PROGRAM REVIEW Fall 2020

Program: Puente
Division: Student Services/Arts & Humanities
Date: 10/27/2020
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SLO/SAO Point-Person: Rafael Valle and Michelle Gonzales

Audience: Deans, Vice Presidents of Student Services and Academic Services, All Planning and Allocation Committees. This document will be available to the public.

Uses: This Program Review will be used to inform the campus and community about your program. It will also be used in the processes of creating Division Summaries, determining College Planning Priorities and allocating resources. A final use is to document fulfillment of accreditation requirements.

Please note: Program Review is NOT in itself a vehicle for making requests. All requests should be made through appropriate processes (e.g. Instructional Equipment Request Process) or directed to your dean or supervisor.

Time Frame: This Program Review should reflect on program status during the 2020-21 academic year. It should describe plans starting now and continuing through 2021-22.

Sections: This Program Review has been shortened due to the COVID-19 pandemic. The Program Review Committee understands that you are completing this program review in a time of stress and disruption and that this may affect many of your responses. Sections and questions are marked with the name of the committee or office that will use the information.

- The first section focuses on general program reflection and planning.
- The second section has specific questions to be filled out by all programs this year.
- The third section is a review of curriculum, to be filled out only by programs with curriculum.

Topics: The Program Review Glossary defines key terms. Writers should review this glossary before writing: https://bit.ly/2LqPxOW

For Help: Contact Nadiyah Taylor: ntaylor@laspositascollege.edu.

A list of contacts for help with specific sections is provided on the Program Review website under the "tools for writers" tab. [https://bit.ly/3fY7Ead]

Instructions:
1) Please respond to each question as completely as possible.
2) If the requested information does not apply to your program, write "Not Applicable."
3) Optional: Communicate with your dean about completing this document.
4) Send an electronic copy of this form to Nadiyah Taylor and your Dean by Monday, November 2.

Links:
Program Review Home Page: laspositascollege.edu/instructionalprogramreview
Fall 2019 Program Reviews: laspositascollege.edu/programreview/pr2019.php
Frequently Asked Questions: laspositascollege.edu/instructionalprogramreview/programreviewfaqs.php

Section One: Program Snapshot [Program Review Committee]

For assistance with this section, contact the Program Review Committee Chair. **[https://bit.ly/3fY7Ead]**

No Significant Changes Option

☐

Contact person: _____

By marking an X in the box above, the writers of this Program Review indicate that there have been no significant changes to their program or their program's needs in the past year. In this case, programs may opt not to complete Program Review Section One: Program Snapshot. **Programs must still complete all other sections (as applicable).**

Please note: Choosing this option means that your program's information may not be included in the yearly Division Summary.

The No Significant Changes Option may only be used for two years in a row; after two years, programs must complete a full Program Review including the Program Snapshot. Our program's most recent Program Snapshot was submitted in the following semester: Fall 20_____.

A. Accomplishments: What plans were achieved during AY19-20? You may describe achievements that were or were not planned in earlier Program Review. Your response may include actions regarding COVID-19. Please highlight any positive impacts to students.

Despite Covid, student success data reflects the following success rates:
English 1A – Fall 2019
The SLO assessed for English 1A in English was research. My data showed improvement from fall 2018 to fall 2019 in this area, as it was an area in which tended to struggle in fall 2017. After adding additional scaffolding assignments synthesis has improved overall. I have continued scaffolding assignments that focus on synthesis, and I am hoping that they translate to this semester's fully online environment.

English 4
Due to Covid-19 Spring 2020 SLO data was not accounted for.

Psychology Counseling (PCN) 30 – fall 2019
Describe the quantitative results.
During the reflection of the Puente cohort 2018-19 from last year, we highlighted the desire to replicate similar results by attempting to mimic or reproduce comparable outcomes. I like to emphasize that the 2018-19 cohort was unique and the outcomes were extremely high.
We are happy to report that although we did not get the same results in the mastery of the skills, the majority of our students in the current cohort 2019-20 obtained higher scores in the Above-Average column as reflected in the below table when comparing the two groups.

Cohorts	Mastery	Above-Average	Average	Below-Average
2019-2020	46	20	13	2

2018-2019	58	16	8	2

Although students in the "Mastery" column show a difference of -20%, the Above Average column makes up the difference by showing an increase of +25%. Students are still excelling and learning the necessary skills.

