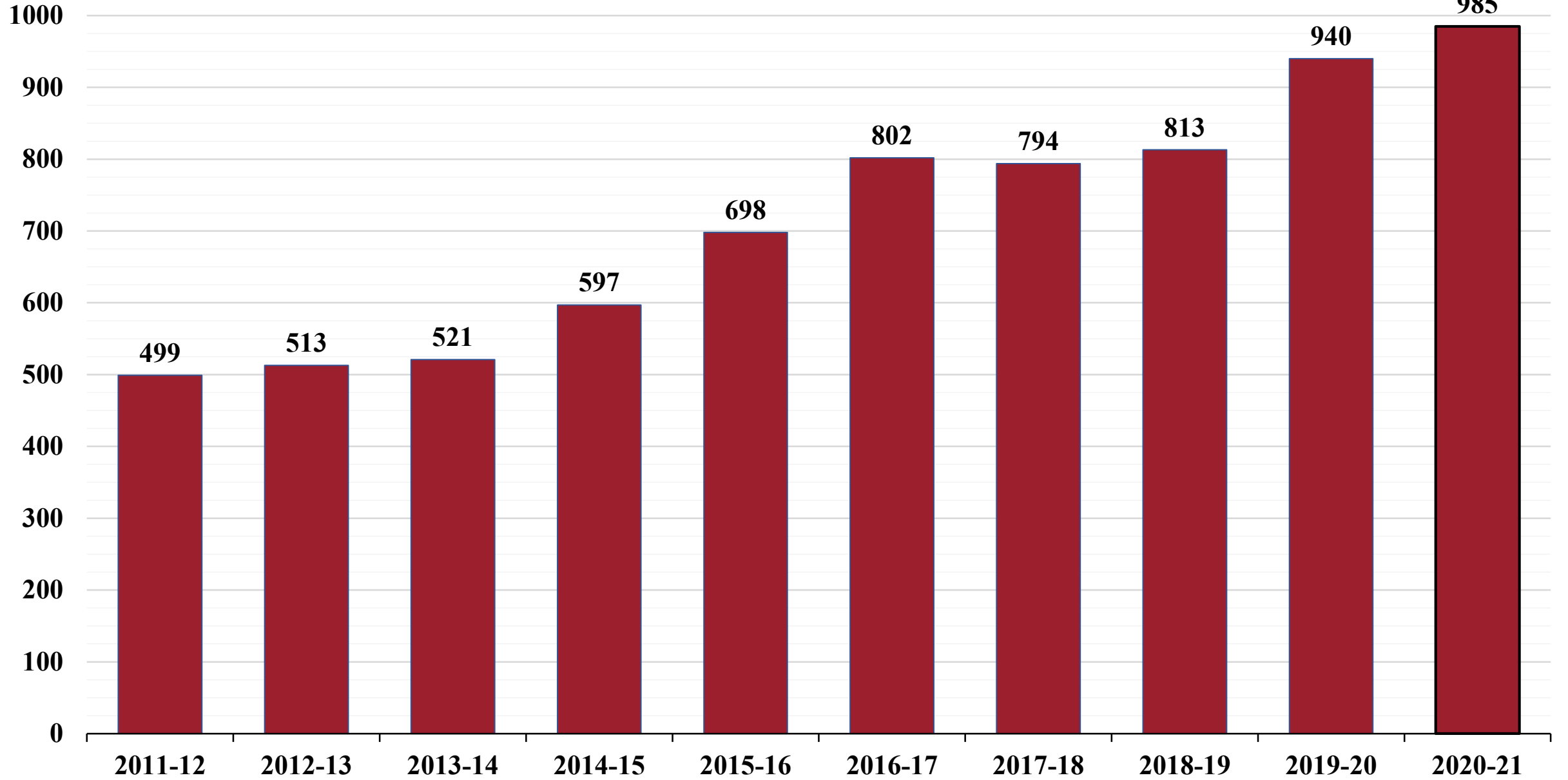
LPC Course Completion Rates

Course Completion Rate Institution-Set Standard (95%) Stretch Goal (101%)

