Lifelong Learning, Career and Personal Development

INVEST in You!

Career Skills and Training
Art • Languages
Photography • Travel

Community Education
Fall 2021 Schedule • Classes through December 2021
Register Online: www.laspositascollege.edu/communityed
Learn Local!

This Fall, we’re learning at home and once again in person, too! And with Community Education, you can contribute to your Tri-Valley Community by taking a class with us and Learning Local!

You have a lot of choices in classes these days, but when you take a class with Community Education at Las Positas College, you’re getting a quality product and supporting your local community. Many of our instructors are from here, and your enrollment fee supports them, and directly supports the program’s ongoing operation. Programming reflects what our community wants to take, and requests of us!

So, this Fall, LEARN LOCAL! with Community Education at Las Positas College!

“What we learn with pleasure, we never forget.”
— Alfred Mercier

Take care and take classes!
Frances DeNisco
Program Coordinator

Featured Instructor

Computer Instructor and author Mike Wilson’s passion has been helping 1000’s of adults and seniors learn computers in over 40 cities in 17 years. He has taught at colleges, workforce and development, community education centers, Parks and Recs, libraries, and many senior centers. Mike gets overwhelming excellent comments about his unique style of teaching, which is basically simplistic. He takes even the advanced things and breaks them down so students can understand them. His goal is for “no student to be left behind” and he ranks extremely high in trying to fulfill that goal. Mike instructs students virtually from the privacy of their own homes! His live sessions are great for dabbler, tinkerers, and those who have recently bought a computer for personal or business use. Take Mike’s classes on page 10, 12, and 14.

What’s Inside!

| Handmade Holidays                      | . . . . . . . . . . . . . . . . . . . . . 4 |
| Gift Cards!                           | . . . . . . . . . . . . . . . . . . . . . 4 |
| Hot Topics                            | . . . . . . . . . . . . . . . . . . . . . 5 |
| Allied Health                         | . . . . . . . . . . . . . . . . . . . . . 6 |
| Business Skills                       | . . . . . . . . . . . . . . . . . . . . . 6 |
| Marketing                             | . . . . . . . . . . . . . . . . . . . . . 7 |
| Social Media Savvy                    | . . . . . . . . . . . . . . . . . . . . . 7 |
| Career Training                       | . . . . . . . . . . . . . . . . . . . . . 8-9 |
| Real Estate and Remodel               | . . . . . . . . . . . . . . . . . . . . . 5, 10 |
| Languages                             | . . . . . . . . . . . . . . . . . . . . . 11 |
| Music                                 | . . . . . . . . . . . . . . . . . . . . . 11 |
| Photography                           | . . . . . . . . . . . . . . . . . . . . . 12 |
| Writing                               | . . . . . . . . . . . . . . . . . . . . . 13 |
| Travel                                | . . . . . . . . . . . . . . . . . . . . . 5, 9, 13 |
| Computer Skills                       | . . . . . . . . . . . . . . . . . . . . . 5, 10, 12, 14 |
| Young People                          | . . . . . . . . . . . . . . . . . . . . . 4, 15 |

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Register at: www.laspositascollege.edu/communityed
How To Register

A. There are two ways to register:
1. Online with a credit card at: www.laspositascollege.edu/communityed
2. By phone at 925.424.1467 with a credit card

B. Registration confirmations are sent via email only. Please provide an email address when registering if you want a confirmation of enrollment.

C. Refund Policy: Refunds are not given for Community Education courses except when a class is cancelled. In the event of a class cancellation, full refunds will be given. Please see website for full refund policy.

D. When you register for a Community Education class you are agreeing to a Student Code of Conduct. Please see website FAQ for more information.

E. Some online classes in this catalog are available for registration at www.ed2go.com/lpccommed. They will be noted. Questions? Send us an email.

No college credit is offered. Classes do not require admission to the college, and do not involve exams. There are no transcripts or grades and classes are not transferable. Minimum enrollment is required for classes to start. Community Education is a self-supporting entity of LPC and is not funded by taxpayer dollars. Community Education classes are offered in addition to the LPC instructional program. Community Education classes do not necessarily reflect the views or policies of Las Positas College. Las Positas College does not endorse any person or product.

A Glossary of Online Learning Terms

Scheduled classes will still have days and times listed for attendance, but you will attend online.

Instructors will email you access to the classroom just prior to the class start date for scheduled classes.

LIVE REMOTE
This class is conducted by an instructor live during class times listed.

IN PERSON
You will meet in person to take this class.

ASYNCHRONOUS
This class is accessible 24 hours a day, 7 days a week (24/7).

Programas de Entrenamiento Profesional
POR INTERNET EN ESPAÑOL

PROGRAMA DE CERTIFICADO DE CONOCIMIENTO BÁSICO DE HVACR NATE CORE
90 Horas
Un programa de introducción a la industria HVACR diseñado a fin de abordar el conocimiento fundamental de la calefacción, la ventilación, el aire acondicionado y la refrigeración.

FUNDAMENTOS DE PRESTON BAILEY PARA EL DISEÑO FLORAL
240 Horas
El curso está diseñado para principiantes que no tienen experiencia con flores, arreglos florales o diseño floral. Los estudiantes aprenden los trucos que todo buen diseñador floral profesional depende.

Inscribite hoy, o para mas informes visita:
careertraining.ed2go.com/lpccommed
Handmade Cards
Instructor: Spectrum of Science

Super simple card making techniques to add pizazz to your home made greeting cards. Paper, inks, embellishments and tricks. Learn to create movement, layers and dimension. Take home cards plus practice tags from each class. Take 1 or all the classes, as new techniques are taught in each class. Materials fee of $18 for class is included in the course price. Classes close 14 days prior to class start, so register early!

Cards 101
HG915 9/11 Sat 9:00 - 10:30am IN PERSON $46

Christmas Cards
HG915 10/9 Sat 9:00 - 10:30am IN PERSON $46

Thank you Cards
HG915 11/13 Sat 9:00 - 10:30am IN PERSON $46

Get Well Cards
HG915 12/11 Sat 9:00 - 10:30am IN PERSON $46

Capes or Cloaks? Craft Sewing for Young People
Instructor: Spectrum of Science

It’s that time of year! Here comes the snow, rain and Holidays! In this class, you will learn to pattern, cut, and put together your very own cape. A cloak is an essential in many cosplay and Halloween costumes, whether you are a wizard, elf or any of the wide array of period characters. Or if you want to wear it in your every day life, go for it! Day 1, you will be given a supply list of fabric to purchase that will be required for week 2. Class price includes $38 material fee, but fabric is purchased separately for week 2 so that you can customize the material. 6 week class.

CRC 403 9/21-10/26 Tue 7:30 - 9:00pm IN PERSON $196

Hand Sewing for Young People
Instructor: Spectrum of Science

This is an introduction to heritage craft and skills! Learn a variety of basic stitches and tools for bringing your visions to life! Discover the fun of DIY and make it yourself! This is a skills-based program that will help students learn and master lifelong sewing skills. Students will craft and construct unique creations, be introduced to crazy quilting, embroidery and more! All fabric, thread, ribbon and needles provided. Please bring your own scissors. $60 supply kit included in price. Registration closes 14 days prior to the start of the class so register early!

