

Biology Learning Center (BLC, Room 1852) Rules and Regulations for Student Use

When is the Biology Learning Center Available?

- Only when participating faculty members are available to supervise. Check the posted schedule for BLC open hours. Understand that those posted times are subject to change with instructors on field trips, classes finishing early, etc.

How to Enter the Biology Learning Center

- When someone is in the BLC, knock on the door and wait patiently.
- When the BLC is unoccupied, enter through the 1851 or 1854 labs ONLY when the instructor is not lecturing. Open and close the door quietly to avoid disrupting the lab. Walk along the side and back of the lab.

How to Use the Biology Learning Center

- You must sign in and out using the SARS-TRAK computer system. Your instructor will review this procedure with you.
- Only currently enrolled biology students working on legitimate projects are given permission to work in the BLC.
- All safety rules covered in your lab class are enforced in the BLC at all times. This includes no food, no drink, no water, and no gum. Nothing may be consumed in the area. You must have proper protective footwear (closed toed/heeled shoes) at all times. Proper protective eyewear will be required when using chemicals or handling organisms as specified by your instructor.
- For safety and security reasons, the external door must never be propped open.
- Respect on-going experiments. Do not touch or move items as this may jeopardize hours of student work.
- Clean up thoroughly and properly after you are finished. Allow time for that cleanup. Clean up includes: returning slides, models, and/or specimens to their appropriate trays, containers, and bins; cleaning, powering down, and/or correctly storing equipment, including microscopes and other material. Last, clean off bench tops, and discard paper and towels in the appropriate waste containers.
- The lab technical staff has many responsibilities for supporting our lab classes, but they are not here to solve your problems. When you need special supplies, models, or equipment, please come to the Prep Room 1856 door entrance from 1852 and wait patiently to ask their help. Allow staff time to finish their other priorities. Students are not allowed inside the Prep Room 1856.

**Use of the BLC is a privilege and may be revoked if rules and regulations are not followed.
Please act professionally and responsibly, and be flexible and patient with staff and
faculty who work to keep the BLC available to our students.**