

# Las Positas College

## Supplemental Fundraising Event Information

(This form must be included as an attachment in 25Live)

*A Certificate of Liability (COL) for the event in the amount of one million dollars naming Las Positas College as the certificate holder must be attached to this form*

1. Title of fundraising event and LPC Sponsor
2. Purpose of the fundraising event
3. Expected fees charged to a participant or team
4. Will non-athletic facilities be used? If so, please specify:
5. Name of organization, athletic club, high school, etc.
6. Total number of participants who are attending and their age group:
7. Total number of observers/parents attending the event:
8. The services you, as the coach/instructor/coordinator, will be providing for the fundraiser:
9. How will Campus Safety, Custodial Service and M&O fees be covered?

### Signature Approval

\_\_\_\_\_  
Vice President, Administrative Services

Date: \_\_\_\_\_