



Disabled Student Programs & Services

3000 Campus Hill Drive | Room 1615, Livermore, CA 94551

ALTERNATIVE MEDIA REQUEST FORM

Please complete this Alternative Media Request Form completely with all the required documentation in order to fulfill your request. Alternative Media requests must be aligned and consistent with student Academic Accommodation Plans (AAP) as determined during the interactive intake process with a DSPS counselor.

Name:		W#:	
Email:		Phone:	
Semester/Year:		Date:	
Type of Alternate Format Requested:	<input type="checkbox"/> Audio Book/LearningAlly <input type="checkbox"/> Braille Output <input type="checkbox"/> Electronic/Digital Book <input type="checkbox"/> Enlarged Print Font Size: _____ <input type="checkbox"/> PDF Format <input type="checkbox"/> Other _____		

Book Title 1:		<input type="checkbox"/> Required <input type="checkbox"/> Recommended
ISBN:		Author:
Edition:		Course:
OFFICE USE ONLY Production Timeline:	<input type="checkbox"/> Standard <input type="checkbox"/> Rolling Basis <input type="checkbox"/> Specialized	

Book Title 2:		<input type="checkbox"/> Required <input type="checkbox"/> Recommended
ISBN:		Author:
Edition:		Course:
OFFICE USE ONLY Production Timeline:	<input type="checkbox"/> Standard <input type="checkbox"/> Rolling Basis <input type="checkbox"/> Specialized	

Book Title 3:		<input type="checkbox"/> Required <input type="checkbox"/> Recommended
ISBN:		Author:
Edition:		Course:
OFFICE USE ONLY Production Timeline:	<input type="checkbox"/> Standard <input type="checkbox"/> Rolling Basis <input type="checkbox"/> Specialized	

Book Title 4:		<input type="checkbox"/> Required <input type="checkbox"/> Recommended
ISBN:		Author:
Edition:		Course:
OFFICE USE ONLY Production Timeline:	<input type="checkbox"/> Standard <input type="checkbox"/> Rolling Basis <input type="checkbox"/> Specialized	

Book Title 5:		<input type="checkbox"/> Required <input type="checkbox"/> Recommended
ISBN:		Author:
Edition:		Course:
OFFICE USE ONLY Production Timeline:	<input type="checkbox"/> Standard <input type="checkbox"/> Rolling Basis <input type="checkbox"/> Specialized	

- Please attach as many additional sheets as needed for alternative media requests.
- For help completing this Alternative Media Request Form, please contact Karen Zeigler at kzeigler@laspositacollege.edu or by phone at (925) 424-1524.