CRC 403 9/23-11/4 Thu 6:00 - 7:00pm IN PERSON $176

Knitting Versus Crochet
Instructor: Spectrum of Science

One needle or two? Hook it or throw it. Let’s play, learn some basic stitches and create some fabulous creations! Yarn, hooks, needles are included with the course price. Class closes for registration 14 days prior to the start date so register early! $60 supply kit included.

KVC 358 9/23-10/28 Thu 7:30 - 9:00pm IN PERSON $176

Cakes, Pies: Making Desserts!
Instructor: Spectrum of Science

Baking soda versus baking powder. Sweet versus savory. There are how many types of buttercream? It’s time for chemistry and baking. Blink to blind bake? What is best? Hand on and recipes included. Edible disclaimer: NO nuts are included. Supply list will be mailed on Nov. 13.

CPD 438 11/20-12/18 Sat 9:00 - 10:30am LIVE REMOTE $99

No class 11/27

Cookie Decorating
Instructor: Spectrum of Science

Do you want to learn the basics of decorating sugar cookies and more? If so, then this class is perfect for you! Learn butter frosting, royal icing, and fondant. You will practice basic piping and filling techniques and will walk away with beautifully decorated cookies. You do not need any experience working with sugar cookies. Class is hands on and recipes are included. Surprise family and friends with amazing cookie creations! NO nuts are involved in recipes. Supply list will be emailed to students prior to class. Class price includes $5 materials fee.

Fall Characters
CPD 438 9/25-10/2 Sat 9:00 - 10:30am LIVE REMOTE $59

Winter Madness
CPD 438 11/6-11/13 Sat 9:00 - 10:30am LIVE REMOTE $59

Community Education offers gift cards in any denomination and they are delivered electronically to your family and friends!

Give the Gift of Learning for the Holiday.
Community Education offers gift cards in any denomination and they are delivered electronically to your family and friends!

Your gift will directly support Community Education and Local Learning!
Order gift cards here: https://laspositas.augusoft.net/

Expanded class descriptions on Website
Power BI Certificate
Instructor: Marion Williams
Gain insights into your data using business intelligence software – Power Business Intelligence. Power BI is a widely used business analytics service offered by Microsoft. Power BI Desktop is a complete data analysis and report creation tool that you install for free.
PBI922 9/7-11/26 Online 24/7 ASYNC $495

Work Remotely and Become a Digital Nomad
Instructor: Gina Henry
How to Create Your Money-Making Travel Lifestyle & Work Anywhere
Working remotely is now the thing. Why not add travel into the mix? Join thousands of individuals who are taking their work with them and hitting the road! You can make your travels sustainable by earning a living as you travel. Professional traveler Gina Henry has been doing this for years and shares her wealth of knowledge. Get the “how to” of living on the road including downsizing, putting your stuff in storage, getting your mail, how to have a “physical address”, the RV lifestyle, timeshares, international living, long-term rentals, housesitting, and more. Learn the best ways to set up your remote office and get quality wifi in your hotel, long-term rental, and out of your car or RV. Gina Henry founded Go Global, Inc. 26 years ago and has been location independent and working remotely for the past six years traveling year round. The materials fee is for Work Remotely and Become a Digital Nomad ($39.95 value).
DNM 786 11/6 Sat 9:00am - 12:00pm LIVE REMOTE $59

Certificate in Data Analysis
Instructor: Jeff Kritzer
Data Analysis is quickly becoming one of the most sought-after skills in the workplace. Companies have vast amounts of data, but it is rare to have someone with the ability to analyze that data to see trends and make predictions. Add a whole new skill set to your portfolio, and make a big difference in the success of your organization by acquiring data analysis skills.
DA485 9/7-11/26 Online 24/7 ASYNC $495

Certificate in Mastering Excel
Instructor: John Rutledge
A must-have skill to succeed in business, whether an entrepreneur or a valued employee, is the ability to create, edit and manage spreadsheets. Microsoft Excel is the most used spreadsheet tool in the world. Begin with learning how an Excel worksheet is constructed, populated with content, and edited for delivery.
EXCL194 9/7-11/26 Online 24/7 ASYNC $495

Bookkeeping Using Quickbooks: Restaurant Focus
Instructor: Sriramkumar Lakshminarayan
QuickBooks is one of today's most popular accounting applications, especially for small business enterprises. The software can help various businesses manage sales, track the costs of the business, record payroll, on top of facilitating accounts payables and receivables and ensuring your yearly tax preparation is accurate, timely and frustration-free. This course is aimed to give students exposure to the practical world of accounting in restaurants using the Quickbooks software. The students are expected to learn various real life aspects of the restaurants and maintaining books of accounts to reflect the accurate financial position of the enterprise.
B155 9/12-11/14 Sun 7:00 - 8:00pm $99 LIVE REMOTE

Fencing: Beginning and Intermediate Foil for Teens and Adults (Ages 13+)
Instructor: Stephen Murray
Join this intro class for adults (ages 14 and up) who are new to fencing. Class is an overview of fencing, including: rules, history, footwork, and blade action. Graduation to Level 2 is at the discretion of the coaches. Students must bring a pair of non-marking athletic shoes that are worn only inside the fencing room. Students will need to provide their own equipment due to the COVID-19 campus protocols. Contact the instructor for information on vendors. All fencers should bring a water bottle.
F101 9/14-10/26 Tue 7:00 - 8:30pm $149 IN PERSON

Fostering Online Discussion
Instructor: Mary Dereshiwsky
Being engaged with your online learners throughout the course is one of the three biggest weaknesses of online teachers. It is also one of the three biggest ways to take your online course to the next level, making it a superior learning experience for your learners. Come experience how to do it from the creator of the concept and practice of "continual engagement" in teaching.
FOD287 11/1-11/26 Online 24/7 ASYNC $145

Profit from this Historic Post-Pandemic Real Estate Boom – Out of State!
Instructor: SeeWing Yee
Whether you are a "newbie" or an experienced investor, or have a full-time job, this class is for you. Explore ways to build your real estate portfolio, generate passive income, get out of the "rat race" and achieve financial freedom. Buy now at the bottom of the market and watch your wealth increase significantly in the coming decades, while most Americans are struggling living paycheck to paycheck. You'll come away with a customized real estate financial plan that can be implemented immediately.
RE 107 9/25 Sat 9:00am to 12:00pm $90 IN PERSON $59.00

Seewing Yee is an expert in the field of Comprehensive Real Estate consulting. He has been a popular seminar and public speaker for over 20 years. He has a MS degree in Taxation with Emphasis on Real Estate. He is a licensed broker in CA. He is a 20 year US Army veteran and created his company, Yee Real Estate Network in 2004.