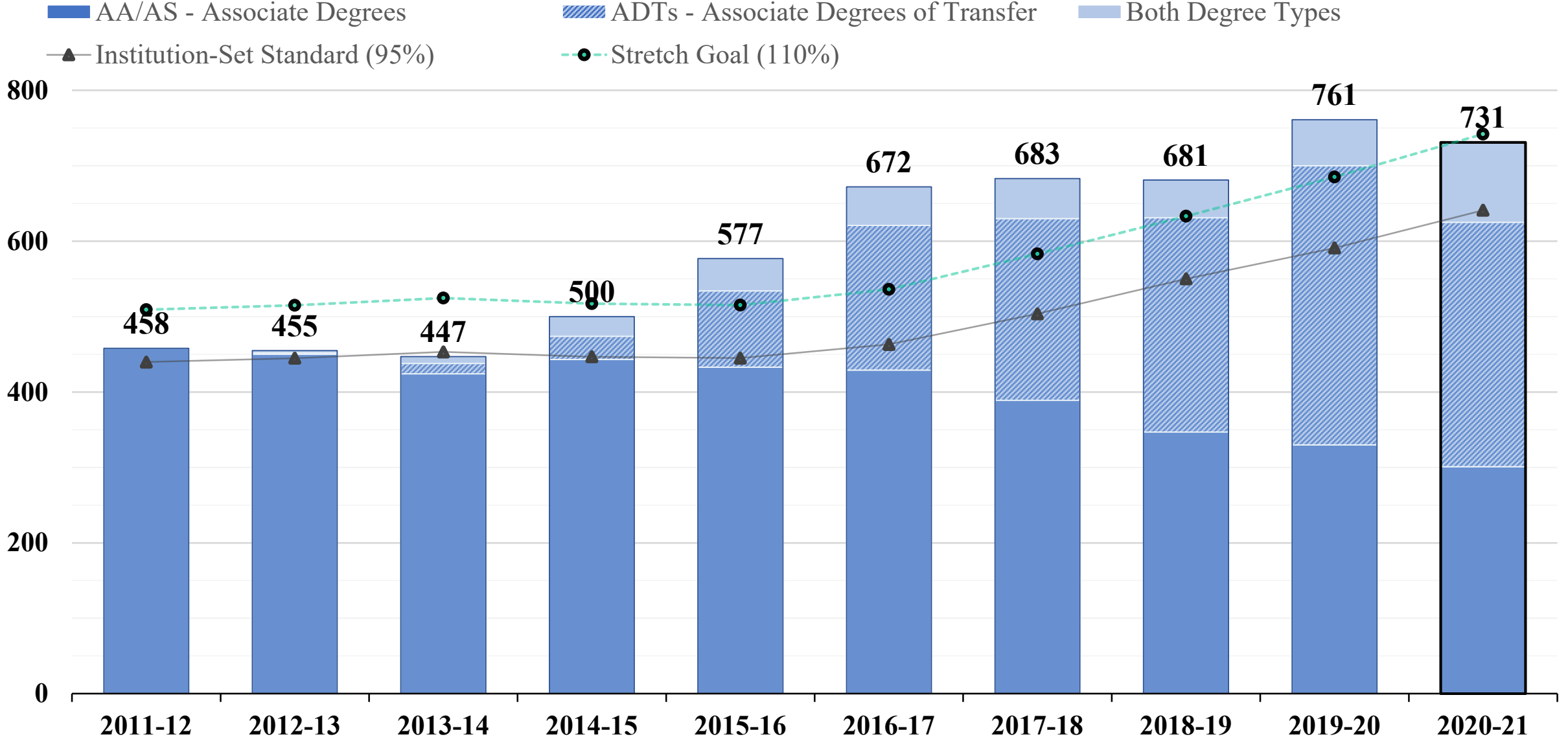


Degree Completion

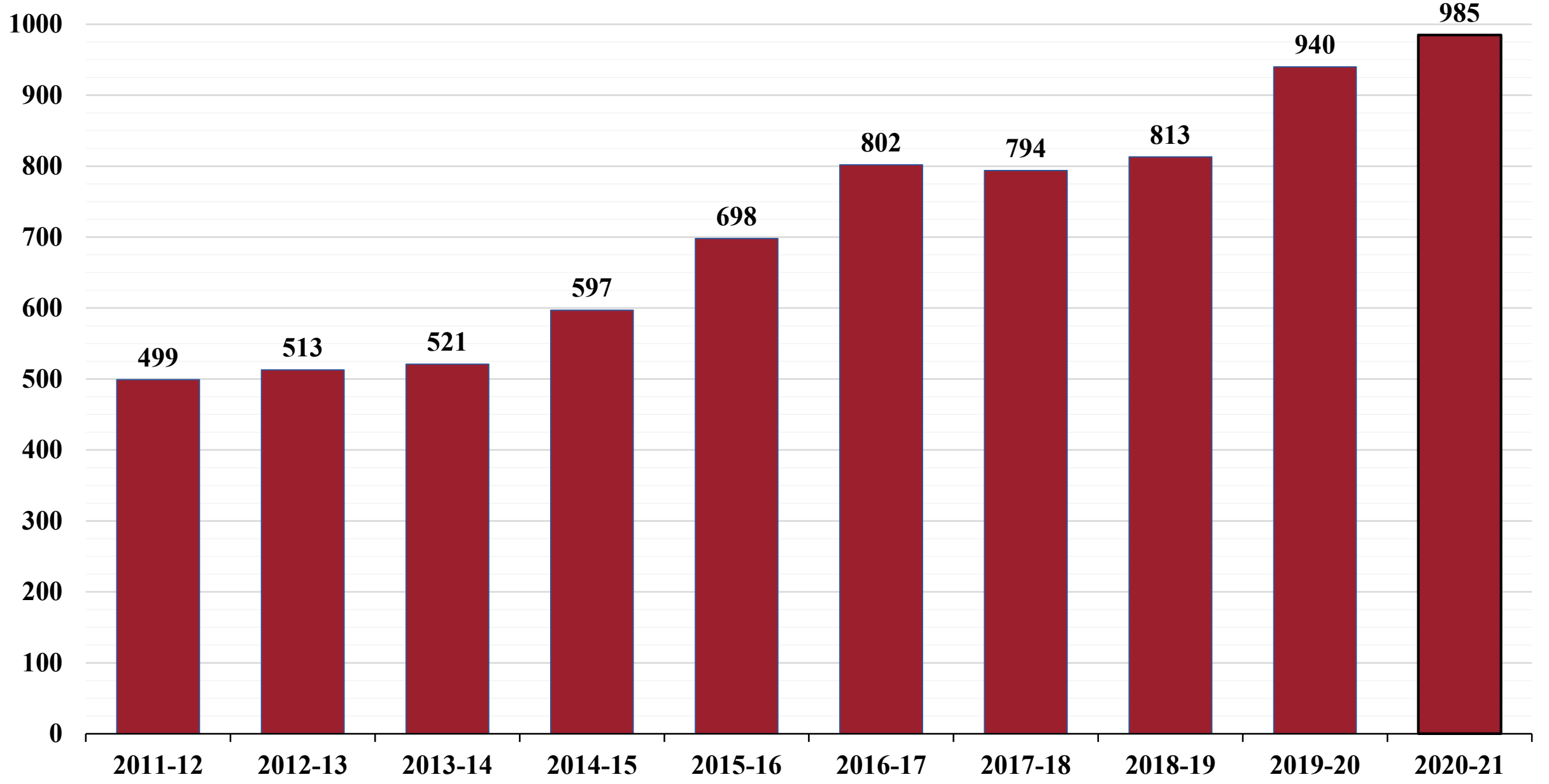
LPC Associate Degrees Awarded



LPC Degree Completions (Headcount)

