

# YOUR SIX STEPS TO SUCCESS



## **STEP 1: APPLY FOR ADMISSION**

Apply online at [www.laspositascollege.edu](http://www.laspositascollege.edu). You will be asked to create an account on OpenCCCAApply before being directed to the application. After the application has been received, you will be sent an email confirmation with additional information. You will also receive a student identification number (which begins with a "W"). Use this number to conduct all college business and access college services.

## **STEP 2: APPLY FOR FINANCIAL AID ASSISTANCE**

Apply for financial aid by filing a FAFSA (<https://fafsa.ed.gov/>) or, if undocumented and AB540-eligible, file a DREAM Application (<https://dream.csac.ca.gov/>). Completion of these applications will determine your eligibility for a Promise Grant Fee Waiver, State Cal Grants and other grants, and Federal financial aid such as Pell grants, federal workstudy and direct student loans (FAFSA applicants only).

## **STEP 3: COMPLETE AN ONLINE ORIENTATION**

You are encouraged to complete an assessment of your English or English as a Second Language (ESL) and mathematics levels. Assessment tests are offered at the Assessment Center at Las Positas College. Assessment is required to participate in priority registration.

## **STEP 4: TAKE ASSESSMENT**

To help you with your transition to Las Positas College, an online orientation is offered for all students, including new, first-time college students. Within the orientation, you will be introduced to the college's programs, services, academic regulations, expectations, campus facilities, and student life. Completion of the orientation is required to participate in priority registration.

## **STEP 5: COMPLETE YOUR STUDENT EDUCATION PLAN**

You will need to meet with a counselor to complete a student educational plan to help map out the classes required to meet your educational goal of transfer, completion of a degree, completion of a certificate, or all three. Completion of a student educational plan is required to participate in priority registration.

## **STEP 6: REGISTER FOR CLASSES. PAY FEES!**

You will be assigned a class registration appointment. You may register for classes any day and time following your class registration appointment. You will be required to pay tuition and all other college fees, make payment arrangements via Nelnet, or apply for financial aid. You must pay your fees owed to the college to avoid being dropped from your classes.

## **STEPS TO JOINING DSPS**

After completing the Six Step to Success, please stop by the DRC (Disability Resource Center) or contact us at (925) 424-1510 and complete the following steps.

STEP 1: Provide Verification of Disability

- Individualized Education Program (IEP)
- 504 Plan
- Doctor or other professional documentation

STEP 2: Apply Complete Intake Package

STEP 3: Make an Appointment with a DSPS Counselor

- Make sure to bring in your completed intake package and verification of disability to your counselors appointment.



**LAS POSITAS**  
COLLEGE

For more  
Disability Resource Center  
information:

925.424.1510

[www.laspositascollege.edu/DSPS](http://www.laspositascollege.edu/DSPS)