The bonding of the current cohort 2019-20 is not as deep when compared to 2018-19. Yet, deep enough to create a strong support system facilitating the performance on the academic side.

Discuss any actions taken so far.
The actions taking so far were exactly what we planned last year. The Puente program encourages and practices intrusive counseling with all students. More emphasis is placed on those students showing Below- Average and Average. The strategy seems to have worked and willing to do it all over again.
Discuss your action plan for the future.
The Mentor Mixers of the current year 2019-20 were fantastic. All mentors, professionals in the community and at the institution, are highly involved and meet regularly with our students. We like to share that the mentoring component is very strong allowing us to create a sense of family/family. Building community is key as reflected in the overall performance of the students. Once again and as stated in the previous year, we will try to replicate the bonding activities, intrusive counseling, mentor mixer events, club activities, etc. to continue improving and obtaining the exceptional results as in this cohort.

Psychology Counseling (PCN) 18 – spring 2020
Describe the quantitative results.
As stated in the previous reflection (PCN 30 - fall 2019) the Puente program was aiming to obtain similar results to the 2018-19 cohort. The cohort from 2018-19 represented a unique group; they all bonded in a deep manner, supporting and helping each other continuously.
Unfortunately, the results were not as expected. However, we still obtained higher outcomes as usual for the Puente program. In the current spring semester, there were 48 masteries or 66.67%, 12 or 16.67% above average and only 9 or 12.50% average. Unfortunately, and due to Covid19, one of our students dropped and was not able to demonstrate achievement. Thus, the "No demonstrated achievement" area shows 3 or 4.17%.

Mastery	Above Avg.	Avg.	Below Avg.	No demonstrated	
48	12	9	0	3	72
66.67%	16.67%	12.50%	0.00%	4.17%	100.00%

Discuss any actions taken so far.
Due to covid19, the Puente program strategized to minimize the impact in students' performance during the spring 2019 semester. The two Puente coordinators immediately converted classes to an online format, checked in with students periodically to ensure they were doing ok at a personal level. We took a step further and made sure to keep students informed in how to keep themselves safe and healthy as well as school options in the event that it became necessary to withdraw from school due to extraordinary circumstances.
Luckily, we were able to retain most of our students and only one of them ended up dropping obtaining a W due to extraordinary circumstances. This is the one students not showing or demonstrating achievement. We are still extremely excited that given the circumstances 95% of students successfully completed the required Puente courses.

Discuss your action plan for the future.
Convert all Puente courses to distance learning or online courses. That applies to the entire fiscal year 2020-2021.
Fall 2020 = PCN30, ENG1A, and LIBR1 and
Spring = PCN18 and ENG4.
We decided to offer our courses in a synchronous mode in an attempt to keep students engage and committed to the program, and more importantly to their career goals.

On the other side, all of our field trips, transfer motivational conferences, and mentor mixers events were canceled due to county and state restrictions.

Mark an X before each area that is addressed in your response.				Definitions of terms: https://bit.ly/2LqPxOW			
X	Community Partnerships/Outreach		Facilities, Supplies and Equipment, Software	X	LPC Planning Priorities	X	Services to Students
	Course Offerings		Financial/Budgetary	X	LPC Collaborations		SLO/SAO Process
	Curriculum Committee Items		Human Resources	X	Pedagogy	X	Student Equity
X	External Factors	X	Learning Support	X	Professional Development	X	Technology Use

B. Challenges, Obstacles and Needs: Describe any significant challenges, obstacles or needs for your program. Your response may include issues regarding COVID-19. Please highlight any negative impacts for students.

Covid, of course, did impact the Puente students, the overwhelming majority of whom, last semester, were in indeed Latinx students with jobs in retail and/or who worked to support their families.

Covid also caused us to cancel a mentor mixer and the graduation ceremony.

Mark an X before each area that is addressed in your response.				Definitions of terms: https://bit.ly/2LqPxOW			
	Community Partnerships/Outreach		Facilities, Supplies and Equipment, Software		LPC Planning Priorities		Services to Students
	Course Offerings		Financial/Budgetary		LPC Collaborations		SLO/SAO Process
	Curriculum Committee Items		Human Resources		Pedagogy		Student Equity
	External Factors		Learning Support		Professional Development		Technology Use

C. IR Data Review: Describe any significant trends in your program's data from the office of Institutional Research and Planning. (Note: Not all Programs have IR data available; if your program does not have a data packet or dashboard data, you may note that in the response box.) You may also discuss any other data generated for your program by the Office of Institutional Research and Planning.

