



## **PETITION FOR ADMISSION FROM DISMISSED STATUS**

*This petition is to be filed with a regular Application for Admission by all students who have been dismissed for academic or progress reasons from Las Positas College. You will be advised of the action taken on your petition as soon as possible.*

### **POLICY ON READMISSION BASED ON ACADEMIC STATUS**

Students who have been dismissed from Chabot or Las Positas College may apply for readmission after one semester of non-attendance. Students may be readmitted upon the approval of the Vice President of Student Services or designee.

Students readmitted after dismissal from may be subject to regulation of their classes and number of units attempted.

Students readmitted who are subsequently dismissed a second time shall be dismissed from the College and will not be eligible for readmission until after five (5) years of non-attendance.

In extreme cases in which dismissal resulted from extenuating circumstances, students ineligible for admission under the above regulations may appeal to the Vice President of Student Services for special consideration and may be readmitted upon approval of their petition. Such extenuating circumstances shall be those acute medical, family, or other personal problems which rendered normal academic functioning unlikely or impossible.

The Vice President of Student Services may reduce or eliminate the waiting period described above due to extenuating circumstances. Any student admitted via this method must submit to a controlled academic program under the immediate supervision of a counselor.

*(Cited from Chabot-Las Positas Community College District Administrative Rules and Policies, Section C. Academic Standards, Policy No. 5215: Policy on Readmission Based on Academic Status)*

### **POLICY ON READMISSION BASED ON ACADEMIC PROGRESS**

Students who have been dismissed from Chabot or Las Positas College because of unacceptable progress may apply for readmission after one semester of non-attendance. Students may be readmitted upon the approval of the Vice President of Student Services or designee.

Students readmitted who have a cumulative progress ratio of less than fifty percent (50%) after completion of the semester immediately following readmission shall be placed on progress probation. If after another semester they still have poor cumulative progress, then they shall be dismissed and shall not be eligible for readmission until after five (5) years of non-attendance.

The Vice President of Student Services may reduce or eliminate the waiting period described above due to extenuating circumstances. Any student admitted via this method must submit to a controlled academic program under the immediate supervision of a counselor.

*(Cited from Chabot-Las Positas Community College District Administrative Rules and Policies, Section C. Academic Standards, Policy No. 5223: Policy on Readmission Based on Academic Progress)*



PETITION FOR ADMISSION FROM DISMISSED STATUS

Name: Last First Middle "W" ID Number or SSN
Address: Street Address E-mail Address
City State ZIP Phone

In accordance with the instructions and procedures found on the reverse side of this form, I hereby request admission to Las Positas College from dismissed status.

- 1. Semester of requested admission:
2. Last semester/quarter attended:
3. Explain briefly the circumstances which led you to your low grades or poor progress: (Attach documentation verifying the situation.)
4. How have these circumstances been changed?
5. Briefly explain how you have been occupied during your period of non-attendance. If you have been employed, indicate where and in what kind of work.
6. Why do you wish to return to college? What educational goals do you now hold?

I certify that the above statements are true: Student's Signature Date

Please allow 15 business days for processing following the receipt of your request.

Table with 2 columns and 5 rows for office use only, including fields for Academic Status, Student Intervention Counselor's Signature, Action by the Dean of Student Services, Dean of Student Service's Signature, and Processed by (A&R).