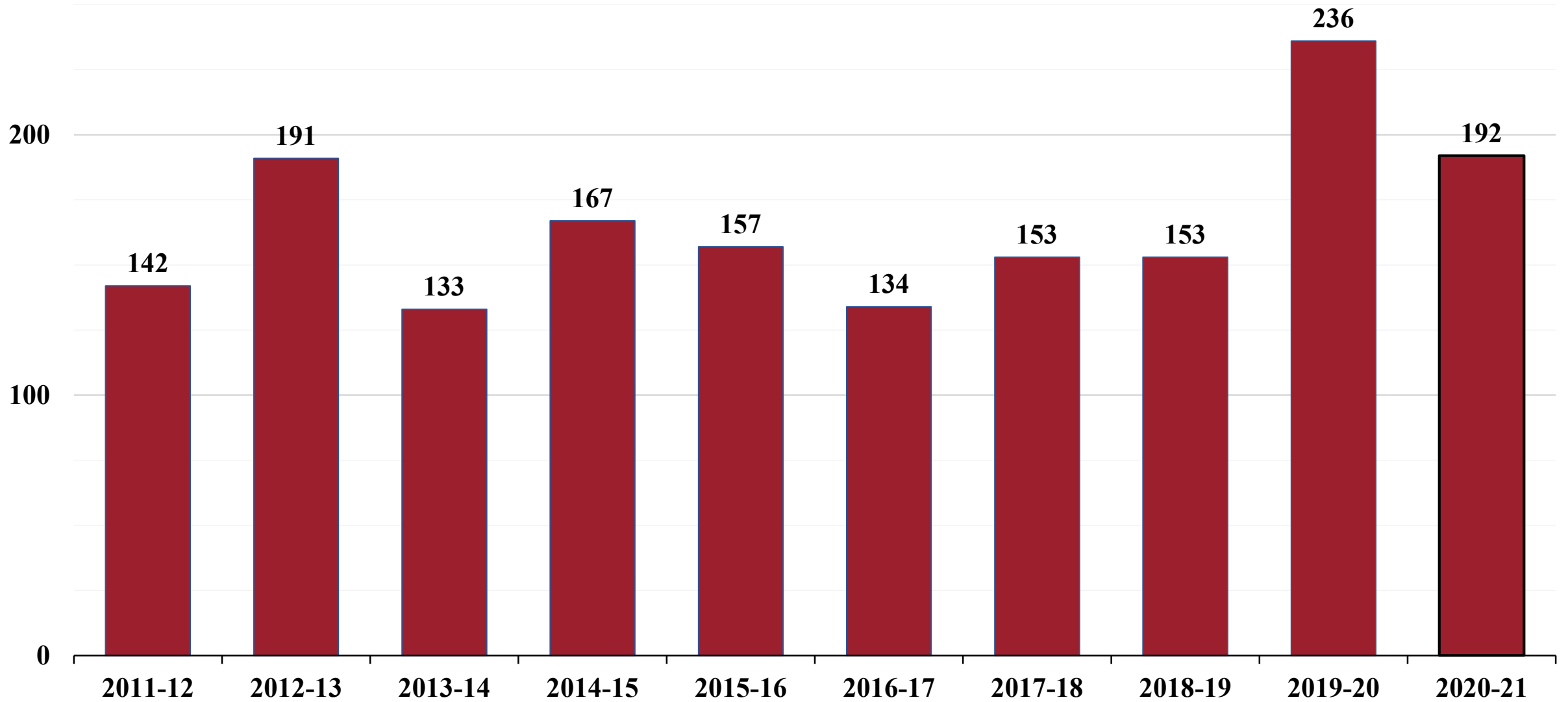


LPC Associate Degrees Awarded



Certificate Completion

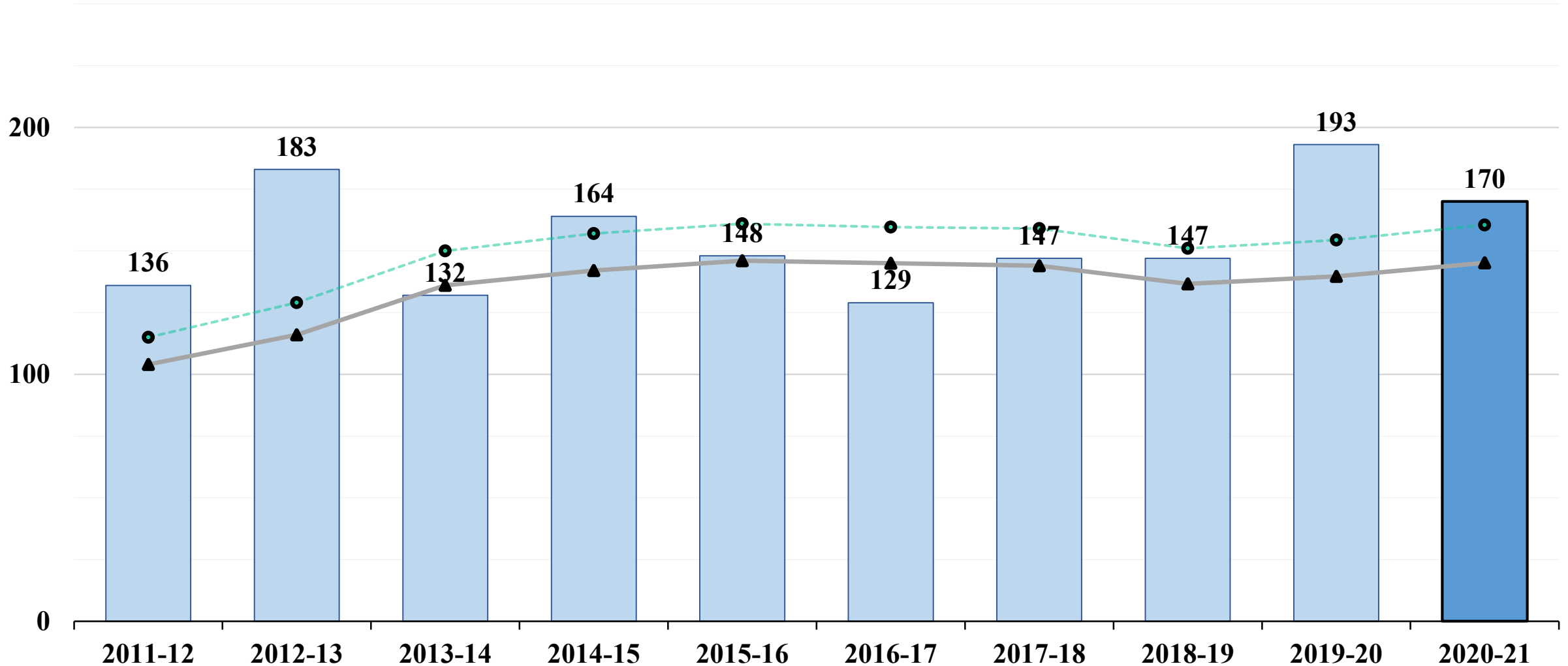
LPC Certificates Awarded