Enroll in online certificates at: http://laspositas.augusoft.net/
Medical Billing and Collections Certificate Program
Instructor: Kris G Patterson

Become an essential anchor for a medical practice and get a competitive edge in the job market by attending the updated Medical Billing & Collections Certificate Program (MBCCP). Learn medical billing & collections firsthand from Kris G. Patterson, an instructor with ver 30 years of experience in the medical billing industry. An introduction to CPT®, ICD, HCPCS coding, and medical terminology. Become familiar with medical office operations, office policy, procedures, and processing of individual office forms. Learn how to bill Medicare, Medicaid, TRICARE, CHAMPVIA, Concierge Medicine, Workers’ Compensation & Personal Injury, PPO, HMO, EPO, IPA, and a host of other payers. Critical thinking exercises to learn how to automate the billing process using cloud-based software. Set-up a mock medical practice and post charges, payments, and adjustments from patients and insurance companies. Learn about HIPAA mandates and rules for maintaining the privacy and security of medical claims information. Upon completing the MBCCP, students will receive a certificate and be added to the instructor’s database for potential job leads. PREREQUISITE: Ability to read and understand English. Basic computer skills. Internet access during class hours.

MIBC101 10/5-11/4 T-Th 6:30 - 8:30 pm $150
LIVE REMOTE Mat. Fee $225

Medical Front Office Procedures
Instructor: Kris G Patterson

Running the front desk in a medical practice is a very rewarding experience and an excellent way to begin a career in the medical field. Are you interested in becoming a Medical Front Office/Medical Receptionist/Intake Coordinator? Class prepares you to begin a rewarding career and to become an integral part of a medical office team. Students will receive a Certificate of Training from KGP Medical Billing upon completion of the classes.

MO215 9/28-9/30 T, Th 6:30 - 8:30 pm $25
LIVE REMOTE Mat. Fee $89

Start Your Own Medical Billing Service
Instructor: Kris G Patterson

Medical billing services are in demand. Learn how to obtain clients, set fees, and market your services. Where can you obtain HIPAA-compliant software? What organizations for billing professionals can you join? Plus many more topics. Basic computer proficiency recommended.

MBS634 9/29 Wed 6:30 - 8:30 pm $25
LIVE REMOTE Mat. Fee $29

Collaborative Management
Instructor: Joyce Oddision

Whether you manage or lead people, collaborative skills are essential to help harness the energy of groups and teams for maximum performance and productivity. Knowledge of collaborative skills will enable you to gain participation quickly, get input and buy-in for building consensus and plan for cooperation to get crucial projects completed. This course will help you explore the principles of collaborative management and gain insight on how to expand your collaborative skills for success of your team or organization.

COL485 10/4-10/29 Online 24/7 $245
ASYNC

Certificate in Leadership Development
Instructor: William A. Draves

Especially geared for future leaders in the Gen Y generation (born 1980-1999), the certificate provides how-to practical information on advancing your leadership potential and making a difference in both the workplace and in society. Find out what it takes to become an effective leader. Discover your style of leadership. At the end of completing the three course certificate, you will come away with a new understanding, new toolbox of leadership skills, and the information to move your leadership development into high gear.

LD485 9/7-11/26 Online 24/7 $395
ASYNC

Certificate in NonProfit Administration
Instructor: Myia Walsh

Nonprofits today need to be run like a business in many respects. You have competition, a need to generate income and a surplus, and staff need to be even more productive. Get the best training on revenue generation for nonprofits, and program evaluation for nonprofits, with our Certificate in NonProfit Administration. You will come away with the best information from instructors who train people in nonprofits.

NA359 9/7-11/26 Online 24/7 $595
ASYNC

Revenue Generation for Non-Profits
Instructor: Myia Walsh

Build revenue streams for your non-profit organization. They are essential not only to keep your doors open but also to expand your services. Discover how to increase revenue from your current activities. Develop strategies for building new ones. Know how to effectively set prices or fees. Understand the 20% that generates 80% of your revenue. These are basic concepts that will yield greater results. After taking this course you will have the knowledge to improve your revenue generation and generate a better surplus.

RG1608 9/7-10/29 Online 24/7 $495
ASYNC

Register at: www.laspositascollege.edu/communityed
Certificate in Accounting and Finance for Non-Financial Managers  
**Instructor: Jodie Trana**

Every successful person in the workplace utilizes financial information to aid effective decision making. The Certificate in Accounting and Finance for Non-Financial Managers explains the financial concepts and accounting processes used in most businesses and will provide practical techniques that will increase your effectiveness and career. 3 one month classes.

**AC485 9/7-11/26 Online 24/7 $495 ASYNC**

Conflict Management  
**Instructor: Sally Klauss, MBA, CPCC**

A recent study conducted by the American Management Association (AMA) revealed that the average manager spends more than 20 percent of their day engaged in or reacting to a conflict situation. This study also identified that out of twenty-five management skills, conflict management was the only one positively correlated to higher earnings and promotion. Discover a workable conflict management model, discuss case studies in conflict management, and then take away successful conflict management strategies to apply in your workplace.

**CM475 9/7-10/1 Online 24/7 $245 ASYNC**

Digital Marketing Certificate  
**Instructor: Dan Belhassen**

Come get a fundamental yet advanced introduction to eMarketing, including improving email promotions, analyzing your website traffic, doing search engine optimization, and how to successfully employ online advertising. Relevant for any type of organization, including businesses, companies, non-profits, and government agencies. No eMarketing experience or expertise is necessary. If you are already at an advanced level, your instructors are experts and can provide the latest most advanced information and answer your toughest questions. 3 one month courses.

**DM485 9/7-11/26 Online 24/7 $495 ASYNC**

Boosting Your Website Traffic  
**Instructor: Susan Hurrell**

Acquire the basic skills to boost your website traffic, including how to analyze your visitor traffic, how to use search engine optimization to get greater visibility and exposure in Google searches, and how to redesign your web site copy to increase your visitors and results. No experience necessary, but if you are at an advanced level, your instructor is an SEO expert and can answer your toughest questions as well.

**BO411 10/4-10/29 Online 24/7 $195 ASYNC**

Online Advertising  
**Instructor: Susan Hurrell**

Get the keys to making online advertising work for you and your organization. See how pay-per-click advertising with Google AdWords works. Find out how to test low budget AdWord campaigns. Learn how you can target local audiences. Then discover Facebook advertising and how you can determine the demographics and even numbers of people you want to reach. No experience necessary, but if you are at an advanced level, your instructor is an online ad expert and can answer your toughest questions as well.

**IAD987 11/1-11/26 Online 24/7 $195 ASYNC**

Social Media for Business Certificate  
**Instructor: Jennifer Selke**

Get in on this exciting and growing way to communicate, market and serve your customers and clients. For businesses, nonprofits, government, and other organizations. From Facebook to Twitter, blogging, YouTube, LinkedIn, and more, discover the new principles of communication that apply across all networks and how these specific social networks work and the possible uses for your organization.