IR Data packets are available here: https://bit.ly/2IYaFu7

Course Success Rates Dashboard can be found at the bottom of this page: https://bit.ly/2Y9vGpI

For assistance with this question, contact the Director of Institutional Research and Planning. **[https://bit.ly/3fY7Ead]**

The Course Success Rates Dashboard does not include the Puente program and/or any other learning communities.

We are exploring the possibility to automate this process for our Puente program and hopefully other learning communities to obtain yearly data.

We are exploring to obtain the following data:
1) Puente students - Retention rates
2) Puente students - Success rates
      a. Fall semester
            i. ENG 1A
            ii. PCN 30
            iii. LIBR 1
      b. Spring semester
            i. ENG 4
            ii. PCN 18
3) Puente Students - Transfer Rates

Institutional Research is working diligently to start using a database that will allow the institution to track transfer students. We are hoping to start using and relying in this data in the next few months.

Mark an X before each area that is addressed in your response.			Definitions of terms: https://bit.ly/2LqPxOW		
	Community Partnerships/Outreach		Facilities, Supplies and Equipment, Software		LPC Planning Priorities		Services to Students
	Course Offerings		Financial/Budgetary		LPC Collaborations		SLO/SAO Process
	Curriculum Committee Items		Human Resources		Pedagogy		Student Equity
	External Factors		Learning Support		Professional Development		Technology Use

D. Short Term Planning: What are your most important plans, either new or continuing, for next year? Describe plans starting now and continuing through AY 21-22. (Optional: You may also describe long-term plans if desired.)

Assess the Covid situation and plan our May graduation ceremony accordingly.
Transitioning spring Puente courses from fact to face to DE.

Mark an X before each area that is addressed in your response.			Definitions of terms: https://bit.ly/2LqPxOW		
	Community Partnerships/Outreach		Facilities, Supplies and Equipment, Software		LPC Planning Priorities	X	Services to Students
X	Course Offerings		Financial/Budgetary	X	LPC Collaborations		SLO/SAO Process
	Curriculum Committee Items		Human Resources	X	Pedagogy	X	Student Equity
X	External Factors	X	Learning Support		Professional Development	X	Technology Use

Section Two: Institutional Planning Topics (Required for All Programs)

A. Equity [Student Equity and Achievement Committee]: Please describe any recent actions your program has taken to increase equity and/or any challenges your program faces in promoting equity and equity-based decision-making? Areas to consider include students impacted by race/ethnicity, gender, sexuality, age, or disability status, as well as students who are disproportionately impacted due to the shift to remote instruction.

For assistance with this question, contact the Director of Student Equity and Achievement**. [https://bit.ly/3fY7Ead]**

Completion: Transfer to a Four-Year Institution: Latino males – can we get some numbers? LPC could demonstrate that our program is increasing transfer rates for Latino males, a known disproportionaly impacted group, if we have access to the transfer data.

B. SLOs/SAOs [SLO Committee]:

You should complete ONE of the following three sections. Please choose the option that is most appropriate for your program:

B1: Instructional Programs with PSLOs
B2: Instructional Programs without PSLOs or with Special Circumstances
B3: Non-Instructional Programs

Skip to the section you chose. If you are not sure which option to pick, contact the SLO Committee Chair or Program Review Committee Chair for assistance.

B1: Instructional Programs with PSLOs

In this year's Program Review, and in support of Accreditation, we would like a snap-shot on how your program plans to collect, discuss and report assessment findings to develop best practices for teaching and student learning ("closing the loop").

As a program, please select one PSLO for a degree or certificate to focus on. This PSLO should reflect one area of your program that you would like to investigate in depth. For example, your selection may focus on an area to improve student success, to update pedagogy, equity issues, or to examine a new degree/certificate, etc.

In this section, describe your plan for assessment data to be collected, analyzed and discussed, and reported out in next year's Program Review. Your plan should identify the CSLOs that feed into your selected PSLO so that a complete data set is collected. You may choose to do this over one or two semesters. In next year's Program Review, you will be asked to summarize your SLO assessments, analysis of those findings, and proposed changes that may be implemented to improve teaching and student learning.