Note: Excludes CSU GE Breadth and IGETC

LPC Certificate Completions (headcount)

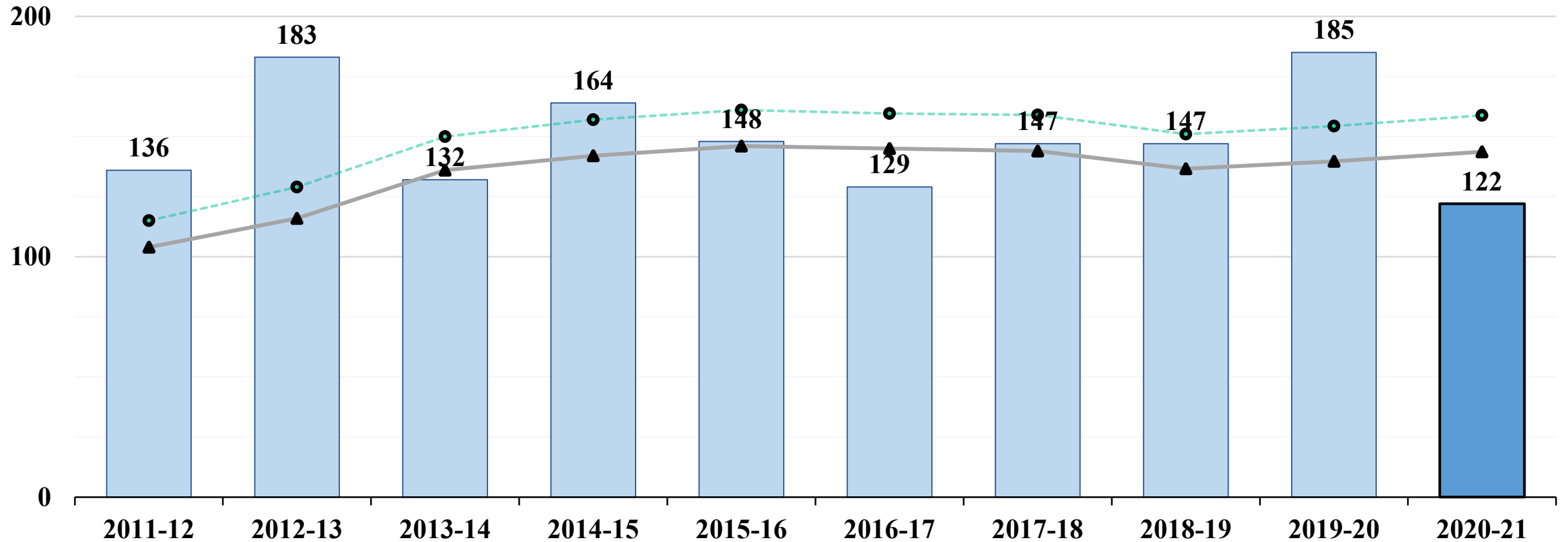
Actual Completions Stretch Goal (105%) Institution-Set Standard (95%)