**SMB485 9/7-11/26 Online 24/7 $495 ASYNC**

Google Analytics Certificate  
**Instructor: Jeff Kritzer**

If you are not reviewing your website statistics, then you are missing several key opportunities to profit from your website traffic. This Certificate, aimed at non-technical users, will take you through all the key techniques and how to use website analytics using the world-standard Google Analytics, a free online tool. You’ll understand your visitor traffic better, learn how to calculate return on investment (ROI) for your online advertising, and find out how to get more conversions and sales from your website visitors. A must for anyone serious about leveraging more success from their website.

**GOTO6 9/7-11/26 Online 24/7 $345 ASYNC**
**CAREER SKILLS**

**Certificate in Project Management**
*Instructor: Ronald DeCamp*

In today's business environment, there is a need for good project management. Project management provides visibility of project health to the business and the customer. Through continuous monitoring, early detection of variations to plan, schedule, and budget can be communicated to stakeholders for quick resolution, including project cancelation. Project management is one of the fastest paths to promotion by increasing your network through greater exposure.

**PM485** 9/7-11/26  Online 24/7  $495  ASYNC

**Certificate in Basic Game Design**
*Instructor: Moses Wolfenstein*

Games are increasingly recognized as a tool that can serve many business purposes beyond entertainment. This Certificate provides you with a general introduction to what goes into the design and development of both video and analog games, with a particular focus on the use of games outside of consumer entertainment.

**BGD101** 9/7-10/29  Online 24/7  $395  ASYNC

**Careers Working With Animals**
*Instructor: Richard Katz*

How cool would it be to have a career working with animals? This class will introduce you to the necessary steps to turn your passion for your love of animals into a rewarding career. Join us for a VIRTUAL, live, online, two-hour class and learn about the: We combine concise, informative presentations, student questions and answer sessions, and a comprehensive therapy handler resource guide with over 50 valuable website links. Richard Katz, Instructor and Chief Handler, K9 Ambassadors.org, is a nationally recognized therapy dog industry expert, corporate trainer, HR executive, and college educator. Ages 13 and up.

**WWA 101** 9/18  Sat 9:00 - 11:00am  $39  LIVE REMOTE

"Really enjoyed the class. Very informative and well presented too." — Carl, Fall 2020

"Your class on therapy dogs was fantastic - I really appreciate you sharing your expertise and knowledge!"  — Robin, Fall 2020

**Certify Your Pet as a Therapy Dog**
*Instructor: Richard Katz*

If you believe in the healing power of dogs, have a love of animals, compassion for others, or face a disability that might be mitigated by a trained dog, join us for a VIRTUAL, live, online, two-hour class.: 1. Gain an understanding of the therapy and working dog industry, terminology, and current laws and regulations and more! We combine concise, informative presentations, student questions and answers, videos of therapy dog evaluations, and a comprehensive therapy handler resource guide with over 70 valuable website links.

**TDH101** 11/6  Sat 9:00 - 11:00am  $39  LIVE REMOTE

**Explore 250 Legitimate Home-Based Business Ideas**
*Instructor: LeeAnne Krusemark*

Tired of working for someone else? Do you need to make more money? Turn your talents and hobbies into profits by starting a home business. Taught by a Chamber of Commerce Past President and award winning business owner, this is probably the most comprehensive business start up workshop you will ever find. You will discover more than 250 legitimate home business ideas, mandatory legal documentation, many ways to market your product/service, how to take tax deductions (this workshop included!) If you really want to succeed in a home business, this step-by-step session is a must!

**B106** 10/18  Mon  7:00 - 9:00pm  $45  LIVE REMOTE

**Earn Extra Money with a Mystery Shopping Business**
*Instructor: LeeAnne Krusemark*

Want to become a Secret Mystery Shopper? Learn how to start your business and how to create a mystery shopping profile, sign up with 25 LEGITIMATE mystery shopping companies WITHOUT FEES, and avoid pitfalls and scams. Mandatory $10 materials fee payable to instructor at door. Prerequisite: Explore 250 Realistic Home Based Business must be taken before this class.

**MS134** 10/18  Mon  9:00 - 10:00pm  $35  LIVE REMOTE

**Beginner’s Guide to Starting a FREE Blog**
*Instructor: LeeAnne Krusemark*

Online blogging is a great way to get the word out about you, your service, your product, or information you want to share! You will learn step-by-step how to start a FREE blog with WordPress, choose a blog template, emphasize your blog content with a creative name, use your unique voice to share your expertise, connect your domain/website  You will also learn how to earn an income with your blog, including links to other websites and advertising on your blog, as well as increase your internet ranking.

**BLG156** 10/20  Wed  7:00 - 9:00pm  $45  LIVE REMOTE
Voice- Overs...Now is Your Time!
Instructor: Wendy Shapero
In what could be one of the most enlightening 2 hours you’ve ever spent, class will show you how you could actually begin using your speaking voice for commercials, films, videos, and more! Most people go about it the wrong way. In this class, you will learn about a unique, outside-the-box way to cash in on one of the most lucrative full or part-time careers out there! This is a business that you can handle on your own terms, on your own turf, and in your own time, and with practically no overhead! and NOW is the best time to make this happen as new companies are always looking for new voices like never before. This exciting and fun class could be the game changer you’ve been looking for. You will be offered the opportunity to take continuing classes at additional cost, if you choose to be contacted.
B241 9/28 Tue 6:30 - 8:00pm $29
LIVE REMOTE

Podcasting
Instructor: Travis Allison
Businesses are turning to podcasting to grow their brand and connect with customers. People with a niche hobby are turning podcasts into a business. Podcasting is experiencing a rebirth as mobile devices are everywhere. The intimate nature of the audio medium allows potential clients to get to know who you are and determine if you are the kind of company with which they want to do business. Learn how to take your business or hobby and turn it into a podcast. This step-by-step class will take you from start to finish and cover the required elements needed to get your show online. Come to class with your idea and end with your show online for all to hear.
PC485 9/7-10/1 Online 24/7 ASYNC $245

Get Paid to Teach English
Instructor: Gina Henry
in the USA & Overseas - Plus Other Teaching and Administrator Assignments
Learn how Gina has taught her way around the world and paid for vacations and travel to over 98 countries. Teaching English is a high paying career or simply a great way to go on vacation for free. English is the world’s business and travel language. Being able to speak English helps people get better paying jobs. If you speak English, you can teach conversational English! You don’t have to be certified or speak the local language. Make money from home by teaching English online. Earn a free vacation, 2-month paid summer job, or full-time work that earns up to $90K a year. Learn the best paying jobs, qualifications, certification programs and specific hiring organizations. Tuition in includes instructors 70-page digital book (a value $39.95). Go to www.GinaHenry.com for more instructor information.
TEA 348 10/30 Sat 9:00am - 12:00pm $59
OR TEA 348 12/11 Sat 9:00am - 12:00pm $59
LIVE REMOTE

