



COLLEGE FACILITIES USE AGREEMENT

LAS POSITAS COLLEGE

3000 CAMPUS HILL DR., LIVERMORE, CA 94551

925.424.1631

Organization _____

Requester Name _____ Phone _____

E-Mail _____

Billing Address/City/Zip _____

Event Title/Description _____

RESERVATION DATE(S)	ENTRY TIME	START TIME	EXIT TIME
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

FACILITY REQUESTED _____ NUMBER OF ATTENDEES: _____

- | | | | |
|--------------|-------------------|------------------|------------------|
| Gymnasium | Synthetic Field | Swimming Pool(s) | Locker Rooms |
| Main Theater | Black Box Theater | Dressing Rooms | Concession Stand |
| Lecture Hall | Classroom(s) | Cafeteria | Parking Lot(s) |

Other _____

Athletic or Technology Equipment Requirements _____

THE APPLICANT AGREES THAT THE USE OF COLLEGE FACILITIES SHALL BE IN ACCORDANCE WITH THE RULES AND REGULATIONS OF THE BOARD OF TRUSTEES OF THE DISTRICT AS STIPULATED IN GOVERNING BOARD POLICY NO 6700. NOTICE TO APPLICANT: Facility Fees and Staffing charges will apply according to the Fee Schedule on the LPC Facility Rental web site. Requester will observe and obey all Guidelines for Rental of Facilities on the LPC Facility Rental web site. This is an application for use only. You will receive confirmation of use and invoice under separate cover. Payment is due upon receipt of invoice.

CERTIFICATE OF LIABILITY: A Certificate of Liability (COL) is required for all facility rentals in the amount of \$1 million naming Las Positas College as the Certificate Holder.

Requester Signature _____ Date _____