



ACADEMIC SENATE MINUTES

MARCH 10, 2021 | 2:30 – 4:30 pm | ZOOM

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Coordinate resources and provide professional development for effective online instruction and remote delivery of student support services and college processes to advance equitable student outcomes.

Academic Senate

Quorum: 10

Non-Voting Members:

President: Sarah Thompson
Past President: Melissa Korber
Student Government: Saba Salehifar,
Frank Polanco
Admin.: Rifka Several
Faculty Association: Heike Gecox

Voting Members:

Vice President: Craig Kutil
Secretary: Collin Thormoto
Treasurer: Ashley Young
BSSL: Robin Roy, Tracey Coleman
A & H: John Kelly, Catherine Suarez,
Natalie Kellner, Catherine Eagan
STEM: Alain Olavarrieta, Carlos Moreno,
Jeffrey Weichert, Segal Boaz
PATH: Sebastian Wong, Scott Miner
Student Services: Christina Lee, Jill
Oliveira
Part Time Representatives: Jeff Judd, Erin
DeBakcsy

1.0 GENERAL BUSINESS (S. Thompson)

- 1.1 Call to Order/Establish Quorum: Meeting called to order at 2:33 pm
- 1.2 Approval of Agenda: Motion to approve: moved/seconded/approved
- 1.3 Approval of Minutes (February 24, 2021): Motion to approve: moved/seconded/approved
- 1.4 Public Comments (5 minutes) *This time is reserved for members of the public to address the Academic Senate. Please limit comments to five minutes. In accordance with the Brown Act, the Academic Senate cannot at on these items. NONE*

2.0 ACTION ITEMS (S. Thompson)

- 2.1 DE Revision of LPC Regular Effective Contact Guidelines: Motion to approve: moved/seconded/approved
- 2.2 Program Approval: VESL for Retail: Motion to approve: moved/seconded/approved. Comment that this is a remarkable proposal and we hope there will be more programs for our refugee and immigrant population.
- 2.3 Approval: Topics of the Quality Focus Essay in the Institutional Self-Evaluation Report – Topic areas: Institutionalizing and Coordination of Tutoring Service, Student Success Team, Professional Development: Motion to approve: moved/seconded/approved
- 2.4 Credit for Prior Learning (revised document attached): Motion to approve: moved/seconded/discussion: Craig shared the changes since last meeting; suggested edits were incorporated. Timeline: faculty can start this semester; students cannot request until the Fall when A & R can integrate/call the question: approved.

3.0 CONSENT ITEMS (S. Thompson) none

4.0 REPORTS

- 4.1 UndocuAlly (Alain Olavarrieta): no report
- 4.2 CTE Committee (Melissa Korber): The CTE is meeting now to prepare for next year. Changes to CTE curriculum: any revisions (including adding and removing) are considered a substantive change by the CCCO. Melissa will provide more clarification on this at the next meeting.

CTE will receive funding information in the next few weeks; \$100,000 is available for faculty grants. Funds are available for CTE-related professional development.

Friday 3/19: Career Coach training

Flex Day Session provided a deeper look at reaching out to CTE program students.

- 4.3 Curriculum Committee (Elizabeth Owens): Flex day session looked at equity based page on CurricuNet. We should follow up on the “substantive change” language for CTE curriculum.
- 4.4 Educational Master Plan updates (Rajinder Samra): no report
- 4.5 Program Review Committee (Nadiyah Taylor): no report
- 4.6 CEMC/DEMC Committee (Kristina Whalen): Continued news about low enrollment figures; down 15% compared from last spring. We need a true comparison incorporating loss of service agreements (Sheriffs Academy) which is 9%. The committee is working on enrollment management; a team will attend Enrollment Management Academy this summer to bring training back to the campus. Although stressful, this is a learning opportunity for us that will make us stronger and able to make effective enrollment decisions.
- 4.7 Faculty Association (Heike Gecox): no report
- 4.8 Professional Development Committee (David Powers):
 - 1-A big thank you to Frances Hui and David Rodriguez for helping to create google forms for faculty sign-ins and presenter feedback.
 - 2-The committee is in the process of revising the form for submitting flex day proposals. The new form would make it a little clearer to the committee what needs for the college the session would fulfill.
 - 3-The committee approved funding for four conference proposals.
 - 4-The committee has selected possible flex days for the 2021-22 academic year and will see if Chabot wishes to align their flex days with ours.
 - 5-Kisha Turner suggested the idea of starting some kind of teaching institute or professional development center. The committee had a lengthy discussion on this. We are currently only brainstorming ideas and researching other models. We will continue to discuss this.
 - 6-David Rodriguez shared out that plans are being finalized for implementing a Caring Campus plan for classified professionals.
 - 7-Variable Flex Part 2 is due to Rifka by May 15th.
 - 8-The current unallocated PDC budget is \$6,477.
 - 9-The PATH division still has no voting member on the committee.
 - 10-LPCSG still has no member on the committee.
 - 11-The new faculty will be meeting with Shawn Taylor to discuss student equity and achievement and with Carmen Ortiz to discuss program review.
- 4.9 Planning and Effectiveness Committee (Rajinder Samra): no report
- 4.10 SEA Committee/BaSK (Shawn Taylor): no report
- 4.11 Guided Pathways (Kristy Woods): no report
- 4.12 Treasurer (Ashley Young): no updates since last meeting.