Electric Vehicle Charging Station Design, Installation and Operation
Instructor: Quayum Abdul
One of most growing businesses in USA and worldwide is electrical vehicle and EV charging station installation. Millions of electric cars, SUVs and trucks will be on the road in the next 10 years. To offset the carbon load on the environment, the government in California is hoping to make 100% of vehicles operate on battery power by the year 2035. This will require millions of charging stations to be installed at garages, parking lots, roadside electric poles, among many other convenient locations. Therefore, we need millions of EVCS installers and service providers all over US and worldwide. This course will offer A to Z of EVCS design, installation and operation, including troubleshooting the system once installed.
SC789 9/13-9/16 M-Th 6:30 - 9:30pm $199
LIVE REMOTE

California Approved 6 hour Notary Class
Instructor: The Academy for Notaries
Start a new career or part-time business and earn additional income! Acquire the knowledge and skills to pass the State Notary Public Exam and become a California Notary Public. This is a live on line class that has participation exercises, questions and answers. Materials Fee is for textbook and handouts (These will be mailed to you along with a pdf). State Notary exam is administered at any of the state testing sites (this information will be provided in the class. State approved ID (driver’s license or passport, must be current, not expired) is required to take the class. Proof of Completion certificate will be provided at the end of class. California Notary Academy is a California state approved vendor of notary education.
B102 10/16 Sat 8:00am - 4:00pm $69
LIVE REMOTE Mat. Fee $35

Solar Photovoltaic Design and Installation
Instructor: Quayum Abdul
This is an ONLINE course on Solar Photovoltaic. It covers how solar PV energy works and how to assess if PV is feasible in a variety of situations. Topics include calculating and measuring PV power input and output, site assessment, system designing, permitting, battery and PV sizing, panels orientation and radiation calculation, electrical load calculation, system installation, troubleshooting and servicing, analyzing National Electrical Code (NEC), complete familiarization with equipment and installation, labeling, wire management and commissioning. Since beginning of 2020, all new construction and renovation require solar permit and installation. From 2045, residential, commercial and industrial properties must have solar installation. Solar installation became one of the highest growing industries worldwide.
SC789 10/12-10/22 T-F 6:30 - 9:30pm $279
LIVE REMOTE
Everything WORD—Microsoft WORD for Personal and Office Use
Instructor: Mike Wilson
Instructor Mike Wilson will break down the unknown Microsoft Word stuff and present them to you in a clear, sensible, and enjoyable way! Learn how to navigate basic functions in Word and go on to the explore alignments, bullets, hard/soft returns, indents, and the sort feature. You will see simple keyboard shortcuts and how to edit documents. Also, see a demonstration on paragraphs, margins, and how to fix unwanted vertical spacing. Finally gain knowledge of text boxes, page numbering, creating basic labels and helpful page views. Come away from this user-friends class with a working knowledge of Microsoft Word! (Not for Apple/Mac users).

C103 8/24-8/31  T, Th 12:00 - 1:00pm  $55  LIVE REMOTE

I Need Help with My Windows 10 Computer!
Instructor: Mike Wilson
Instructor Mike Wilson will define and demonstrate Windows 10 and related features. See how to navigate the desktop, icons, & taskbar and understand the ease of using the start menu. We will also explore the Microsoft Edge browser and visit a website or two. Learn about calendars, maps, and the Microsoft Store. See how to locate and use your Photos app and connect to a “Wi-Fi”. Discover basic scanner use and antivirus protection. Finally, there will be an introduction to Microsoft Word, using keyboard shortcuts. You will come away from this user-friendly class with a working knowledge of Windows 10! (Not for Chromebooks, Apple/Mac users or tablets.)

C101 9/28-9/30  T-Th 5:00 - 6:15pm  $55  LIVE REMOTE
OR
C101 11/2-11/4  T-Th 9:30 - 10:45am  $55  LIVE REMOTE

WordPress Certificate
Instructor: Andy Helmi
WordPress is the most popular content management system (CMS) for website and blog design. During the first week you will learn or refresh your knowledge of all the initial steps and the required elements for having a website. Then find out how to build a simple WordPress website or blog. Find out how to build a simple WordPress website or blog.

C1709 9/7-11/26  Online 24/7  $495

Should I Click on That? Computer Safety and Security for Adults
Instructor: Mike Wilson
Are you frustrated with strange things that pop up on your computer? Your friendly instructor Mike Wilson will inform you about what you should and should NOT click on. Computers were made to enjoy and not have the user stuck with unknown and frustrating things that can occur. Here is what Mike will DEFINE and DEMONSTRATE: online safety; scams to know about; frustrating ans suspicious pop-ups; turning on pop-ip blockers; friendly windows 10 notifications; advertisement; email ads and links; malware protection; get control of your device; what is real and what is counterfeit? (Not for Apple/Mac Users, or tablets).

CPS411 9/13-9/14  M-T 4:30 - 5:30pm  $39  LIVE REMOTE
OR
CPS411 12/5-12/12  Sun 9:00 - 10:00am  $39  LIVE REMOTE

Understanding Browsers and Optimizing Web Searches
Instructor: Mike Wilson
Learn the ins and outs of browsers, such as Microsoft Edge and Google Chrome. set you home page and create favorite websites to easily return to. See how to use browser tabs, enlarge web pages and use “Read Aloud” features. Do you use Google’s search box and type a Website into it and think that’s about all there is to it? Understand how to use and get the best out of search engines for doing research. Valuable tips for searching for anything online! Learn how to limit your search for more accuracy. Find out about features from your browser and searching that will make life easier. Class is “Adult and user-friendly!!”

CS72 10/4-10/6  M-W 5:00 - 6:15pm  $55  LIVE REMOTE

Back by Popular Demand!

Kitchen Remodel Tips
Instructor: Jill Hornbeck
If you are thinking of doing a bath or kitchen remodel, these classes are for you! You will learn what you should consider before you do a remodel—budget, design considerations, contractor selection, and more! Resources and tips will be given along with how to budget for your new bath or kitchen. Most importantly, you will learn about fine tuning the small details in a bath design or kitchen design that can often turn into costly mistakes.

ID326 9/8  Wed 7:00 - 9:30pm  $39  LIVE REMOTE
OR
ID326 10/6  Wed 7:00 - 9:30pm  $39  LIVE REMOTE

Bathroom Remodel Tips
Instructor: Jill Hornbeck

ID326 9/22  Wed 7:00 - 9:30pm  $39  LIVE REMOTE
OR
ID326 10/20  Wed 7:00 - 9:30pm  $39  LIVE REMOTE

Register at: www.laspositascollege.edu/communityed

Classes designed for Perennials (55 & older) see page 14
Begining Conversational Spanish starts with language fundamentals including the alphabet, pronunciation, basic vocabulary and grammar rules. Emphasis is placed on simple conversational situations. Students learn sentences and phrases they need to express themselves in Spanish at work and while traveling. Take each class in sequence. Required Text: Practical Spanish Grammar, by Marcial Prado (ISBN: 0-471-13446-5) available online. Please purchase the book prior to the first class meeting.

