



ACADEMIC SENATE MINUTES

February 23, 2022 | 2:30 – 4:30 pm | VIA ZOOM

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

LPC Academic Senate Quorum: 9

Non-Voting Members:

President: Sarah Thompson
Past President: Melissa Korber
Student Government: Kyle Johnson
Faculty Association: Heike Gecoc
Admin.: Rifka Several

Voting Members:

Vice President (Fall): Craig Kutil
President-Elect: Tracey Coleman
Secretary: Collin Thormoto
Treasurer: Craig Kutil (interim)
BSSL: Robin Roy, Daniel Cearley
A & H: John Kelly, Peter Kuo, Kisha Quesada Turner
STEM: Carlos Moreno, Jeffrey Weichert
PATH: Scott Miner
Student Services: Christina Lee, Jill Oliveira
Part Time Representatives: Jeff Judd

1. GENERAL BUSINESS (S. Thompson)

1.1 Call to order/establish quorum: Meeting opened at 2:31 pm.

1.2 Approval of agenda: Motion to approve agenda: moved/seconded/approved

1.3 Approval of minutes: 2.9.22: Motion to approve minutes: moved/seconded/approved

1.4 Public Comments (5 minutes) *This time is reserved for members of the public to address the Academic Senate. Please limit comments to five minutes. In accordance with the Brown Act, the Academic Senate cannot at on these items.*

Rifka: remind your students to go online and apply for scholarships. Many scholarship funds are available!

2. ACTION ITEMS (S. Thompson)

2.1 AS Resolution 5: Resolution in Support of Changing Student Forms and Procedures to Eliminate Inequities (Tracey Coleman): Motion to approve: moved/seconded/approved

2.2 AS Resolution 6: Resolution Requesting changes to the Faculty Association Bylaws (Craig Kutil): Motion to approve: moved/seconded: discussion: Carlos, from STEM division meeting: could an example be provided along with this resolution? Sarah will bring this first to the FA, to Dave Fouquet, for agendizing at the next meeting and giving a date for the FA's written response. The next step is presenting to the board. The resolution was reviewed and discussed. There is a mechanism for voting in the FA bylaws/Call the question: approved.

2.3 Extension of State of Emergency Meeting Structure for LPC Academic Senate (through March 23): Motion to approve: moved/seconded: discussion: may the subcommittees meet in person? Yes, if all members vote to do so. Discussion: online meetings offer more flexibility/Call the question: approved.

3. **CONSENT ITEMS (S. Thompson)** Motion to approve Consent Items 3.1 through 3.5: moved/seconded/approved

3.1 Chemistry Instructor (Replacement) Hiring Committee: Alain Olavarrieta, Michael Ansell, Christopher Dudzik, Barbara Zingg

3.2 Biology Instructor (Replacement) Hiring Committee: Segal Boaz, Dana Nakase, Michal Shuldman, Christopher Dudzik

3.3 Physics/Astronomy Instructor (Replacement) Hiring Committee: Ann Hight, Russell Jensen, Bhairav Singh, Scott Hildreth (Chabot)

3.4 History/Ethnic Studies Hiring Committee: TeriAnn Bengiveno, Akihiko Hirose, Sheena Turner-August, John Rosen

3.5 Veterans Resource Center Outreach Specialist Hiring Committee: Jose Calderon

3.6 Craig Kutil Appointed as Interim Treasurer: Motion to approve: moved/seconded/approved

4. REPORTS

4.1 CTE - (Melissa Korber): CTE will put items on the Academic Senate agenda; Melissa will send these to Rifka. They are discussing on how to get student data regarding their employment after graduation, and reviewing proposals. Reminder: there is funding for professional development available through CTE. Example: Student conferences with opportunities for faculty to gain knowledge.

4.2 SLO Committee – (Ann Hight): none

4.3 Program Review Committee – (Lucas Hasten): Division summaries are being reviewed; when they are finalized, they will be sent to IPEC by March 1. They are working on next year's plans.