- 4.13 President (Sarah Thompson): Next week Sarah, Tom Orf, Kristina and Anette will review reassigned time. This Friday is the start of the annual FAC conference looking at the state budget as it relates to the SCFF model and the effects of this model on goals of equity for students.

5.0 OLD BUSINESS (S. Thompson)

- 5.1 Return to Campus Plan: feedback from divisions: Motion to table until the next meeting: moved/seconded/approved
- 5.2 Faculty/Discipline Web Pages (tabled from last meeting): These pages make faculty more accessible to students and prospective students. Kristina's report: The Technology Committee brought this forward. These web pages are more important in the virtual environment. We are focusing more on outreach to K-12 student parents and other community members. They are interested in knowing more about the faculty, so this is an opportunity to post a photo, your bio and list specific office hours (which used to be posted on our doors) and a zoom link. This will continue to be relevant information beyond the pandemic. Suggestion to have a Fall Flex Day session on training to update these pages.
- 5.3 Enrollments and Work Load Reductions (tabled from last meeting): Some factors in enrollment decline: pandemic effects, which we have no control over. However, our headcount was decreasing before last March. Our age diversity decreased, and the 18-24 population is shrinking overall. We need to think about our reputation with local high schools and people considering "later in life" career transitions. Sebastian's EMS program has career changers; there are untapped ambulance employees who want to upgrade their income and promotional capabilities. We need to add sections to address this. Also plans to develop online certificates that will be valuable to the profession. Discussion about a cannabis program within our horticulture program. This is a growth industry; our focus would be on medicinal usage. This effort will be a real team effort. Jeff has forwarded ideas about a cyber-security program. Diversification is seen as more successful than one large singular program addition. It provides greater stability. Investigate private/public collaborations. Bring this discussion back to divisions to get more ideas.
- 5.4 Which BPs and APs to Evaluate (tabled from last meeting) See attached list and let Sarah know if there are ones for Academic Senate review and discussion.
- Regarding emotional support animals on campus, brought up two meetings ago: This was brought to Chancellor's Council. If these animals are not allowed, it has to be stated in writing. This is being taken to senior leadership for modifying the BP and AP so this is clearly outlined. Question about the therapy dogs on campus.
- 5.5 LGBTQ+ Resolution (tabled from last meeting) Chabot is forwarding this.
- 5.6 Classified Appreciation Event: April 28 will be the date, 4:00 – 6:00 pm. Our gift storage space needs to be identified (1727 is occupied). Horticulture will provide small plants.
- 5.7 President Elect Position: Collin will ask Josue about setting up the online "survey" in ClassWEB for voting on the constitution. We also need to send the email for senate officer nominations. Ashley will send this email

6.0 NEW BUSINESS (S. Thompson)

- 6.1 Chabot Academic Senate Resolution Re: XWs: They plan to take this to the board next week. Sarah read their resolution to the meeting. The reason for the resolution was the district

decided that faculty-initiated (not student-initiated) XW created a federal financial aid liability. Advice was given to our new district CFO that auditors were advising against faculty-initiated XWs. Faculty cannot initiate pass/no pass although this is in the resolution.

Students will not receive a refund or credit for the next semester. Please be advised of the updated grading, refund, and extraordinary withdrawal policies for 2021. All related forms are available on CLASS-Web, the online student portal.

The "Extraordinary Withdrawal due to COVID-19" form will go live on the CLASS-Web site on Monday, March 15. Students who have been impacted by the pandemic can initiate this request through CLASS-Web. For all Admissions & Records forms please visit your college website.

6.2 Auditing Option: They had their first meeting. The chair has been appointed, and they have looked at language for auditing classes across the state. After subsequent meetings, a document will be available for the Academic Senate to review.

7.0 GOOD OF THE ORDER

- 7.1 Announcements: Craig shared discussions about equity-based curriculum, which should be addressed in departments (not only individual faculty) to effect systemic change.
- 7.2 Meetings: 2nd and 4th Wednesdays, 2:30 – 4:40 pm, via zoom; next meeting WEDNESDAY, MARCH 24
- 7.3 Adjournment: Motion to adjourn: moved/seconded/meeting adjourned at 4:38 pm.