



# AUTOMOTIVE ADVISORY BOARD MEETING MINUTES

*December 7, 2017 | 6:00pm | Room 816*

## LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

## LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.
- ❖ Coordinate available resources to address current and future professional development needs of faculty, classified professionals, and administrators in support of educational master plan goals.

	<b>Agenda Item</b>	
1.	<p><b>Welcome and Introductions</b> <b>Members Present:</b></p> <p>Brian Hagopian – Las Positas College; Ed Woodworth – TriValley ROP; Larry Weiss – Castro Valley High School (retired); Terry Johnson – Las Positas College; Caryl Shill – Las Positas College Sam Balanon—Auto Mall of Livermore; Don Danner—Tri-Valley ROP/GHS; Don Carlson—Dean, Las Positas College; James Weston—Las Positas College; Vicki Shipman—Las Positas College.</p>	Chair
2.	<p><b>Approval of Prior Meeting Minutes</b></p> <p>Motion to approve: Brian Hagopian; Second: Don Danner; Unanimous</p>	Chair
3.	<p><b>Industry Update</b></p> <ul style="list-style-type: none"> <li>• New Technologies</li> </ul> <p>Discussion:</p> <p>Sam Balanon – Shared that technology is always changing; dealership/mfg training getting more involved each year; doubled in last two years because of hybrids, adaptive cruise control, electronics, etc. Spending a lot of time with training employees.</p> <p>Ed Woodworth– Asked how much per day for mfg training?</p> <p>Sam – Provided information: \$160 -\$175/hour plus hours lost wages and lodging and transportation; training in Ontario, CA; usually wait 6 months to a year before offering the training to a candidate.</p> <p>Ed Woodworth – Asked if prerequisites are required?</p> <p>Sam Balanon – Provided information: some manufacturers do but generally it's up to the dealership to determine who attends. There are objectives that are 100% or 85% trained.</p>	Board Members

			<ul style="list-style-type: none"> <li>• Training &amp; Hiring Needs</li> </ul> <p>Sam Balanon – hiring has slowed down, in May looking for 10 technicians, now only need 2; since then got involved with other dealerships to recruit students; since less now being more particular as to who is hired; there is still a huge need for technicians, he anticipates that will not change.</p>	Board Members
			<ul style="list-style-type: none"> <li>• High School Teachers Report</li> </ul> <p>Ed Woodworth – Their program now has a Tire Pressure Monitoring equipment;</p> <p>Don Danner – Shared improvements with their program: now has a sink with hot water;</p> <p>Regarding Enrollment:</p> <p>Granada – 120 students; Auto 1, Auto 2 and a mixed Auto 2 &amp; 3</p> <p>Livermore – 50 students; Afternoon and Morning</p> <p>Caryl Shill – Shared information about outreach: Livermore High School brought their class to LPC for a tour; for Spring, the “travelers” will attend a field trip at LPC; very helpful for the LPC Auto students to assist; Caryl plans to work with the bus system.</p>	Board Members
		4.	<b>Faculty Report</b>	
			<ul style="list-style-type: none"> <li>• Enrollments and Completions</li> </ul> <p>See handout notes</p>	Faculty
			<ul style="list-style-type: none"> <li>• Curriculum Updates &amp; Other</li> </ul> <p>Brian Hagopian – Shared information about mathematics. Currently 9 units of math for the degree (3 classes at 3 units); students say that they’ll never use that much math. Auto faculty met with Math faculty to develop a pathway of Math to be 7 units; the Math classes are contextualized to meet the technical discipline; For all of the classes (6) one book is used for the entire series of classes saving students \$\$; it’s a lab type environment entitled Math X; this one is specific to automotive, welding has their own series of classes as well; the new series provides a path for those students that may not test into mathematics at a high level.</p>	Faculty

			<p>Brian Hagopian – Shared out the certificate and the AS for Automotive Service (see attachments)</p> <p>Brian Hagopian continued about Canvas – Terry and Brian are both now utilizing this instructional tool in the classroom; Canvas is replacing Blackboard; the software tool includes all of the resources including lessons, quizzes, etc. This semester the faculty started using a mobile app called “Remind”.</p> <p>Terry Johnson – Shared information: Updates for Equipment – two new lift racks for outdoor use; GM training program received a new balancer and timing machine; ordered SnapOn Verus Pro Scanner Certification kits; UniTrain Hybrid Electrical Trainer systems; Donation Update – Received two 2004 and 2005 Prius’s; received an 2003 EV RAV 4; from local community members.</p>	
		5.	<p><b>Recommendations from the Advisory Board</b></p> <p>Place Math 72 series into the AS degree (Attachment #1) Motion: Ed Woodworth; Second Larry Weiss; Unanimous</p> <p>Develop curriculum for Automotive Service (Attachment #2 &amp; #3) Cert &amp; AS Motion: Sam Balanon; Second: Caryl Shill; Unanimous</p> <p>Develop curriculum for Automotive Electronics Technology AS (Attachment #4) Motion: Ed Woodworth; Second: Sam Balanon; Unanimous</p> <p>Note: Sam says that there is a need for Smog students.</p> <p>Brian Hagopian will have an update on certificates and degrees at our next meeting during the Spring semester.</p>	Board Members
		6.	<p><b>Other Items</b></p> <p>Don Carlson – Shared information: Measure B, District has hired consultants to update the facilities master plan which will guide the capital improvements; Auto &amp; Welding building is high on the list; Skyline College could be a model;</p> <p>Terry Johnson – Shared information: Has had visits from manufacturers like Fesco, etc. and they are looking at our students;</p>	All

				All Next Regular Meeting: (Date) May 2 <sup>nd</sup> ; 6pm; B800; R816		
			7.	Adjournment 7:11pm adjourned		Faculty