**Spanish for Beginners**

**Instructor:** Isabella Mariano

Dreaming about Italy? Spend the Fall in Italy (or at least feel like you did!). If you are up for the challenge, this is the course for you. Join this class for beginners and you will learn all the language skills you need in a live-lesson on Zoom on Thursdays. Course is a combination of live classes with an Italian teacher (on Zoom), and recorded videos that you can access remotely at your convenience. By the end of the course, you will be ready for your trip to Italy, when travel can resume safely! You will understand and use essential Italian vocabulary, communicate basic information about yourself, your family, and your job/studies/interests/activities in Italian; participate in a simple conversation on everyday life (weather, food, tourism, school); explore culture and tradition of Italy. Book recommended: Nuovo Progetto Italiano 1 - with DVD (ISBN-13: 978-9606632259 and ISBN-10: 9606632253).

**AL110** 9/16-10/21 Thu 6:00 - 7:30pm  $139

**CONTINUED**

**AL110X** 10/28-12/9 Thu 6:00 - 7:30pm  $139

**Italian For Beginners**

**Instructor:** Isabella Mariano

Do you know the basics of the Italian language? Do you want to improve your conversational skills? This class is the class for you! This step by step course will guide the student through the fundamentals of playing piano. Lessons are taught in a fun and supportive environment.

**AL415** 9/7-10/12 Tue 6:30 - 8:00pm  $139

**Piano for Adult Beginners**

**Instructor:** Galina’s Music Studio

If you always wanted to try playing the piano or been intimidated by the thought of playing piano - then this is the class for you! This course is for the absolute beginner who has never played the instrument before, or for those who have merely dabbled and would like to take the next step forward. You will learn the basics: the most commonly used chords, standard tuning, and simple strumming techniques. Each week, we will build on the previous lesson with new songs, new chords and new techniques. By the end, you’ll be a player! Bring a ukulele in working order and start having fun.

**MU442** 9/9-12/9 Thu 7:30 - 8:15pm  $360

**Ukulele for Adults**

**Instructor:** Galina’s Music Studio

Want to play an instrument that can’t help but bring a smile to your face? Then learn to play the oh-so-hip ukulele! This course is for the absolute beginner who has never played the instrument before, or for those who have merely dabbled and would like to take the next step forward. You will learn the basics: the most commonly used chords, standard tuning, and simple strumming techniques. Each week, we will build on the previous lesson with new songs, new chords and new techniques. By the end, you will learn all the language skills you need in a live-lesson on Zoom on Thursdays. Course is a combination of live classes with an Italian teacher (on Zoom), and recorded videos that you can access remotely at your convenience. By the end of the course, you will be ready for your trip to Italy, when travel can resume safely! You will understand and use essential Italian vocabulary, communicate basic information about yourself, your family, and your job/studies/interests/activities in Italian; participate in a simple conversation on everyday life (weather, food, tourism, school); explore culture and tradition of Italy. Book recommended: Nuovo Progetto Italiano 1 - with DVD (ISBN-13: 978-9606632259 and ISBN-10: 9606632253).

**AL843** 9/9-10/14 Thu 6:30 - 8:00pm  $159

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**American Musical Theater: From Show Boat to Hamilton**

From Show Boat and West Side Story to Company and Dear Evan Hansen, enjoy a fast paced and entertaining look at the history of American musical theater through viewing videos clips of over 60 songs and dance numbers from stage, concert and film versions of musicals, plus in-class commentary by the instructor. Discover the importance of 21 significant shows in this expansive look at the history of musical theater. Instructor Ken Ross was head of the Las Positas College Theater Department from 1989 to 2010 and has extensive experience as a musical theater director, teacher and performer.

**AMT639** 10/5-10/26 Tue 7:00 - 9:00pm  $49

**Piano for Adult Beginners**

**Instructor:** Galina’s Music Studio

If you always wanted to try playing the piano or been intimidated by the thought of playing piano - then this is the class for you! This course is for the absolute beginner who has never played the instrument before, or for those who have merely dabbled and would like to take the next step forward. You will learn the basics: the most commonly used chords, standard tuning, and simple strumming techniques. Each week, we will build on the previous lesson with new songs, new chords and new techniques. By the end, you will learn all the language skills you need in a live-lesson on Zoom on Thursdays. Course is a combination of live classes with an Italian teacher (on Zoom), and recorded videos that you can access remotely at your convenience. By the end of the course, you will be ready for your trip to Italy, when travel can resume safely! You will understand and use essential Italian vocabulary, communicate basic information about yourself, your family, and your job/studies/interests/activities in Italian; participate in a simple conversation on everyday life (weather, food, tourism, school); explore culture and tradition of Italy. Book recommended: Nuovo Progetto Italiano 1 - with DVD (ISBN-13: 978-9606632259 and ISBN-10: 9606632253).

**AL843** 9/9-10/14 Thu 6:30 - 8:00pm  $159
Want to Draw, But Don’t Know How to Begin?
Instructor: Kate Ruddle
Drawing is a great way to be present and mindful. Learn the fundamental skills and techniques of drawing: Explore contour drawing, sighting and measuring, perspective and the effects of light and shadow (shading). Class includes lecture, demonstration and individual attention to student work. Ages 16 to adult.
AL101 9/4-9/25  Sat 10:00am - 12:00pm  $89
LIVE REMOTE

Drawing and Painting Flowers
Instructor: Kate Ruddle
Fall in love with Flowers! Use mixed media items to create beautiful flowers. We will explore pen and pencil, watercolor, gouache, as well as homemade tools and flower dyes to encourage looser techniques. Experimentation is encouraged—try as many as you like! Materials list provided. This class can be attended with any pencil, pencil sharpener and paper. Optional material list is supplied on registration.
AL746 10/9-10/30  Sat 10:00am - 12:00pm  $89
LIVE REMOTE

My Magical Garden — Drawing Class
Instructor: Kate Ruddle
The more you go to a place, the better you know it.. and the more it opens up to you. In this special drawing class: we will be spending time with one or two places (your backyard, garden, park, or beach or even a porch, balcony, or room in your house) to connect with them though drawing. Discover how to set up your own backyard drawing oasis, put together a travel kit to draw outside, and learn how to draw in public places. Foundational drawing techniques will be discussed such as contour, negative space and quick sketch/gesture. We will do draw short, medium and long distance landscape views and discuss atmospheric and one-point perspective. This class can be attended with any pencil, pencil sharpener and paper. Optional material list is supplied on registration.
AL677 11/6-12/4  Sat 10:00am - 12:00pm  $89
LIVE REMOTE

