



# Guided Pathways Steering Committee Meeting Minutes

October 21, 2022 | 1:00 – 3:00 p.m.

Support: Danielle Bañuelos

LPC Mission Statement	LPC Planning Priorities	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
Administrators (4)	Classified Professionals (4)	Faculty Members (7)
<input type="checkbox"/> Kristina Whalen, VP Academic Services <input type="checkbox"/> Dyrell Foster, President <input type="checkbox"/> Nan Ho, Dean STEM <input type="checkbox"/> Joel Gagnon, Dean Student Services	<input type="checkbox"/> Danielle Bañuelos <input type="checkbox"/> Amanda Ingold <input type="checkbox"/> Maria Glidden <input type="checkbox"/> Kristi Vanderhoof	<input type="checkbox"/> Michael Sato, At-Large <input type="checkbox"/> <i>Vacant</i> , At-Large <input type="checkbox"/> Jim Ott, A&H <input type="checkbox"/> Mary Lauffer, BSSL <input type="checkbox"/> Tim Adams, PATH <input type="checkbox"/> Carrie Frates, STEM <input type="checkbox"/> Jared Howard, Student Services
LPC Student Government (2)	Vice President, appointed by President (1)	Guests
<input type="checkbox"/> <i>Vacant</i> , Student Government Representative <input type="checkbox"/> <i>Vacant</i> , Student Government Representative	<input type="checkbox"/> Jeanne Wilson, VP Student Services	<input type="checkbox"/> <i>Guests</i>
Chairs	Director of Student Equity & Achievement	
<input type="checkbox"/> Kristy Woods, Lead Coordinator <input type="checkbox"/> Angella VenJohn, Lead Coordinator	<input type="checkbox"/> Shawn Taylor	

**Membership 18 (Quorum = 10)**

Agenda Item	Information/Discussion	Action/Assigned To
1.	<b>Welcome / Call to Order</b> <i>For information</i>	<b>Kristy Woods</b>
2.	<b>Review &amp; Approve Agenda – 10/21/2022</b> <i>For action</i> <ul style="list-style-type: none"> <li>Joel Gagnon moved to approve agenda, Carrie Frates seconded – Agenda Approved</li> </ul>	<b>Kristy Woods</b>
3.	<b>Review &amp; Approve Prior Minutes – <a href="#">9/16/2022</a></b> <i>For action</i> <ul style="list-style-type: none"> <li><i>Tabled until next meeting</i></li> </ul>	<b>Kristy Woods</b>
4.	<b>Welcome &amp; Introductions: Guided Pathways Student Ambassadors and new Steering Committee Members!</b> <i>For information</i> <ul style="list-style-type: none"> <li>New members and GP Student Ambassadors introduced themselves</li> </ul>	<b>Kristy Woods</b>
5.	<b>Student Success Team: <a href="#">Phased Approach</a></b> <i>For discussion</i> <ul style="list-style-type: none"> <li><b>Phase 1: Started in Fall 2022</b> <ul style="list-style-type: none"> <li><a href="#">Division Updates for October</a> <ul style="list-style-type: none"> <li>We anticipate with all of our new infrastructure around Guided Pathways, the increased need of having a welcoming directory message. We know that, it makes a big difference to students when they feel like they are welcomed and appreciate, and they persist and achieve at a higher rate. So as part of Caring Campus, our Guided Pathways work, and our equity work we encouraged everyone to attend our FLEX Day session, <i>Creating a Welcoming Directory Message</i>.</li> </ul> </li> <li>Flex Day 10/20 Joint session with Caring Campus, Guided Pathways, and Student Equity &amp; Achievement <ul style="list-style-type: none"> <li><a href="#">Creating a Welcoming Directory Message</a></li> <li><a href="#">Directory Profile Picture</a> – Headshots Flyer (<i>Thank you, Photography Department!</i>)</li> </ul> </li> </ul> </li> </ul>	<b>Kristy Woods</b>

	<ul style="list-style-type: none"> <li>• Supporting Students in Academic &amp; Career Pathways <ul style="list-style-type: none"> <li>• In phase 1, we took all the information we knew students needed/wanted to know and have created our Student Success Team webpages, inclusive of their success team, pathway checklist, list of degrees and certificates, and career data.</li> <li>• A challenge to this is getting students to these webpages; there currently is no outward communication or database that allows us to know who our students are. We are hoping this will happen in phase 2 when we roll out our Pathway Canvas sites which will allow us to share information not only that every student should know, but now that can be pathway-specific information, inclusive of announcements.</li> <li>• An additional challenge is getting students to attend the Pathway office hours and reach out to their Success Team members.</li> <li>• A third challenge is the language we use; students are not familiar with “Academic and Career Pathways” and so they aren’t “finding” the success team pages. Also, they may not know the difference between “Apply” and “Enroll” etc.</li> </ul> </li> <li>• Phase 2+: Pathway Canvas Shells and Ellucian Advise+ <ul style="list-style-type: none"> <li>• Phase 2+ we are hoping to roll out in a year and a half and that will be implementing Ellucian Advise. Ellucian Advise will help us run reports and find out who are our students and send targeted emails and outreach. We will be able to know who has completed x amount of units, and then can send them information about what they should be doing next, recommending a list of degrees and certificates they might be interested in etc.</li> </ul> </li> </ul>	
<p>6.</p>	<p><b>CADP Institute #3: Theme: Holistic Student Support</b>  <i>For discussion</i></p> <ul style="list-style-type: none"> <li>• <a href="#">American River College – HomeBase Pathway Communities</a> <ul style="list-style-type: none"> <li>• American River College implemented HomeBase Pathway Communities in Fall 2020. HomeBase fosters engagement through a pathway-oriented program that supports students as they pursue their educational goals. HomeBases are arranged around areas of interest and were initially launched as virtual communities, but are now physical classrooms on campus. <ul style="list-style-type: none"> <li>• <i>The Guided Pathways Steering Committee read the handout and shared their thoughts about HomeBase Pathway Communities at American River College.</i></li> <li>• Jamboard Activity: <a href="#">Pathway Student Success Team Work</a></li> </ul> </li> <li>• January 10, 2022 - Guided Pathways Leads will be going on a field trip to American River College to see their HomeBases and have a planning retreat for what we want our Student Success Team structures to look like.</li> </ul> </li> </ul>	<p><b>Kristy Woods</b></p>