4.4 DE Committee – (Robert August): none

4.5 Faculty Hiring Prioritization – (Heike Gecox): none

4.6 Accreditation Steering Committee – (Kristina Whalen): Stuart McElderry: the ACCJC peer review meeting was held yesterday (with those who will be reviewing our ISER and making campus visits). A video of LPC was shared with the ISER reviewers, and their visit is in October. The committee members discussed their roles in the ISER. Core inquiries are being written. Scott: many faculty members attended the public zoom forum today.

4.7 Technology Committee - (Drew Patterson): none

4.8 District Technology Committee – (Bill Komanetsky): report sent from their Feb. 11, 2022 meeting:

Technology Master Planning Update/Response to Reviewer

- At least five respondents to the RFQ
- Request for Proposal is next. Lowest cost is not always the best, and we are not limited to that because of the RFQ
- Volunteers needed: Bill K. and Christy Roza

Accessibility policy and procedure

- Computer Network Use: BP 3720 Policy is legally required.
- AP 3720 Accessibility includes educational materials and social media.

Data Security Update

- More than just password security and passwords
- Confidentiality
- Availability
- Integrity
- Ransomware is the best example of an availability issue. They encrypt a hacked user's data and then require paying ransom to get the data back.
- Financial aid scams are part of integrity issues
- Evaluating multi-factor authentication, particularly with email and ClassWeb.
- Continue to monitor and adjust our spam filters.
- Need to continue to identify and close security gaps we still have.
- Evaluating vendors for a security audit
- Plans for regular password changes

- Some recent data breaches and ransom's demanded. It is very important to not click on emails you do not recognize, look who it is coming from, one slip-up can cost millions of dollars. \$10,000 to \$70 million range of ransoms (Rice). Ransoms are increasing. It has changed from a "basement" operation into an industry.
- HyFlex technology status: there is a HyFlex session at the Flex Day March 8. Information on the new technology will be presented.
- Current portable technology does great things, but not too well. Standards are being developed with a proposed solution at LPC. March these standards should be set. Bill K. Will be assisting in setting/testing the new technology
- Generic District ITS News/Updates
 - Application service's manager position is up for grabs with a number of candidates. Direct supervision and project management. Four candidates at the moment. Bill K. is concerned about speed as jobs are relatively easy to find.
 - Budget news from the state. Security is part of the budget proposal and will allow us to fund a security position.
- CRM Advise:
 - Should be alive on July 25th 2022 for Fall 2022 semester
- CRM Recruit and Degree Works
 - Next big challenge with CRM Recruit is how to integrate it with operations.
 - Degree works disk space was enlarged, so some cleanup of the databases can be done.

4.9 Guided Pathways – (Kristy Woods): will present next meeting

4.10 Audit Subcommittee (Sarah Thompson): Their committee has members from classified, faculty and administrators. They plan on meeting in March, involving IT, to review what kinds of technology will support the audit registration process (including vaccine uploads, roster additions, operating like a “wait list” for faculty and more). Kristina Whalen and Tom Orf will be invited to speak on enrollment management. High school students will be recruited for appropriate classes. There is excitement about implementing a pilot program with 4-5 lecture-based courses, without prerequisites, as the first to be audited. Targeted areas: kinesthesiology, arts, music and languages.

4.11 Treasurer - (Craig Kutil, Interim): no report

4.12 Election Advisory Committee (Carlos Moreno): He has developed a timeline for nominations, and will set up the election process on ClassWEB. This will be on next meeting’s agenda as New Business.

4.13 Awards Advisory Committee (Collin Thormoto): no updates. Rifka will send Colin the forms and the committee will develop the process timeline.

4.14 Homecoming Advisory Committee (Sarah Thompson): Kyle and the LPCSG director of events will join this committee.

4.15 Compressed Calendar Exploration (Dave Wagner): He conducted research over the break and will compile this with the task force. Dave will let Rifka know when he wants this to be agendized.