For assistance with these questions, contact the SLO Committee Chair. **[https://bit.ly/3fY7Ead]**

B1a. **In the space below, insert the complete wording of the PSLO and potential reason(s) for selecting it for analysis.**

B1b. In the table below, list the CSLOs that feed up to the identified PSLO and check the semester or semester(s) that the CSLO will be assessed and data entered into eLumen.
(If this different than the submitted SLO template plan, please update and resubmit the template plan. Send the updated template to mwiest@laspositascollege.edu and ahight@laspositascollege.edu)

Complete Name of CSLO	Fall 2020	Spring 2021	Summer 2021
English 1A	X		
English 4 – N/A due to covid			
Psychology counseling 30	X		
Psychology counseling 18		X	

B1c. When will analysis and discussion of the assessment data be completed (during next year's Program Review is an option)? The reporting out of the "closing the loop" analysis will be part of next year's Program Review.

> We will report out on the "closing the loop" on next years' program review, and given the covid situation we like the time to learn more about all of the ramifications of covid, and to better understand what effects covid had versus general external factors. We feel by analyzing only 2019-20 we will not have a full picture.

B2: Instructional Programs without PSLOs or with Special Circumstances

If your department does not have PSLOs, you may choose one CSLO to focus on. This option may also be used if there is a strong departmental rationale for focusing on a single CSLO.

As a department, please select a course to focus on. The selected course and one of its CSLOs should reflect an area that you would like to investigate in depth. For example, your selection may focus on a course to improve student success, to update pedagogy, to analyze equity issues, etc.

For assistance with these questions, contact the SLO Committee Chair. **[https://bit.ly/3fY7Ead]**

B2a. In the space below, describe the rationale (such as this is not a degree-granting program, we focus mainly on non-degree courses, etc.)

B2b. In the space below, insert the complete wording of the CSLO and reason(s) for selecting it for analysis.

B2c. In the table below, list the CSLO and check the semester or semester(s) that the CSLO will be assessed and data entered into eLumen.
(If this is different than the submitted SLO template plan, please update and resubmit the template plan. Send the updated template to mwiest@laspositascollege.edu and ahight@laspositascollege.edu)

Complete Name of CSLO	Fall 2020	Spring 2021	Summer 2021
English 1A	X		
English 4		X	
Psychology counseling 30	X		
Psychology counseling 18		X	

B2d. When will analysis and discussion of the assessment data be completed?   (During next year's Program Review is an option.) The reporting out of the "closing the loop" analysis will be part of next year's Program Review.

Next years' programs review

B3: Non-Instructional Programs

In this year's Program Review, and in support of Accreditation, we would like a snap-shot of how your student service area plans to collect, discuss, and report assessment findings to develop best practices for teaching and student learning ("closing the loop").

Please select one SAO to focus on. This SAO should reflect an area of your program that you would like to investigate in depth. For example, your selection may focus on an area to improve student success,

increase best practices, to address equity issues, or to examine a new service/program, etc. The intent is for this section to be useful for reflection to develop best practices for serving students.

For assistance with these questions, contact the SLO Committee Chair. **[https://bit.ly/3fY7Ead]**

B3a. **In the space below, insert the complete wording of the SAO and potential reason(s) for selecting it for analysis.**

B3b. When and how will this SAO be assessed and data entered into eLumen? (If this different than the submitted template plan, please update and resubmit the template plan. Send the updated template to mwiest@laspositascollege.edu and ahight@laspositascollege.edu)

B3c. When will analysis of the assessment data will be completed (during next year's Program Review is an option)? The reporting out of the "closing the loop" analysis will be part of next year's Program Review.

Section Three: Curriculum Review (Programs with Courses Only)
For assistance with this section, contact the Curriculum Committee Chair. [https://bit.ly/3fY7Ead]

The following questions ask you to review your program's curriculum. To see the last outline revision date and revision due date:

> **1. Log in to CurricUNET**
> **2. Select "Course Outline Report" under "Reports/Interfaces"**
> **3. Select the report as an Excel file or as HTML**

A. Title V Updates [Curriculum Committee]: Are any of your courses requiring an update to stay within the 5 year cycle? List courses needing updates below. Reminder: updates to course title or units, and course deactivations, will require updating any program they are associated with. List programs requiring updating in question (B).

B. Degree/Certificate Updates [Curriculum Committee]: Are there any programs requiring modification? List needed changes below.

C. DE Courses/Degrees/Certificates [Distance Education Committee]: Detail your department's plans, if any, for adding DE courses, degrees, and/or certificates. For new DE degrees and/or certificates (those offered completely online), please include a brief rationale as to why the degree/certificate will be offered online.