I Need Help Creating, Editing and Organizing My Pictures Files and Folders
Instructor: Mike Wilson
Create a digital album for your family as a gift! Are your files, digital pictures, emails, and information scattered everywhere on your computer? Instructor Mike Wilson will demonstrate how to create an orderly system with pictures, files, and folders. Discover how to download and copy files and pictures from the Internet. See pictures transferred from a cell phone to a computer and how minor picture editing changes are made. Save files and projects on your computer and flash drives, and easily find them. Learn how to create, copy, move, and relocate pictures, files, and folders. See a demonstration on arranging and deleting e-mails. In addition, search for misplaced pictures, files and e-mails and locate them. (Not for Chromebooks, Apple/Mac users or tablets.)
AL505 10/3-10/17  Sun 10:00 - 11:15am  $55
LIVE REMOTE
OR
AL505 11/6-11/20  Sat 12:00 - 1:15pm  $55
LIVE REMOTE

Adobe Photoshop Essentials
Instructor: Andy Helmi
This fundamental course covers Adobe Photoshop CC most commonly used tools, menus and panels. You’ll learn all the basics of Photoshop to effectively work with selection and editing tools, layers, and masks to edit, retouch and enhance existing images or create your own composite digital art work. Impress your business organization, friends and family by enhancing their photos and create magazine cover quality enhanced images. Access to Adobe Photoshop software required.
PTS105 10/4-10/29  Online 24/7  $225
ASYNC

Digital Photography: Beginning
Instructor: Beverly Richards Schulz
An informative introduction to the fascinating world of digital photography.
EDPH0720 ed2go.com/lpccommed $99

Digital Photography: People
Instructor: Curt Simmons
Learn to take beautiful pictures of adults, children, and babies.
EPPS0720 ed2go.com/lpccommed $99

Digital Photography: Travel
Instructor: Beverly Richards Schulz
Learn the tricks and techniques digital photographers need to capture scenes from around the world and bring them home.
ETDP0720 ed2go.com/lpccommed $99

Kate Ruddle is an exhibiting artist in the Bay Area with an MFA in Sculpture. She received the Norfolk Fellowship for Drawing and Painting at Yale University in 1998 and has studied in Florence, Italy.
Enroll in online certificates at: http://laspositas.augusoft.net/

How to Travel Free & Safely
Instructor: Gina Henry

During These Unparalleled Times We’re ready to get back to our travels! When it is safe to go on a trip, where can we go, how do we stay safe, and how do we make our travel free? Plus learn how to benefit from the deep travel discounts being offered right now to motivate you to book future travel in 2022. If you are near retirement, changing careers, a student, or someone who likes the idea of making additional income to support your travel dream, this class is for you. World traveler Gina Henry shows you how she is prepared for the new “travel normal” including important tips on safety, trip insurance, what to do if you become sick, and other strategies. Earn free airline tickets, hotel nights, tours & more in the USA & worldwide! Volunteering, fun work-vacations, paid travel, teaching English, mystery shopping, importing/drop shipping, and remote employment opportunities. Tuition includes Gina’s 100-page digital book How to Travel Free & Safely (a value of $39.95).

TF5411 12/4 Sat 9:00am - 12:00pm  $59
LIVE REMOTE

The Secrets of Travel-Hacking
Instructor: Gina Henry

Free Air, Hotels, & Cash Back You can earn hundreds of thousands of airline frequent flyer miles and hotel reward points without ever stepping foot on a plane or paying for a hotel and then redeem them for high-value trips. Flights and hotels are typically the most expensive part of your vacation budget. Gina will show you her easy “Beginner Strategy” then graduate you to more advanced strategies that earn you 1 million+ reward points a year. All the major reward programs will be detailed. Also learn tips for flying business and first class. Gina Henry, founder of Go Global, Inc, has been a professional traveler for over 26 years and earns 15 free airline tickets and dozens of free hotel nights each year. Materials fee is for The Secrets of Traveling Hacking - Free Air & Hotels ($39.95 value).

THK 587 11/13 Sat 9:00am - 12:00pm  $59
LIVE REMOTE

Tai Chi Practice
Instructor: Sophie Rheinheimer

Strengthen the body while relaxing the mind. This new class taught by Sophie Rheinheimer will gently strengthen your body while energizing your spirit. Gain awareness and understanding of your body, both physically and psychologically. Perfect opportunity to begin to get back in balance, become centered, and intentionally focus while experiencing this moving meditation. Come take care of yourself.

H382 10/5-10/28 T, Th 7:00 - 8:00pm  $79
LIVE REMOTE

Introduction to Screenwriting for TV and Movies
Instructor: LeeAnne Krusemark

In this comprehensive session, you will learn about special screenwriting terms and formats for television and the big screen. You will also learn how to plot a story, develop characters, and execute your work in the proper screenwriting format. You will discover the difference between a Treatment, a Spec Script and a Shooting Script and when to do each. And, you’ll get an inside look into the business of selling your script to agents and producers. The instructor is a journalist, author, screenwriter, agent, publisher, and adjunct online Professor of Publishing for Harvard.

F102 10/19 Tue 6:00 - 7:00pm  $35
LIVE REMOTE

Beginner’s Guide to Getting Published
Instructor: LeeAnne Krusemark

Did you know Stephen King was rejected 75 times before he sold his first novel? If your goal is to become a published freelance writer by selling a magazine article, short story, poem, or even a novel to a traditional publisher, this comprehensive workshop will guide you to, then past the editor’s desk. You will discover how to: become a “published” writer overnight, submit manuscripts the correct way, find the right publisher for your work, write irresistible query letters, determine when and how to get an agent, 100 ways to make money as a freelance writer. If you really want to succeed, this step-by-step workshop is a must.

AL261 10/19 Tue 7:00 - 9:00pm  $45
LIVE REMOTE

Modern Self Publishing: 50 Options
Instructor: LeeAnne Krusemark

Self-publishing is all the rage, but is it the best option for YOU? Explore 50 different self-publishing options. Discover pros and cons of traditional publishing, and explore all of the self-publishing options that are now available. Learn about self-publishing companies as well. And once you’ve made the choice, you book will need to be marketed regardless of how it’s published! Effective book marketing utilizes a variety of methods to maximize exposure and profits, and many options, like books signings, are free. PRERequisite: “Beginner’s Guide to Get Published”.

