



REQUEST FOR DEGREE OR CERTIFICATE

3000 Campus Hill Drive, Livermore CA 94551 Admissions & Records Office

Fax (925) 606-6437 Email: lpc-evaluations@laspositascollege.edu

Anticipated Completion:	Spring	Summer	Fall	Year:
*Last Name, First Name, Middle Initial (Preferred or Legal Name)			Student ID Number	
Mailing Address			W	
City, State and Zip Code			Telephone	
			Email	

*Your name and permanent address will be updated on the College's student information system to reflect the current information provided on this form. Your signature is confirmation that the above information is valid. Indicate which of the following you are requesting for. Please refer to the College catalog or counselor for degree and/or certificate majors. Information about major codes can be found at: <http://laspositascollege.edu/class-schedule/majorcodes.php>

Major Code <small>Example: 2250</small>	Degree/Certificate <small>Example: AAT</small>	Major Title <small>Example: Anthropology (IGETC CSU)</small>	Catalog Year <small>The current year LPC Catalog requirements will be used unless otherwise noted</small>

If applying for an Associate Degree, Please select your General Education Pattern:

Plan A: Las Positas College General Education Plan B: CSU GE-B Plan C: IGETC - For CSU

My Preferred or Legal Name should appear as follows on my diploma/certificate:	Preferred	Legal Name
Last Name, First Name, Middle Initial		

My Preferred name should appear in the commencement program:	Preferred	Legal Name
Last Name, First Name, Middle Initial		

PLEASE READ CAREFULLY AND CHECK BEFORE SIGNING BELOW:

I understand that I will be awarded a degree and/or certificate if I have completed all requirements.

I have submitted official transcripts from **All** other previously attended regionally accredited post-secondary institutions, Advanced Placement (AP)/International Baccalaureate (IB), College-Level Examination Program (CLEP), and/or course substitutions or waivers are on-file, if applicable.

Veterans only: DD-214 on-file and verified by Veterans Specialist or designee.

I understand that I will be awarded a Certificate of Achievement in CSU GE Breadth or IGETC CSU, if I have completed all requirements for an Associate Degree for Transfer.

If my previous major does not match with my requested degree or certificate, I understand and allow LPC Admissions & Records Office to change my major and home campus.

If I do not complete my requirements in the current academic semester, I must reapply.

Student Signature: By signing above, I certify that my request form is complete and accurate to the best of my knowledge.	Date:
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Student can submit this form using one of the following options:
 Mailing address: Las Positas College, Admissions and Records Office, 3000 Campus Hill Drive, Livermore, CA 94551
 Email: lpc-evaluations@laspositascollege.edu or by Fax: (925) 606-6437

STAFF USE ONLY	Evaluator Signature:	Date:	SHADERG	BDMS	DD-214 Verified
	Degree/Certificate Awarded		With Highest Honors (3.50 to 4.00)		With Honors (GPA 3.25 to 3.49)
	Requirements not met/denied		Need to re-apply		