From: Joy Iwashimizu

To: Angela M. Lopez

Cc: <u>Jennifer Druley</u>; <u>Kaitlyn Lundell</u>

Subject: SEIU Classified Annual Evaluations Due Dates for February & March 2022

Date: Monday, January 31, 2022 5:02:46 PM

Attachments: Outlook-5dzsba0q.pnq

Good Afternoon,

I've provided a list below of the SEIU Classified employee(s) you supervise whose annual evaluations are due in February or March 2022. Please note the due date per SEIU Bargaining Agreement 9.4.1. Here is the link to the Classified Evaluation form: <u>ClassifiedPerfEvalReport.pdf</u> (clpccd.org).

If you have any questions, please let me know.

| | | | | ANNIVERSARY / | ANNUAL | |
|-----------------|----|-----------|------------|---------------------|-------------------|------------------------------|
| | | | | CURRENT HIRE | EVALUATION | |
| | W# | LAST NAME | FIRST NAME | DATE | DUE DATE | EVALUATING SUPERVISOR |
| W10077769 ORTIZ | | | CARMEN | 2/10/2004 | 2/28 | Angela Lopez |

Sincerely,

Joy Iwashimizu

Human Resources Analyst Chabot Las Positas Community College District 7600 Dublin Boulevard, 3rd Floor Dublin, CA 94568

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