4.16 Enrollment Strategies (John Kelly): He sent out emails for different departments’ targeted marketing ideas.

4.17 LGBTQ+ Resolution Implementation (Sarah Thompson): Robin Roy: they will plan for their assigned time at the March Town Meeting. There is news about the all-gender rest rooms: these are planned for the new buildings.

4.18 Staff Appreciation (Dan Cearley): He will be working with Ashley on the plans for this event.

4.19 President- (Sarah Thompson):

Sarah is focused on developing the legislative binder for the SCFF modification proposals. She is presenting this at the SCFF coalition of fifteen districts on Friday. Next week Sarah will present at the FACC in a keynote panel on the budget.

Scott Miner wants to plan an off campus social event in the spring. He will take the lead on this; contact Scott if you can help.

4.20 LPC Student Government (Kyle Johnson): none; he has classes during this time.

5. OLD BUSINESS (S. Thompson)

6.1 Inequities in Representation in Our Professional Organization (Craig Kutil) (*tabled from last meeting*) This was covered in the AS 6 resolution discussion.

6.2 Homecoming Event Brainstorming (Sarah Thompson): LPCSG will handle most of this event but they request support from Academic Senate. We want to celebrate all the communities on campus. There will be a week-long roster of activities, culminating with a dance. In the past, in 2011, an “Olympics” was held. There have been soccer tournaments, picnics, games (parachutes, ladder ball, etc.).

Ideas – send your ideas to Sarah to bring to the advisory committee:

- Throwing activity
- Dunk tank
- Umoja and AAPI are interested in a talent show or karaoke (amphitheater)
- Game nights in building 1000 video wall
- Skits
- Scavenger hunts on campus
- Dance contest

6. NEW BUSINESS (S. Thompson)

7.1 Request for two faculty announcers for commencement (Saturday, May 28, 10 am and 12:30 pm): Tracey Coleman has volunteered. Email your divisions to ask for other announcers, let Sarah know by next week.

7.2 Resolution in Support of FACCC/SCFF Equity Coalition (Sarah Thompson): *Tabled until next meeting*

7.3 Audit Pilot Program (Sarah Thompson): Kisha: questions from her division: is the audit option up to the instructor? Yes. Is it for all modalities? Yes. Auditing would not be desirable in a highly impacted course where auditing students would affect students who need the courses for their academic plan. FERPA and insurance can be managed for auditing students.

What is the motivation for auditing?

- Auditing allows gaining/regaining knowledge to continue education.
- It serves to preserve programs that require specialization such as orchestra members.
- It provides a community relations conduit.
- It is a plus for LPC to bring more students to the campus.

Auditing drawbacks include the additional administration.

What is the difference between auditing and community education? This was discussed and community ed needs to be offered separately (their not for credit courses cannot be offered in a credit/non-credit course classroom).

Next steps: what would be the factors in a good pilot program for auditing? Take this to your divisions and report back next meeting. The pilot courses would be for face-to-face courses, with no prerequisites, the class could not be impacted, essential or introductory, and would need to have a “general knowledge” attraction to the community. Auditing students do not count for faculty load.

7.4 Chabot's 2030 Program (Miguel Colon): Miguel has a history of startup development. He has applied that lens to the development of Chabot, and their experience of the core market declining. Guided Pathways gets students through community college quicker. These factors, including Covid, which accelerated the decline, caused Miguel to form a committee to address the issues: expanding relationships, cultivating successful programs, and building on past positive community impact.

7. GOOD OF THE ORDER

7.1 Announcements:

Academic Senate scholarship readers: Jeff Weichert, Dan Cearley (Rifka will let financial Aid know).

7.2 Next meeting: March 9, 2022

7.3 Adjournment: Motion to adjourn: moved/seconded/approved. Meeting adjourned at 4:28 pm.

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