WR411 10/19 Tue 9:00 - 10:00pm  $35
LIVE REMOTE

Work while you Travel!
Teach English
see page: 9
Writing for Online Blogs, Magazines & Websites
Instructor: LeeAnne Krusemark
You don’t need a journalism degree or previously published articles to write for anyone’s online blog, magazine, or website. Some opportunities offer exposure, while many pay well — $1 a word and more. In this fast-paced session, you will learn how to: find ideas, sources, and more than 1,000 opportunities that pay, conduct interviews and create interesting content, protect your copyright, write query letters, and then use this credibility to sell other articles or even your self-published novel.
AL652 10/20 Wed 6:00 - 7:00pm $29 LIVE REMOTE

Using Amazon Kindle Direct to Self-Publish your book for FREE!
Instructor: LeeAnne Krusemark
Whether you’re looking to publish a paperback novel or short eBook now or in the future, this detailed tutorial will teach you step-by-step how to create an Amazon KCP account, format your manuscript and upload it to the platform, easily create a book cover from available templates, determine pricing and royalties, develop a sales pitch for your Amazon page, and write an Amazon author bio.
WR411 10/21 Thu 7:00 - 8:00pm $29 LIVE REMOTE

Effective Copywriting
Instructor: Kathryn Will
Whether you are sending out a press release, communicating internally with a memo or promoting your own skills on LinkedIn, strong writing skills are the key to success. Come away with the tools and techniques you need to improve your copywriting skills and learn how to avoid the common writing mistakes that can hold you back.
CWR386 10/4-10/29 Online 24/7 $195 ASYNC

Writing News and Press Releases
Instructor: William A. Draves
Being able to write a good news story, press release or publicity notice is a skill that can set you apart in the workplace. Getting the word out is an essential activity for every organization. Acquire the skills good journalists have and learn how to craft a news story, press release or publicity notice that will get attention.
NPR101 11/1-11/26 Online 24/7 $195 ASYNC

Certificate in Business Writing
Instructor: Kathryn Will
Discover the keys to successful writing for the workplace. Whether you are writing a report, memo, letter or publicity notice, business writing has some defined characteristics for success. Successful communicators in the workplace move forward, others move back. Enhance your career by improving this critical communication skill.
BW659 9/7-11/26 Online 24/7 $495 ASYNC

Designing Online Instruction
Instructor: Dionne (Dee) Felix
Learn about the online instructional environment, envisioning your online course, developing a web course, phases of design and development, design guidelines, and more. Discover the principles behind the adoption of technology innovation and the nature of the online learning environment. Then get tips for planning your online course, identifying resources and design guidelines. Discuss the phases of design and development and models, motivating student-student interaction, and managing interaction. Get the latest information on copyright issues, assessment and evaluation. Your instructor is co-author of the book “The Online Teaching Survival Guide”, which you will receive in the mail with this course.
DOI245 10/4-10/29 Online 24/7 $195 ASYNC

Certificate in Teaching Adults
Instructor: William A. Draves
This is your invitation to teach others in-person and join in one of the more important functions in life - passing on knowledge and skills to others. It is both an opportunity and a responsibility. Whether you want to teach others or currently teach others, in any setting, either formally or informally, this course is for you. We will give you both the fundamental and advanced information to improve your teaching. Your lead instructor is author of How to Teach Adults, the best-selling book on the subject. The ebook version is included in the course.
TA485 9/7-10/29 Online 24/7 $295 ASYNC

Register at: www.laspositascollege.edu/communityed
Gender in the Classroom
Instructor: Julie Coates
Discover why girls waste 30% of their study time, why boys get worse grades than girls, why boys do less homework than girls, and the 5 learning habits girls get in school that hurts them in the workplace. Your female students learn differently than your male students. Discover how girls learn. Take away 10 top tips for helping girls learn more, and the 5 tips to help girls succeed more. Then discover how boys learn. Take away 10 top tips for helping boys learn more, and the 5 tips to help boys succeed more.
CLG941 10/4-10/29 Online 24/7 ASYNC $145

The Teen Brain
Instructor: Julie Coates
One of the most turbulent periods in brain development occurs during adolescence. The teen brain actually functions very differently from the adult brain. Certain kinds of thinking, such as decision-making, actually happen in different parts of the brain for adolescents and adults. Understanding these complex changes can help calm the rough seas of the teen years, but also provide your teen with critical support and understanding that will promote better decision-making, better mental health, and better outcomes at school. Come find out the important ways in which the teen brain is developing. Identify behaviors and attitudes that are influenced by these changes. Then learn to offer constructive strategies for establishing a better understanding of and communication with your amazing teen.
TTB946 9/7-10/1 Online 24/7 $195

Python for Young People: Beginner
Instructor: Progressive Kids
Python for Kids is specifically designed to make kids understand the basics of programming, data analysis, game coding and GUI interface using Tkinter. It is an exercise-based program where kids write their own code in real-time programming environment. Kids will learn installations, variables, conditions, functions, string, looping, Tkinter widgets like frame, button, level and canvas and Game. They will work on many mini-projects and develop one fun game.
PPP101 9/16-11/18 Thu 4:00 - 5:30pm LIVE REMOTE $410

Java Programming For Young People: Basics
Instructor: Progressive Kids
Java is an established, popular, and cross-compatible programming language. In this course students will be exposed to all of core Java programming and will be introduced to concepts such as object-oriented programming principles and will gain a strong foundation on the language. This course will cover the topics of variables, loops, conditions, classes, void methods and GUI programming widgets such as buttons and labels.
PPP101 9/16-11/18 Thu 5:45 - 7:15pm LIVE REMOTE $410

The Science of Pasta?!
Instructor: Spectrum of Science
Let’s Eat our chemistry labs! Most requested edible chemistry labs are here! Discover the difference between fettuccine, pappardelle, orecchiette and orzo. When do you use which and why? Can you make gnocchi? What about a ravioli? Bring your appetite and learn more about kitchen chemistry!! * NO nuts. Supply list will be emailed 7 days before the start of class. $5.00 general supplies fee for kit to be picked up is included in the course price.
CPD 438 10/9-10/30 Sat 9:00 - 10:30am $76 LIVE REMOTE

Gnarly Science and Catchy Chemistry
Instructor: Spectrum of Science
Investigate and explore! The importance of chemistry is that it explains the world around you. Make magnificent mind boggling muddled gels and conduct ghastly experiments. Density!! What will your theatrical snot creation look like? Find pollution solutions! Reconnoiter dragon’s blood trees! Survey and question conservation ideas. Investigate sink holes and cenotes.
KS634 9/21-10/26 Tue 6:00 - 7:00pm $146 IN PERSON

Community Education at Las Positas College
SELF-PACED TUTORIAL ONLINE COURSES
These high-quality online courses are designed to quickly deliver specific skills and knowledge that help to advance personal or professional development. Our online classroom is informative, convenient, and highly interactive.

Twelve Steps to a Successful Job Search
Medical Terminology
Human Anatomy and Physiology
Accounting Fundamentals
Keyboarding
Introduction to Natural Health and Healing
Computer Skills for the Workplace
Administrative Assistant Fundamentals
Certificate in Gerontology
Medical Math
Stocks, Bonds, and Investing: Oh, My!
Achieving Success with Difficult People
Personal Finance

24/7 Access • Start course at any time
Certificate of completion • 3 Month access
Work at your own speed
Discussion boards • Mobile accessible

Enroll, learn more, or view all our Self-Paced Tutorial online courses at: www.ed2go.com/lpccommed
BACK BY POPULAR DEMAND

Spanish for Medical professionals, p. 11
Fencing, p. 5
Certificate in Data Analysis, p. 5

NEW!

Quickbooks For Restaurants, p. 5
EV Charging Station Design and Installation, p. 9
Get Paid to Teach English Abroad, p. 9

Classes for kids & adults!

Ukulele p. 11
Photography p. 12
Italian p. 11