Note: Excludes CSU GE Breadth and IGETC

LPC Certificate Completions (headcount)

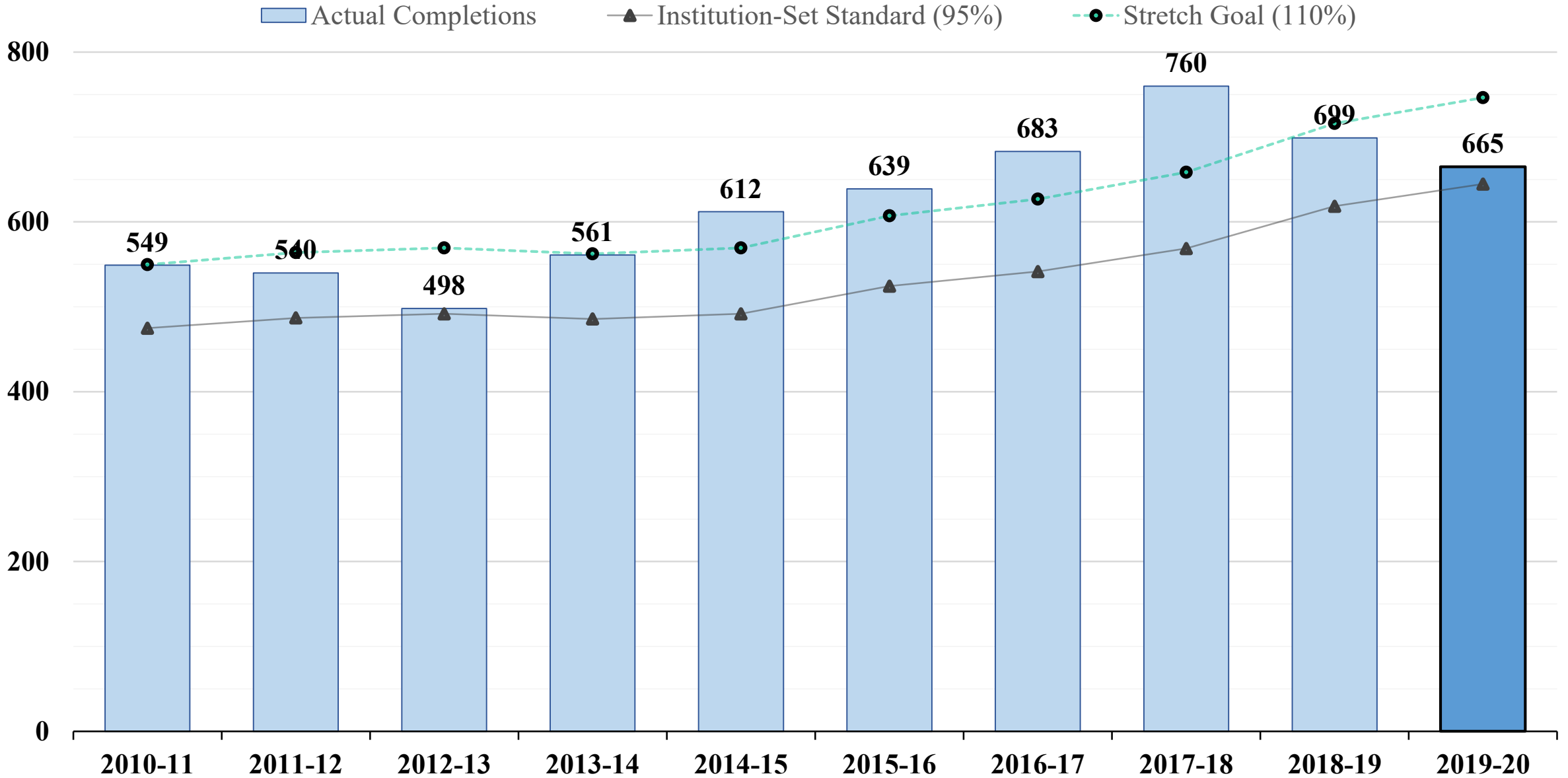
Actual Completions Stretch Goal (105%) Institution-Set Standard (95%)