	<ul style="list-style-type: none"> <li>• Equitable &amp; Accessible Syllabus Template – joint initiative with Academic Senate and SEA <ul style="list-style-type: none"> <li>• Guided Pathways is partnering with Academic Senate and Student Equity &amp; Achievement to develop an equity focused syllabus template that all instructors can use.</li> <li>• This would be a template that would capitalize on the amazing work being done by Caring Campus. Instead of having every single instructor figure out what the supports around campus are that they want to communicate about, having one, organized template to use to ensure that every student knows about where to go around campus for the different supports speaks to our equity work being done across campus.</li> </ul> </li> </ul>	
7.	<p><b>Academic &amp; Career Pathways</b> - Revisiting our Academic &amp; Career Pathways <i>For discussion</i></p> <ul style="list-style-type: none"> <li>• We voted as a steering committee initially that we would revisit our Academic and Career pathways; the names of the pathways, the disciplines in the different pathways etc. after a year.</li> <li>• While we have been looking at these for a year, the Guided Pathways Leads would like to recommend that we wait another year before making any changes due to students being new to seeing them, and new curriculum coming out, and new building being built.</li> </ul>	<b>Kristy Woods</b>
8.	<p><b>Guided Pathways Project Updates (Workgroups)</b> <i>For information</i></p> <ul style="list-style-type: none"> <li>• Career and Program Mapping (Pillar 1: Clarifying their Pathway) – Jill Carbone <ul style="list-style-type: none"> <li>• EBCAN Update – We are linking our 11ADTs to Cal State East Bay’s Bachelor’s Degree maps.</li> </ul> </li> <li>• Onboarding/Entering the Pathways (Pillar 2: Entering their Pathway) - Kristy Woods <ul style="list-style-type: none"> <li>• Guided Pathways Student Services Workgroup</li> </ul> </li> <li>• Persistence Project (Pillar 3: Staying on the Pathway) – Jim Ott <ul style="list-style-type: none"> <li>• <a href="#">New Website!</a></li> <li>• We are up to 60 instructors in the Persistence Project!</li> </ul> </li> <li>• CA Demonstration Project (Pillar 1, 2, 3 &amp; 4) – Kristy Woods <ul style="list-style-type: none"> <li>• Institute #4 - <i>Pillar 4: Ensure Learning</i> on March 22 - 24<sup>th</sup>, 2023 with a focus on professional development and equity in the classroom.</li> </ul> </li> </ul>	<b>Kristy Woods</b>
9.	<p><b>Caring Campus Initiative</b> <i>For information</i></p> <ul style="list-style-type: none"> <li>• Classified Senate has wrapped up our submission of logos, so I’ll be sending out a contest form out so that everyone can vote for their favorite Caring Campus logo to be unveiled at the November Town Meeting.</li> <li>• We are also working on a new Caring Campus website.</li> </ul>	<b>Jean O’Neil-Opipari</b>

<p><b>10.</b></p>	<p><b>SEA – Student Equity &amp; Achievement Update</b>  <i>For information</i></p> <ul style="list-style-type: none"> <li>• Shawn shared that we are in our Student Equity Plan reporting cycle, and shared the Las Positas College – Student Equity Plan (2022-2025) we have in NOVA due 11/30/2022.</li> <li>• Shawn shared the “Student Populations Experiencing Disproportionate Impact” section of the report and explained that each disproportionately impacted group experiences more than just one metric but each of these particular metrics has to be represented by at least one group, so he paired the populations that are experiencing the most disproportionate impact in these metrics.</li> <li>• Additional areas we can address in this report are: Outcomes for the next year, friction points, our current structure vs. our ideal structure, what structural changes would be necessary to transform the current structure, the office supports we need from the Chancellors office, and how the pandemic effected our 2019-2022 Equity Plan.</li> </ul>	<p><b>Shawn Taylor</b></p>
<p><b>11.</b></p>	<p><b>Student Services Guided Pathways Updates</b>  <i>For information</i></p> <ul style="list-style-type: none"> <li>• <i>None at this time</i></li> </ul>	<p><b>Jeanne Wilson</b></p>
<p><b>12.</b></p>	<p><b>Academic Services Guided Pathways Updates</b>  <i>For information</i></p> <ul style="list-style-type: none"> <li>• <i>None at this time</i></li> </ul>	<p><b>Kristina Whalen</b></p>
<p><b>13.</b></p>	<p><b>Good of the Order</b>  <i>For information</i></p> <ul style="list-style-type: none"> <li>• Community of Practice: Friday, October 28 from 1:30 – 3:30 p.m. on Zoom: Joint session with Chabot GP!</li> </ul>	<p><b>Kristy Woods</b></p>

**Meeting adjourned at 2:50 p.m.**

**Next meeting:** Friday, November 18, 2022 | 1:00 p.m. – 3:00 p.m.