Note: Excludes CSU GE Breadth, IGETC, and Non-Credit Programs

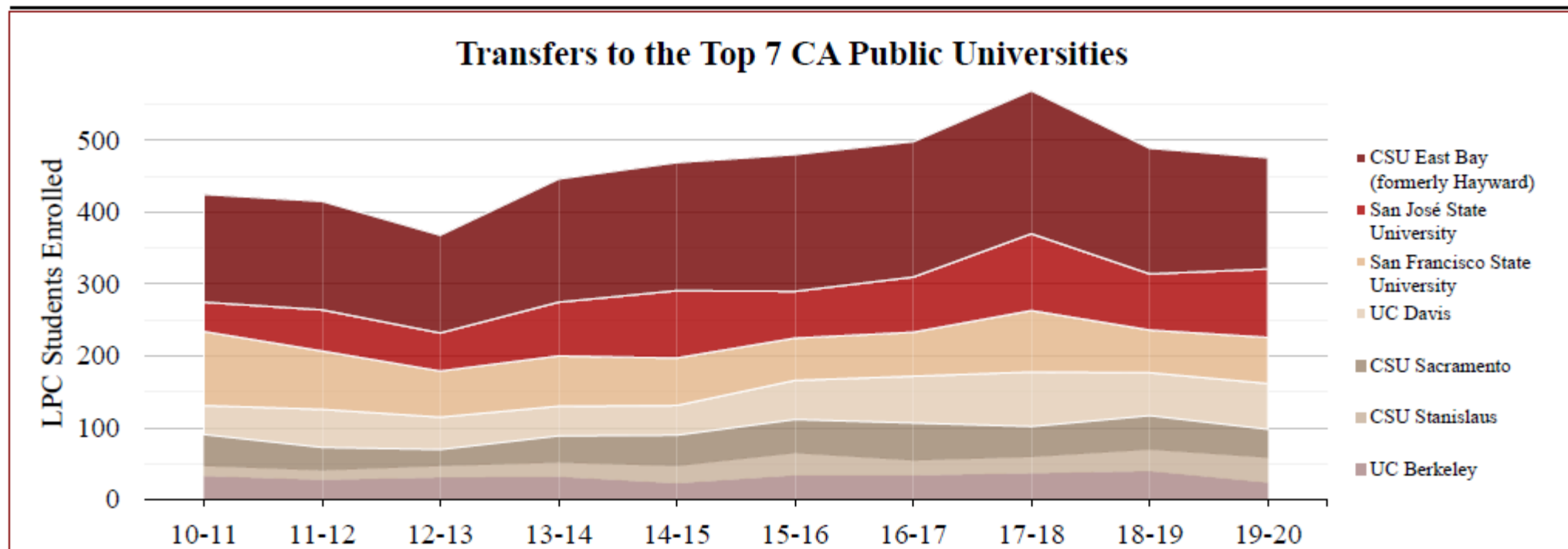
Transfer Completion

LPC Transfer Completions (headcount)



Las Positas Transfers to CA Public Universities: Academic Years 2009-10 to 2019-20

Transfers from Las Positas College (LPC) to all California public universities are shown below for the last 10 years. LPC students most frequently transferred to CSU East Bay, San José State, San Francisco State, UC Davis, CSU Sacramento, CSU Stanislaus, and UC Berkeley. Over seventy percent of all LPC transfers to one of these California public universities in 2019-20.



CA Public Universities	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20
CSU East Bay (formerly Hayward)	150	151	136	171	178	190	188	199	175	155
San José State University	41	57	53	75	94	65	77	107	78	95
San Francisco State University	103	81	64	70	66	59	61	85	59	64
UC Davis	40	53	45	41	41	54	65	76	60	64
CSU Sacramento	44	32	23	37	43	47	52	42	47	39
CSU Stanislaus	14	13	16	20	24	31	21	23	30	35
UC Berkeley	33	28	31	32	23	34	34	37	40	24